



**FLORIDA KEYS COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
REGULAR MEETING  
April 27, 2009 5  
5:00 P.M.  
Key West Campus  
A G E N D A**

**College  
Goals**

- I. CALL TO ORDER**
- II. PLEDGE TO THE FLAG**
- III. ADOPTION AND ADDITION TO THE AGENDA**
- IV. APPROVAL OF MINUTES of meeting held March 23, 2009.**

**V. PRESIDENT'S HIGHLIGHTS**

- Dual Enrollment Growth
- Enrollment Update
- Registration Campaign for degree Returns
- Graduation Success
- Recruitment Application

**VI. CONSENT AGENDA**

- A. Continuing Workforce Ed. Fees**
- B. Disposition of Property**
- C. Lab Fees**

**Attachment #1 1, 5**  
**Attachment #2 1, 5**  
**Attachment #3 1, 5**

**VII. PRESIDENT'S AGENDA**

- A. Faculty Report – E.J. Miller-Laino**
- B. Foundation Report – VP Deborah Solow**

**Attachment #4**  
**Attachment #5**

**ATTORNEY**

- A. Attorney Report - Contract Amendment**
- B. Board Rule - President's Evaluation**

**Attachment #6**  
**Attachment #7**

**VIII. HUMAN RESOURCES**

- A. Personnel Actions** **Joanne Dinkel**

**Attachment #8 1, 7**

**IX. ADMINISTRATIVE & BUSINESS SERVICES**

- A. Financial Statements March 2009**

**Attachment #9 1, 6**

**X. INSTRUCTIONAL AFFAIRS**

- A. Dr. Charles Report**

**XI. GOOD OF THE ORDER**

- A. Public Input**
- B. May Meeting**

**1, 4**

**NEXT BOT MEETING TBD**

## Continuing Education Price Summary

<b>BoardPriceSummary</b>		
<b>Course Name</b>	<b>Course #</b>	<b>Tuition</b>
Myers Briggs Type Indicator (MBTI)	MBT0400	40.19
Hospitality Skills: Front Desk Representative	HOS0900	154.84
Hospitality Skills: Reservationist	HOS0901	154.84
Ocean Operator's License Prep Course	OOC0201	612.3
Introduction to Ceramics	CER0010	135.64
Introduction to Sailing	ITS0200	633.06
First Ladies-Women of the White House	FLA0201	64.59
Working and Living in English: Summer Basics Level 2 Part 2	WBT0222	146
ESL: Summer Basics Level 1 Part 2	EBM0206	146
Working and Living in English: Summer Basics Level 3 Part 1	WBM0201	146
Working and Living in English: Summer Basics Level 3 Part 2	WBM0202	146
Working and Living in English: Summer Intermediate Level 2 Part 2	WIM0204	146
Working and Living in English: Summer Advanced Level 1 Part 2	WAL0202	146
ESL: Summer English for Absolute Beginners, Part 2	EBT0202	146
Reading, Writing and Grammar Review, Summer Level 2 Part 2	EAS0266	146
Working & Living in English: Summer Advanced Conversation Level 2 Part 2	EAS0269	146
Working & Living in English: Summer English for Absolute Beginners Part 1	WEM0201	146
Working & Living in English: Summer English for Absolute Beginners Part 2	WEM0202	146
Basic Parapsychology	BPP0100	129.3
Actor's Practicum	ACT0200	158.58
Bigfoot: Myth and Meaning	CPZ0108	129.3
Word 2007 Fundamentals	MSO0910	125
Word 2007 Intermediate	MSO0911	125
Dreamweaver 8 Advanced	DWB0901	139
Dreamweaver 8 Fundamentals	DWB0902	139
Excel 2007 Fundamentals	MSO0930	125
Excel 2007 Intermediate	MSO0931	125
Outlook 2007 Fundamentals	MSO0950	125
Access 2007 Fundamentals	MSO0940	125
Access 2007 Intermediate	MSO0941	125
Solar Panel Installation	SPI0600	408.92
Encaustic Workshop	ACU0200	101.42
Jewelry Making: Intermediate Wire Wrap 102	JWL0205	87.84
Hospitality Skills: Guestroom Attendant	HOS0902	154.84
Tasting the Sun: Wines From Around the World	WSS0201	109.99
Medical Coding and Billing	MDC0300	1499
Pharmacy Technician Certification Program	PTC0300	999
Survival Spanish	SPB0102	153.72
Bravo! Survival Italian and the Culture	BSI0100	153.72
Visions of 2012	VOT0100	90.43
Digital Photography: Taking Your Photography to the Next Level	IDP0104	91.1
ESL: Summer Basics Level 1 Part 1	EBM0205	146
Reading, Writing and Grammar Review, Summer Level 2 Part 1	EAS0267	146
Working and Living in English: Summer Basics Level 2 Part 1	WBT0221	146
Working and Living in English: Summer Intermediate Level 2 Part 1	WIM0203	146

