

**REGULAR MEETING
October 27, 2008
Coral Shores Campus
5:00 P.M**

PRESENT: Trustees: Goodman, Bassett, Scales, Attorney DeVane
President Boyle; Provost Charles; VP Kehoe; Staff: Estenoz, Dinkel,
Guests: Anne O'Bannon, D. Goodman
The Meeting was called to order by Chairman Scales

**APPROVAL OF THE
AGENDA**

Moved Bassett, seconded Henderson to approve the Agenda with the addition of 2 items, one under (V) President's Highlights, C, DSO Memo, and the other under (VIII) Human Resources, B, Senior Management Service Class Designation.

VOTING YES: Goodman, Scales, Henderson, Bassett

**APPROVAL OF THE
MINUTES**

Moved Goodman, seconded Bassett to approve the minutes of September 29, 2008, with the correction under Administrative and Business Services, VOTING YES - remove Trustee Henderson's name and replace with Trustee Bassett's.

VOTING YES: Goodman, Scales, Henderson, Bassett

PRESIDENT'S HIGHLIGHTS

A. Ron Saunders updated the Board by Conference Call the latest information on the State budget. The budget is worst than anticipated, Representative Saunders recommended a unified front from the Community Colleges He suggested that the College could try to apply for an Economic Stimulus Package from the Federal Government as a short term funding source.

-Dr. Boyle reviewed with the Trustees the contingency funds we have a set aside in anticipation of the budget cuts. We have a total of \$469,000, at this time. Trustee Henderson commended the staff for being so prudent.

B. Lydia Estenoz updated the Trustees on our FTE figures. We are 101 FTE over last year at this time.

C. The Trustees reviewed the informational memo on DSO employees receiving FKCC Employee Benefits.

CONSENT AGENDA

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Moved Henderson, seconded Bassett to approve the Consent Agenda in bulk, as per separate attachment (Suppl. Min. Book)

VOTING YES: Goodman, Scales, Henderson, Bassett

Trustee Bassett asked that the Financials be moved back under Administrative and Business Services in the future.

DISTRICT BOARD OF TRUSTEES

PRESIDENT

ATTORNEY REPORT

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A. Attorney DeVane updated the Board on the Tim Jones Administrative Hearing, which will be held Dec. 1, and 2, in the Board Room.

B. Moved Henderson, seconded Goodman to adjourn as a Regular Meeting and Reconvene as a Rule Making Board.

VOTING YES: Goodman, Scales, Henderson, Bassett

**BOARD RULE
HEARING**

Moved Bassett, seconded Henderson to approve the DSO Accountability Board Rule #2.510, as per separate attachment (Suppl Min Book)

VOTING YES: Goodman, Scales, Henderson, Bassett

Moved Bassett, seconded Henderson to approve the Volunteer Services Board Rule #5.105, with the addition of the statement "Trustees Shall not be considered "Volunteers" for the purpose of this rule ,as per separate attachment (Suppl Min Book)

VOTING YES: Goodman, Scales, Henderson, Bassett

Moved Henderson, seconded Bassett to adjourn as a Rule Making Board and reconvene as a Regular Meeting.

VOTING YES: Goodman, Scales, Henderson, Bassett

C. The Trustees reviewed the Building Committee Policy and asked that the new VP of Advancement review the Policy.

HUMAN RESOURCES

**PERSONNEL
ACTIONS**

Moved Henderson, seconded Bassett to approve the personnel actions as follows:

NEW EMPLOYEES

Full-time

Susan Urban - September 29, 2008, Director, Financial Aid, Professional, Level D – \$45,320 annually.

Patti Carey - October 27, 2008, Accountant, Professional, Level E - \$50,765 annually.

Alexis Kreuter - November 3, 2008, Human Resources Specialist, Career, Grade 7 – \$15.17/hr.

Katrina Dell - September 22, 2008, Temporary Tutor, Disabled Student Services,\$15/hr, Approximately 3hrs per week for the term.

Philip Haring - October 6, 2008, Technical Assistant in the Upper Keys, \$15.84/hr
Approximately 20hrs per week for the term.
Jacqueline Herbst - September 29, 2008, Temporary Swimming Skills Instructor, 11.13/hr
Approximately 10hrs per week for the term.

**PERSONNEL
ACTIONS CONT'D**

STATUS CHANGES

Gregory O'Flynn - September 15, 2008, Internal movement from Asst. Director, Facilities (Professional, Level C) to Director, Facilities (Professional, Level E) \$50,823 annually.
Tamrah Hill - October 13, 2008, Internal movement from Asst. to the Director, Health Professions (Career, Grade 7) to Purchasing Coordinator (Professional, Level C) \$37,000 annually.

ADDITIONAL EMPLOYMENT

Noa Seigrist - September 8, 2008, Part-time Photography Lab Assistant, \$11.72/hr
Patricia Tennison - October 1, 2008, Part-time Temporary, College Reach Out Program Specialist, \$13.35/hr
Felix Valdespino - August 25, 2008, Temporary Tutor, RAVE program, \$15/hr
Karla Malsheimer - October 9, 2008, Part-time Evening Assistant, 11.68/hr
Army Corp of Engineers
Marshall Harris - September 20, 2008, Diving Tech. Advisor, \$20 hrly, \$400 total.
Kenneth Lingle - September 20, 2008, Diving Tech. Advisor, \$25 hrly, \$125 total.

TERMINATIONS

Susan Seaward - September 25, 2008, Faculty, Nursing, Resignation
Alexander Genao - October 6, 2008, Maintenance Worker, Resignation
ADJUNCT / PART TIME INSTRUCTOR Sent from Asst. Director, Facilities
As per separate attachment (Suppl. Min. Book)

VOTING YES: Bassett, Goodman, Scales, Henderson

B. Moved Bassett, seconded Henderson to approve the Senior Management Service Class Designation, as per separate attachment (Suppl Min Book)

**SENIOR MGT.
SERVICE CLASS**

VOTING YES: Bassett, Goodman, Scales, Henderson

ADMINISTRATIVE & BUSINESS SERVICES

A. Moved Bassett, seconded Goodman to approve the Notice of Intent to Negotiate with First State Bank, as per separate attachment (Suppl Min. Book)

**NOTICE OF INTENT
TO NEGOTIATE
WITH FSB**

VOTING YES: Bassett, Goodman, Scales, Henderson

GOOD OF THE ORDER

Next Meeting will be held on December 15, 2008, on the Key West Campus at 5:00 p.m.

Ed Scales, Chairman

Jill Landesberg-Boyle, Executive Secretary
and President