

FLORIDA KEYS COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING
SEPTEMBER 29, 2008
5 PM
Key West
A G E N D A

College
Goals

- | | | |
|--|---------------|------|
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Continuing Education Price Summary

Course Name	Course #	Tuition
Applied Voice, Individual Lessons	APV0201	300
ESL: English for Absolute Beginners, Part 1	EAS0213	147
ESL: Basics Level 2 Part 1	EAS0207	147
Surviving Death: Dealing with Grief	SDD0200	145.1
ESL: English for Absolute Beginners, Part 2	EAS0214	147
ESL: Basics Level 2 Part 2	EAS0208	147
Conversational Spanish for Beginners	SPB0106	163.97
Intermediate Conversational Spanish for Beginners	SPB0107	163.97
eBay Basics for Sellers	EBA0901	128.1
Jewelry Making: Wire Wrap 101	JWL0204	87.84
How to Prepare for the TOEFL Part 2	TPC0203	147
Advanced Conversation Part 2	EAS0257	147
ESL: English for Absolute Beginners, Part 2	EAS0214	147
ESL: Advanced, Level 1, Part 1	EAS0245	147
ESL: Advanced, Level 1, Part 2	EAS0246	147
Reading, Writing and Grammar Review, Part 1	EAS0254	147
Reading, Writing and Grammar Review, Part 2	EAS0255	147
Working & Living in English: English for Absolute Beginners Part 1	EAB0203	147
Working & Living in English: English for Absolute Beginners Part 2	EAB0204	147
Working and Living in English: Basics Level 2 Part 1	EAS0231	147
Working and Living in English: Basics Level 2 Part 2	EAS0232	147
Working and Living in English: Basics Level 3 Part 1	EAS0241	147
Working and Living in English: Basics Level 3 Part 2	EAS0242	147
Working and Living in English: Intermediate Level 1 Part 1	EAS0211	147
Working and Living in English: Intermediate Level 1 Part 2	EAS0212	147
Working and Living in English: Basics Level 1, Part 1	EAS0201	147
Working and Living in English: Basics Level 1, Part 2	EAS0202	147
Working and Living in English: Advanced Part 1	EAS0221	147
Working and Living in English: Advanced Part 2	EAS0222	147
ESL: Basics Level 3 Part 2	EAS0206	147
ESL: Intermediate Level 1 Part 2	EAS0216	147
Windows Vista Fundamentals	MSO0900	119
Windows Vista Intermediate	MSO0901	119
PowerPoint 2007 Fundamentals	MSO0920	119
Excel 2007 Fundamentals	MSO0930	119
Excel 2007 Intermediate	MSO0931	119
Access 2007 Fundamentals	MSO0940	119
Access 2007 Intermediate	MSO0941	119
Beginning Conversation English Part 2	EAS0265	147
Fantasy Literature: Short Fiction	FSF0200	102.48
Word 2007 Fundamentals	MSO0910	119
Excel 2007 Fundamentals	MSO0930	119

Continuing Education Price Summary

Course Name	Course #	Tuition
Custom: Word 2007 Fundamentals	MSO910	96.59
Custom: Word 2007 Intermediate	MSO0911	96.59
Custom: PowerPoint 2007 Fundamentals	MSO0920	96.59
Custom: Excel 2007 Fundamentals	MSO0930	96.59
Custom: Excel 2007 Intermediate	MSO0931	96.59
Custom: PowerPoint 2007 Advanced	MSO0921	96.59
Specialized Creative Welding	WLD0903	404.8
Custom: Computer Concepts Basics	CCB0901	57
Custom: Computer Concepts Basics	CCB0901	57
Custom: Computer Concepts Basics	CCB0901	57
Custom: Computer Concepts Basics	CCB0901	57
Custom: Computer Concepts Basics	CCB0901	57
Custom: Computer Concepts Basics	CCB0901	57
Custom: Computer Concepts Basics	CCB0901	57
Custom: Computer Concepts Basics	CCB0901	57
Money and Investments	MIC0200	65
Mixed Community Chorus	MCC0201	105
Mixed Community Chorus	MCC0201	195
Dreamweaver 8 Fundamentals	DWB0902	139
Learn Basic Computer Skills in Haitian Creole	LCC0900	73.2
Solar Panel Installation	SPI0600	447.22
Astrology 101	ASR0100	120.57
International Year of the Reef 2008: Florida Keys Perspectives	FKN0202	12
Piano Dreams for Beginners, Part 1	PDC0210	244
Piano Dreams Intermediate, Part 1	PDC0220	244
Piano Dreams Advanced, Part 1	PDC0230	244
Sign Language for Beginners	SIN0201	117.12
Soul Maps: Kabbalah to Navigate Your Inner World	KAB0102	95.09
Soul Maps: Kabbalah to Navigate Your Inner World	KAB0102	95.09
Introduction to Digital Photography I	IDP0100	91.1
Digital Photography: Beyond the Camera	IDP0102	91.1