## Continuing Education Price Summary

<b>BoardPriceSummary</b>		
<b>Course Name</b>	<b>Course #</b>	<b>Tuition</b>
Working and Living in English: Summer Advanced Level 1 Part 1	WAL0201	146
ESL: Summer English for Absolute Beginners, Part 1	EBT0201	146
Working & Living in English: Summer Advanced Conversation Level 2 Part 1	EAS0268	146

*Catherine Torres*

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Submitted by Catherine Torres

Director of Workforce Development and Community Outreach



**FLORIDA KEYS COMMUNITY COLLEGE**  
5901 College Road, Key West, FL 33040  
(305) 296-9081, fkcc.edu  
**MEMORANDUM**

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**Date:** April 16, 2009  
**To:** Dr. Jill Landesberg-Boyle  
**From:** Tamrah Hill  
**Subject:** Disposition of Property

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College property is constantly monitored as to its condition and usefulness. As property is determined to be no longer useful for college purposes, because it is obsolete, broken, lost or stolen, a request is made for a formal disposition approval. I request you recommend that the property listed below be reviewed by the District Board of Trustees in accordance with State requirements, for the reasons stated. The total value of the listed property for FKCC Board of Trustees disposition approval is \$1,665.00.

	<b>Tag No.</b>	<b>Acquisition Date</b>	<b>Description</b>	<b>Cost</b>	<b>Condition</b>
1	5232	04/20/06	OPTIPLEX DESKTOP COMPUTER	1,665.00	OBSOLETE
2					

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**Board Approved Date**

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**Disposal Signature and Date**

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**Disposal Witness and Date**

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**Disposal Method and/or Location**



## Faculty Council Report

At the March faculty Council meeting the Provost, Dr. Randy Charles, met with the faculty for a question and answer session. The Faculty Council had made a motion asking that a member of the faculty be added to the Provost's weekly meetings and that the President of the Faculty Council be added to the President's weekly cabinet meetings. I am happy to report that both of these requests have been granted and the Faculty Council is now represented at the Provost's meeting and at the President's Cabinet meetings. Some members of the faculty asked about continuing contracts and whether or not they would be awarded this year. Dr. Charles said that he did not know. Last year there was a committee formed to investigate continuing contracts. As yet, the faculty has not heard the results from this committee.

At the April faculty Council meeting, Board of trustees Chairman Ed Scales, attended the meeting at the request of the Faculty Council. Ed discussed the role of a board member and opened the meeting up to a question and answer session. It turned out to be an excellent conversation.

I attended the special Saturday meeting called to discuss the changing of the college's name. I reported that an impromptu meeting with Dr. Charles the faculty members present voted for the name Florida Keys College, although the faculty would have liked to see a feasibility study.

The faculty would like to say goodbye to Dr. Lee Kiser and Professor Bill Rowe who are retiring this year and thank them for their many years of devoted service.

Submitted by Faculty Council President E.J. Miller Laino  
April 20, 2009

Florida Keys  
Educational Foundation  
2009 - 2010  
Resource Development

<b>Fundraising</b>	<b>Funds to Be Raised</b>	<b>Start Date</b>	<b>End Date</b>	<b>Gifts/Pledge To Date</b>	<b>In-Kind</b>
<b>Major Gift Solicitation</b>					
Board of Directors	\$30,000	Immediate	December	\$8,000 *	\$18,000
Board of Trustees	\$2,000	Immediate	December	\$1,000	
Past Trustee & BOD	\$10,000	Immediate	December	\$0	
Palm Society Members	\$50,000	May	December	\$5,000	
Advisory Board Members	\$30,000	April	December	\$500	
Upper Keys/Middle Keys/Key West					
<b>Total Major Gifts</b>	<b>\$122,000</b>			<b>\$14,500</b>	\$18,000
<b>Individual Solicitation</b>					
Employee Giving	\$20,000	September	December	\$12,000	
Annual Community Appeal	\$10,000	April 5/June 15/Sept 30	December	\$0	
Alumni Association	\$5,000	May	March		
Friend Raisers	\$10,000	April	December	\$500	
10 Parties hosted By Trustees and BOD					
<b>Total Gifts</b>	<b>\$45,000</b>			<b>\$12,500</b>	
<b>Corporate Giving</b>					
Business/Civic Group Cultivation	\$20,000	April	March		
Nursing Scholarship Campaign	\$95,000	April	December		
<b>Total Gifts</b>	<b>\$115,000</b>				
<b>Special Events</b>					
College Bowl	\$30,000	September	February		
		Community Teams	Finals		
Festival of Lights	\$30,000	August	November		
Friends of FKCC Luncheon	\$6,000	March/October	October		
<b>Total Gifts</b>	<b>\$66,000</b>				
<b>Total Funds Raised</b>	<b>\$348,000</b>			<b>\$27,000</b>	<b>\$18,000</b>
<b>Additional Fund Development</b>					
Capacity Building Grants	\$100,000	On-going	March		
Planned Giving	\$500,000	On-going	On-going		
*Includes Trustee Representative Gift					

Florida Keys  
Educational Foundation  
2009 - 2010  
**Resource Development**

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**AMENDMENT TO CONTRACT  
BETWEEN  
THE DISTRICT BOARD OF TRUSTEES OF  
FLORIDA KEYS COMMUNITY COLLEGE  
AND  
JILL LANDEBERG-BOYLE  
DATED  
FEBRUARY 26, 2007**

**WHEREAS** the District Board of Trustees of Florida Keys Community College (hereinafter College) entered into a contract with Jill Landesberg-Boyle (hereinafter President) on February 26, 2007 (a copy is attached hereto as Exhibit "A"); and

**WHEREAS** said contract did not include a housing allowance for the President as a result of a benefactor other than the college agreeing to and providing for the benefit of the President a housing allowance acceptable to the President, and

**WHEREAS** said benefactor provided a then acceptable housing allowance for the benefit of the President for the first two years of the President's employment term as set forth in the aforesaid contract, and

**WHEREAS** said benefactor has advised that it will not after May 2009 continue to provide said housing allowance, and

**WHEREAS** the parties hereto agree that a housing allowance of \$3,000.00 per month is reasonable and appropriate to enable the President to retain and maintain appropriate housing starting June 1, 2009 until the end of the existing term as set forth in the aforesaid contract, to wit: June 15, 2010, in that this is the same housing allowance amount she had been receiving on behalf of said benefactor.

**WHEREAS** this housing allowance shall be used by the President for purposes of timely paying rent or mortgage payments, taxes, insurance, maintenance and utilities, it being acknowledged that this allowance does not cover all of the current aforesaid housing expenses of the President and that she is expected to pay all sums necessary to keep these expenses current.

**THEREFORE**, for good and valuable consideration the receipt of which is hereby acknowledged by the parties it is agreed that:

1. The College shall in addition to all obligations set forth in the contract of February 26, 2007 as aforesaid, provide on behalf of the President a housing allowance of \$3,000.00 per month to cover all or part of the President's housing costs consisting of rent or mortgage payments, taxes, insurance, maintenance and utilities and to continue said allowance to the end of the current term of the President's existing contract, to wit June 15, 2010.

2. That the President shall provide the college with a copy of her existing lease, if any, or documentation from her landlord or mortgagee, setting forth the monthly amount of monthly rent or monthly mortgage payment due and the college shall timely pay said rent or mortgage payment directly to the landlord or mortgagee up to \$3,000.00 monthly as heretofore set forth.
3. The President shall be solely responsible for any tax ramifications resulting from this amendment.
4. That the provisions set forth in this amendment are subject to and shall be renegotiated should, during the term set forth herein, the President be offered housing as a result of a gift or donation to the college or one of its Direct Support Organizations that would provide all or part of the Presidents's needs and expenses associated with housing as set forth above including taking into account the position and stature of the President's position in the community and the housing needs for her and her family.

Should this or any similar event occur, such as the College or one of its Direct Support Organizations obtaining suitable housing that takes into account the President's position and stature as well as provides for the housing needs of her family, to provide to the President, the aforesaid housing allowance shall automatically be reduced by an amount equal to the rent or mortgage payment expenses, and any of the other aforesaid housing expenses that are paid directly by the College or one of its Direct Support Organizations.