Catherine Torres

Submitted by Catherine Torres

Director of Workforce Development and Community Outreach



FLORIDA KEYS COMMUNITY COLLEGE
5901 College Road, Key West, FL 33040
(305) 296-9081, fkcc.edu
MEMORANDUM

Date: September 23, 2008
To: Dr. Jill Landesberg-Boyle
From: Dr. John Kehoe
Subject: Disposition of Property

College property is constantly monitored as to its condition and usefulness. As property is determined to be no longer useful for college purposes, because it is obsolete, broken, lost or stolen, a request is made for a formal disposition approval. I request you recommend that the property listed below be reviewed by the District Board of Trustees in accordance with State requirements, for the reasons stated. The total value of the listed property for FKCC Board of Trustees disposition approval is \$

	Tag No.	Description	Cost	Condition
1	5207	Dukane Model 8070 LCD Projector	\$1,395.00	Damaged
2	5193	Inspiron 2200 Laptop Computer	\$1,810.96	Damaged
3				

Board Approved Date

Disposal Signature and Date

Disposal Witness and Date

Disposal Method and/or Location

DEVANE & DORL, P.A.

ATTORNEYS AT LAW

FIRST PROFESSIONAL CENTRE • SUITE 12

5701 OVERSEAS HIGHWAY

POST OFFICE BOX 500177

MARATHON, FLORIDA 33050-0177

ALFRED K. FRIGOLA, RETIRED
WILLIAM N. DEVANE, JR.
JAMES J. DORL

TELEPHONE
(305) 743-6565

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September 23, 2008

The Honorable Morgan McPherson
Mayor
The City of Key West
525 Angela Street
Key West, FL 33040

Mr. Jim Scholl
City Manager
The City of Key West
525 Angela Street
Key West, FL 33040

Re: Refund and Cancellation of Stormwater Utility Fee charged by the City of Key West
to Florida Keys Community College

Gentlemen:

The purpose of this letter is to request (demand in legal parlance) the refund of all monies paid by Florida Keys Community College ("FKCC") to the City of Key West ("City") Stormwater Utility Fees and the cessation of any future charges for such fees. It is written at the unanimous request of the District Board of Trustees and its President, Dr. Jill Landesberg-Boyle.

Approximately three years ago FKCC began receiving "stormwater utility fee" bills from the City. Although the ordinance establishing this fee had been adopted in 2002, the City had failed to bill FKCC until some time in 2005; hence the bill, when finally presented, included several years of accumulated arrearage. On or about April 26, 2005, FKCC mistakenly made a stormwater utility fee payment to the City in the sum of \$65,172.80, which represented the arrearage plus payment of the first monthly installment of \$2,270.40.

Thereafter, monthly payments have been made upon receipt of the City's invoice, in June of this year having risen to \$3,102.00 per month. To date, FKCC has paid the City \$160,529.60 in "stormwater utility fees".

Although there was some debate in the past as to the legitimacy of these fees, FKCC has recently been made aware that the City does not have the legal authority to require FKCC to pay these fees. I will outline the reasons later in this letter, however on behalf of the District Board of Trustees of FKCC this request is made that all sums heretofore paid by FKCC be refunded. In deference to comity, FKCC is willing to waive its entitlement to the payment of interest on funds paid to the City in error. This accommodation is offered with the assumption that repayment can and will be completed within thirty (30) days of this request.

The essential provisions that require the repayment are summarized as follows:

1. The stormwater utility fee charged to FKCC is an illegal tax. The City created its stormwater utility under the authority of Chapter 403, Florida Statutes, which requires that the amount of the stormwater utility fee charged must be based upon a property's ". . . relative contribution to its need." Section 403.031(17), Florida Statutes. In violation of this statutory mandate, Chapter 74 of the City's Code imposes on FKCC a clearly excessive fee that (even if the City had a stormwater system serving FKCC, which it does not)¹ requires FKCC to pay for more than its minor "contribution" of stormwater to the theoretical "system". Instead, the fee structure simply imposes a uniform per unit (of impervious surface) charge apparently calculated to maximize City revenue, irrespective of FKCC's anticipated impact on the City's non-existent Stock Island stormwater system. That fee structure is arbitrary and hence illegal.²

¹According to the City's consulting engineers, no stormwater system has ever been designed to serve College Road properties.

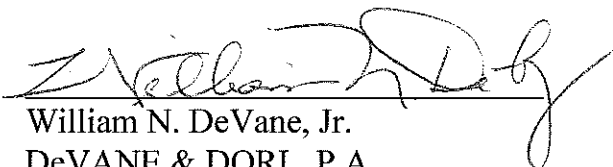
²The stormwater ordinance allows only a minimal adjustment unless the property is "exempt". (Code Sec. 74-361). To be exempt, a property must retain 100% of the total volume of run off generated by a 72 hour, 100 year storm event. This is an arbitrary standard, evidently imposed solely to eliminate any significant credit for on-site retention and disposal. By contrast, the City's adopted level of service for stormwater (Code Sec. 94-69) uses the standard of a 25 year storm event rather than a 100 year event. According to a study by Perez Engineering (an engineering firm that the City itself retains for professional engineering advice) FKCC's stormwater management system "is designed to retain 100% of the run off for a 25 year 72hour storm." That performance meets the standard for outside retention and disposal set by the South Florida Water Management District. Finally, the City's 100 year standard is arbitrary because the City's stormwater system does not (nor is it designed to) meet that standard.