5. In all other respects all portions of the heretofore referenced Contract of February 26, 2007 not modified or amended herein shall remain in full force and effect until the end of its term, towit June 15, 2010 or until further modified, amended, cancelled or replaced by the parties.

**In Witness Whereof**, the parties hereto have entered into this Amendment To Contract this \_\_\_\_\_ day of April, 2009.

Witnesses:

District Board of Trustees  
Florida Keys Community College

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Edwin Scales, Chair

\_\_\_\_\_  
President

\_\_\_\_\_  
Jill Landesberg-Boyle, Ed.D

## FLORIDA KEYS COMMUNITY COLLEGE BOARD RULE

Subject	Presidential Evaluation Procedure	Number 1.525
Authority	F.S. 1001.64(18); State Board of Education Rule 6A-14.026; AGO97-23	Approved Date:
Amended		

It is the responsibility of members of the District Board of Trustees of Florida Keys Community College to evaluate the President of the college on an annual basis. The attached form(s) shall be sent to each member of the District Board of Trustees, which form(s) may be amended from time to time for purpose of use in evaluation of the President in year(s) subsequent to their amendment. Each trustee, including the Chair shall complete the form(s) and may meet with the President to facilitate the completion of the form(s) and submit them to the Chair ten days prior to the Board meeting regularly scheduled in April of each year. The Chair shall then compile the evaluations of the individual members of the Board on one form and discuss the tabulated evaluation with the President in conference prior to the April Board meeting at which time the tabulated evaluation will appear as an item on the agenda. At this conference, the Chair of the Board and the President will discuss the evaluation(s) and the President's response to various items. Also, at this conference, the President will have an opportunity to present and discuss his/her self-evaluation as well as his/her objectives for the coming year. The President shall at the aforesaid meetings with the individual trustees also have an opportunity to present and discuss his/her self evaluation as well as his/her objectives for the coming year. The President shall also have an opportunity at the April Board meeting to present and discuss his/her self evaluations as well as his/her objectives for the coming year should he/she so choose.

The individual evaluation responses submitted by each board member are exempt from disclosure as are all personnel evaluations and except for the compiled tabulations by the Chair shall not be made public without appropriate authority.

Only the tabulated evaluations as well as the President's response made at the April meeting, if any, may be discussed at the April Board meeting.

The tabulated evaluation and the President's response and self-evaluation, if any, will become a part of the Board's minutes and a copy of the tabulated evaluation (also known as Notice of Findings) will be submitted to the Chancellor of the Division of Community Colleges.

DATE: April 20, 2009  
TO: Dr. Jill Landesberg-Boyle, President  
FROM: Joanne M. Dinkel, Director, Human Resources  
SUBJECT: Human Resources – BOARD AGENDA 4/27/09

The following actions have been coordinated with the appropriate supervisors, are budgeted, approved by the President or President Designate and are recommended for approval by the Board of Trustees.

**NEW EMPLOYEES**

<b>Full-time - Name</b>	<b>Effective Date</b>	<b>Description</b>
Dr. John Majewicz	August 19, 2009	10-Month, Faculty Mathematics, Level I, \$67,500 annually.
<b>Part-time</b>		
Brazil, Thomas	February 23, 2009	Part-time Criminal Justice Coordinator, \$25 hourly.

**ADDITIONAL EMPLOYMENT: Current or returning employees filling temporary, part-time jobs**

Byers, Eleanor	February 21, 2009	Part-time Testing Proctor, \$15 hourly.
Diaz, Linda	April 12, 2009	Professional Duties delivering workshop for Faculty on Rubrics, \$33 hourly.
Elfstrom, Ellen	February 26, 2009	Part-time Tutor RAVE program, \$15 hourly.
Estevez, Laura	February 21, 2009	Part-time Testing Proctor, \$15 hourly.
Tennison, Patricia	March 16, 2009	Part-time CROP Specialist, \$13.35 hourly.

**TERMINATIONS**

<b>Name</b>	<b>Effective Date</b>	<b>Position</b>	<b>Reason</b>
Kailian, Thomas	May 8, 2009	Faculty, Mathematics	Non-Renewal of Contract
Kiser, Lee	June 21, 2009	Faculty, Mathematics	Retirement
Miller, Katherine	June 21, 2009	Faculty, Fine Arts	Non-Renewal of Contract
Rowe, William	May 8, 2009	Faculty, Psychology	Retirement

ADJUNCT / PART TIME INSTRUCTORS  
Attachment

## Board Materials

Adjunct Instructors

April 2009

Name	Lvl	Pay Rate	Hrs / Credits	Total Pay	Course Description	Cntr	Dates
<b>Continuing Education</b>							
Bachelor, Peter		\$28.00	48	\$1,344	Digital Photo 1 / Beyond the Camera	KW	1/27/09 - 3/19/09
Bell, Abi		\$28.00	16	\$448	Beginning Digital Photography	KW	1/26/09 - 3/23/09
Canizares, Genevieve		\$35.00	12	\$420	Photoshop CS Basic	KW	3/4/09 - 3/25/09
DeKeyrel, James		\$35.00	13.5	\$473	Excel 2007 Fund / Dreamweaver 8 Adv	KW	3/18/09 - 3/20/09
Haegelin, Diana		\$40.00	22.5	\$900	English for Absolute Beginners Part 2	KW	2/24/09 - 4/14/09
<b>Criminal Justice</b>							
Blasco, Luis		\$25.00	4	\$100	Criminal Investigations	KW	3/27/2009
DiGiovanni, Mike		\$25.00	19	\$475	Criminal Investigations	KW	3/17/09 - 3/25/09
Sims, Fred		\$28.00	52	\$1,456	Defense Tactics	KW	3/6/09 - 3/23/09
Thomas, Richard		\$28.00	16	\$448	Defense Tactics	KW	3/11/09 - 3/16/09
<b>AS + AA Programs</b>							
Bosco, Lori		\$ 30.00	8	\$240	EMT Program Water Rescue Skill Lab	KW	2/28/2009
Delgado, Jodie	III	\$492	3	\$1,476	Childrens Literature & Language Arts	KW	3/11/09 - 4/29/09
Fly, Christa	V	\$422	2	\$844	Advanced Scuba/Scuba Rescue	KW	1/5/09 - 5/1/09

### Independent Studies

*No one to report at this time*

# Continuing Education Payroll Summary

BoardPayrollSummary							
Instructor Last	Instructor First	Hours	Pay Rate	Course Name	Start Date	End Date	CRN #
Hoffman	Nancy	16	28	Piano Dreams Intermediate, Part 1	2/19/2009	4/23/2009	21163
Miner	Will	57.5	28	Specialized Creative Welding	1/5/2009	5/1/2009	20620
Lowe	Emily	8	28	Applied Voice, Individual Lessons	1/5/2009	5/1/2009	21024
Hoffman	Nancy	16	28	Piano Dreams for Beginners, Beginning Piano/Keyboard	2/19/2009	4/23/2009	21162
Brenner	Tracy	60	28	Ocean Operator's License Prep Course	4/13/2009	4/24/2009	21218
Woods	Henry	7.5	28	First Ladies-Women of the White House	4/2/2009	4/30/2009	21226
Miller	Kate	6	28	Encaustic Workshop	4/18/2009	4/18/2009	21249
Dekeyrel	James	6.5	35	Word 2007 Fundamentals	4/3/2009	4/3/2009	21242
DeKeyrel	James	6.5	35	Word 2007 Intermediate	4/15/2009	4/15/2009	21243
Haegelin	Diana	22.5	40	Working & Living in English: Advanced Conversation Part 2	2/27/2009	4/17/2009	21239
Haegelin	Diana	22.5	40	Working and Living in English: Basics Level 1, Part 2	2/26/2009	4/23/2009	20908
Haegelin	Diana	22.5	40	Working and Living in English: Intermediate Level 1 Part 2	2/26/2009	4/23/2009	20902
Haegelin	Diana	22.5	40	Working and Living in English: Intermediate Level 2 Part 2	2/26/2009	4/23/2009	20911
Haegelin	Diana	22.5	40	ESL: English for Absolute Beginners, Part 2	2/24/2009	4/14/2009	20904
Haegelin	Diana	22.5	40	Reading, Writing and Grammar Review, Part 2	2/25/2009	4/15/2009	21042
Walters	Dean	45	96.29	Mixed Community Chorus	10/21/2008	4/25/2009	10503
Walters	Dean	45	96.29	Mixed Community Chorus	1/6/2009	4/25/2009	20622

*Catherine Torres*

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Submitted by Catherine Torres

Director of Workforce Development and Community Outreach

## MEMO

**Date:** April 20, 2008

**To:** Kim Bassett, Carey Goodman, Dr. Ann Henderson, Edwin Scales and Spencer Slate

**Cc:** Jill Landesberg-Boyle

**From:** John J. Kehoe, Ph.D.

**Re:** Board of Trustees Monthly Financial Report

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The two monthly statements presented herein include the:

- ***Revenue and Expense Statement*** – A comparison of budgeted and actual year-to-date amounts for the current and prior fiscal year.
- ***Balance Sheet*** – A comparison of actual year-to date asset, liability and fund balance accounts for the current and prior fiscal year.

The following highlights should be noted:

- **REVENUE**
  - Student revenues are higher than last year due to the combination of increases in enrollment along with tuition increases and approved student fee increases.
  - The Community College Program Fund is down by 6.6% compared to last year at this time. This is due to cuts in funding at the state level to compensate for the current economic conditions.
  - Receivables are considerably lower this month compared to last month due to Financial Aid Disbursements. Compared to last year at this time Receivables have been reduced by 43%.
- **EXPENSES**
  - Current expenses are 3.7% less than last year at this time due to a decrease in personnel cost and decrease in capital expenditures.

**FLORIDA KEYS COMMUNITY COLLEGE  
REVENUE AND EXPENSE STATEMENT  
CURRENT FUND UNRESTRICTED(CFU) AND AUXILIARY FUND  
Board of Trustees Report  
MARCH 2009**

	ANNUAL BUDGET		ACTUAL YEAR-TO-DATE		ACTUAL YEAR-TO-DATE
	FY 2008-2009	FY 2007-2008	FY 2008-2009	FY 2007-2008	FY09 COMPARED TO FY08
REVENUE:					
STUDENT FEES*	\$2,559,428	\$1,997,211	\$2,335,440	\$1,993,493	17.2%
STATE FUNDING:					
COMMUNITY COLLEGE PROGRAM FUND	5,482,319	5,883,854	3,951,210	4,231,348	-6.6%
LOTTERY	706,976	653,728	280,952	408,125	N/A
SUB-TOTAL	6,189,295	6,537,582	4,232,162	4,639,473	-8.8%
MISCELLANEOUS	-	-	-	-	N/A
TOTAL STATE FUNDING	6,189,295	6,537,582	4,232,162	4,639,473	-8.8%
TRANSFERS	17,200	14,500	1,700	1,545	10.0%
OTHER	242,600	165,600	131,943	139,279	-5.3%
SUB-TOTAL CURRENT FUND	9,008,523	8,714,893	6,701,246	6,773,791	-1.1%
AUXILIARY	20,000	20,000	8,991	11,935	-24.7%
TOTAL REVENUE	9,028,523	8,734,893	6,710,237	6,785,725	-1.1%
FUND BALANCE (AS OF JULY 1)	491,118	777,472	491,118	777,472	-36.8%
TOTAL FUNDS AVAILABLE	\$ 9,519,641	\$ 9,512,365	\$ 7,201,355	\$ 7,563,197	-4.8%
EXPENSES:					
PERSONNEL	6,330,182	6,390,208	4,332,578	4,723,608	-8.3%
CURRENT	2,385,393	2,260,487	1,796,552	1,580,593	13.7%
CAPITAL	78,385	64,198	40,388	86,031	N/A
CONTINGENCY	214,563	-	-	-	N/A
SUB-TOTAL CURRENT FUND	9,008,523	8,714,893	6,169,518	6,390,232	-3.5%
AUXILIARY	20,000	18,000	186	16,323	-98.8%
TOTAL EXPENSE	\$ 9,028,523	\$ 8,732,893	\$ 6,169,704	\$ 6,406,555	-3.7%
INCREASE/(DECREASE) IN NET ASSETS	\$ -	\$ 2,000	\$ 540,532	\$ 379,170	

\*Student Fee Revenue includes technology fee revenue of \$32,804 as of December 31, 2008.

**FLORIDA KEYS COMMUNITY COLLEGE  
REVENUE AND EXPENSE STATEMENT  
CURRENT FUND UNRESTRICTED ONLY  
Board of Trustees Report  
MARCH 2009**

	BOARD APPROVED APPROVED BUDGET <u>FY 2008-2009</u>	ADJUSTED BUDGET <u>FY 2008-2009</u>	YEAR-TO-DATE ACTUAL <u>FY 2008-2009</u>	ACTUAL YEAR-TO-DATE COMPARED TO ADJUSTED BUDGET
REVENUE:				
STUDENT FEES*	\$2,559,428	\$2,559,428	\$2,335,440	91.2%
STATE FUNDING:				
COMMUNITY COLLEGE PROGRAM FUND	5,482,319	5,482,319	3,951,210	72.1%
LOTTERY	706,976	706,976	280,952	N/A
SUB-TOTAL	6,189,295	6,189,295	4,232,162	64.4%
MISCELLANEOUS	-	-	-	N/A
TOTAL STATE FUNDING	6,189,295	6,189,295	4,232,162	68.4%
TRANSFERS	17,200	17,200	1,700	9.9%
OTHER	242,600	242,600	131,943	54.4%
TOTAL REVENUE	<u>9,008,523</u>	<u>9,008,523</u>	<u>6,701,246</u>	<u>74.4%</u>
FUND BALANCE (AS OF JULY 1)	491,118	491,118	491,118	100.0%
TOTAL FUNDS AVAILABLE	<u><u>\$ 9,499,641</u></u>	<u><u>\$ 9,499,641</u></u>	<u><u>\$ 7,192,364</u></u>	<u><u>75.7%</u></u>
EXPENSES:				
PERSONNEL	6,330,182	6,330,182	4,332,578	68.4%
CURRENT	2,385,393	2,385,393	1,796,552	75.3%
CAPITAL	78,385	78,385	40,388	51.5%
CONTINGENCY	214,563	214,563	-	0.0%
TRANSFERS	-	-	-	N/A
TOTAL EXPENSE	<u><u>\$ 9,008,523</u></u>	<u><u>\$ 9,008,523</u></u>	<u><u>\$ 6,169,518</u></u>	<u><u>68.5%</u></u>
INCREASE/(DECREASE) IN NET ASSETS	<u><u>\$ -</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 531,728</u></u>	
FUND BALANCE %	5.10%	5.10%		
FUND BALANCE	\$ 491,118	\$ 491,118		

**FLORIDA KEYS COMMUNITY COLLEGE  
BALANCE SHEET  
CURRENT FUND UNRESTRICTED (CFU)  
Board of Trustees Report  
FEBRUARY 2009**

	3/31//2009	March 31, 2008
<b><u>ASSETS:</u></b>		
CASH ON HAND AND IN BANK	\$467,407	\$495,607
INVESTMENTS	390,636	385,294
GENERAL APPROPRIATIONS RECEIVABLE	1,531,109	1,432,432
LOTTERY APPROPRIATION RECEIVABLE	426,024	222,022
TOTAL DUE FROM STATE OF FLORIDA	1,957,133	1,654,454
ACCOUNTS RECEIVABLE/PREPAID EXPENSES	213,132	372,689
TOTAL ASSETS	\$3,028,308	\$2,908,044
<b><u>LIABILITIES &amp; FUND BALANCES</u></b>		
<b><u>LIABILITIES:</u></b>		
ACCOUNTS PAYABLE	\$53,493	\$92,560
ACCRUED COMPENSATED LEAVE	432,804	674,388
TOTAL LIABILITIES	486,297	766,948
<b><u>FUND BALANCES:</u></b>		
ENCUMBERED FUNDS	2,111,196	1,819,388
UNENCUMBERED FUNDS	863,619	996,096
SUB-TOTAL FUND BALANCES	2,974,815	2,815,484
AMOUNT EXPECTED TO FINANCED IN FUTURE	(432,804)	(674,388)
TOTAL FUND BALANCES	2,542,010	2,141,096
TOTAL LIABILITIES & FUND BALANCES	\$3,028,308	\$2,908,044

SUMMARY OF DISBURSEMENTS  
BOARD OF TRUSTEES REPORT  
March 2009

**Total Check's for March 2009**

	<b>Amount</b>
<b>Operating Account</b>	\$539,093.94
<b>Payroll Account</b>	\$62,365.65
<b>Grand Total</b>	\$601,459.59

**Check #'s**  
88513 - 88983  
211956 - 212063

**Voided Check's for March 2009**

<b>Vendor</b>	<b>Amount</b>	<b>Voided Check #'s</b>	<b>Reason for Void</b>
Kenneth Schryver	\$1,687.32	212007	Check Processed Incorrectly
<b>Total</b>	<b>\$1,687.32</b>		