FKCC manages and controls stormwater at the Stock Island campus by an on-site stormwater system consisting of swales and injection wells that retain and dispose of all the stormwater the campus would receive during a 25 year storm event of 72 hours duration. Notwithstanding the great expense FKCC incurred in installing this system and the fact that the City has no stormwater system on Stock Island to collect any excess that might escape FKCC's system in a major storm event, FKCC is charged a stormwater fee based upon every inch of impervious surface. That fee could be justified only if it were assumed that (1) FKCC had done nothing to control its stormwater, and (2) the City had a stormwater system that was burdened with that stormwater. Neither of those assumptions is true. Because the City's stormwater ordinance does not charge FKCC based upon its relative contribution to the need, it is an invalid tax.

2. Sovereign immunity bars the City from imposing its stormwater fee on the College. The case of City of Gainesville v. Department of Transportation, 920 So.2d 53 (Fla. 1st DCA 2005), rev. den., 921 So.2d 661 (Fla. 2006) holds that sovereign immunity bars collection of a user fee from a government entity. That case was recently found to be dispositive of the dispute between the City of Clearwater and the School Board of Pinellas County (see copy of Summary Judgment against City of Clearwater, entered May 23, 2008, attached hereto). Following City of Gainesville, the Sixth Judicial Circuit Court entered Summary Judgment against the City of Clearwater, holding that the City is barred by the doctrine of sovereign immunity from collecting a stormwater fee from the Pinellas County School system. As in Clearwater v. Pinellas, there exists no contract between the City and FKCC obligating FKCC to pay a user fee. In the absence of such an agreement, sovereign immunity bars collection of a stormwater fee from FKCC, which is a State entity.

FKCC values its relationship with the City, and wishes to avoid the unnecessary expenditure of public funds on litigation. Given the recent judicial rulings referenced above, there appears to be no need to resort to the courts to obtain a refund of monies paid to the City in good faith. By offering to waive the interest FKCC hopes to show good faith in this request. If any additional information or discussion is required from FKCC to effectuate its request, please advise.

Respectfully submitted,



William N. DeVane, Jr.
DeVANE & DORL, P.A.
Florida Bar No. 205621
General Counsel to the Board of
Trustees for Florida Keys
Community College

FRIGOLA, DEVANE & DORL, P.A.

IN THE CIRCUIT COURT OF THE SIXTH JUDICIAL CIRCUIT
IN AND FOR PINELLAS COUNTY, FLORIDA
CIVIL DIVISION

SCHOOL BOARD OF PINELLAS
COUNTY, FLORIDA

Plaintiff,

vs.

UCN: 521999CA007479XXCICI

REF: 99-7479CI

CITY OF CLEARWATER, A MUNICIPAL
CORPORATION ORGANIZED UNDER THE
LAWS OF THE STATE OF FLORIDA

Defendant.

**ORDER ON DENYING DEFENDANT'S MOTION FOR FINAL JUDGMENT AND
GRANTING PLAINTIFF'S MOTION FOR SUMMARY JUDGMENT**

THIS MATTER comes before the Court on Defendant, City of Clearwater's, Motion for Final Judgment and Plaintiff's Motion for Reconsideration of Order of Summary Judgment. All issues were heard on April 30th, 2008 and all parties were present. After review of the procedural history, motions, memoranda, and all responses this Court rules as follows:

Procedural History

While the procedural history of this matter is lengthy, the underlying factual dispute is simple. The parties are in dispute over whether the City of Clearwater's (hereinafter the "City") may charge the School Board of Pinellas County (hereinafter "School Board") for stormwater fees. The fees were assessed on a monthly basis over a period of years with the last payment by the School Board on March 11, 1998. Notably, the School Board is the plaintiff herein and filed a complaint on November of 1999 alleging the fees were paid in error claiming as a sovereign entity the School Board is immune from special assessments or user fees.

Subsequently, the City filed a counter claim alleging that under Florida Statutes the City is authorized to create one or more stormwater utilities and to adopt stormwater utility fees sufficient to "plan, construct, operate and maintain" such systems. *See Florida Statute § 163.3177 (1997)*. The City also asserted the statutory scheme grants authority to set aside a continuing revenue source sufficient to "plan, construct, operate and maintain." *See Florida Statute § 403.0893(2) (1997)*. The School Board responded and raised affirmative defenses several of which were based on immunity.

On June 4, 2003, the School Board filed a Partial Summary Judgment asserting immunity from taxation and assessments alleging the City was without authority to charge a utility fee relying on the case of *Sarasota County v. Sarasota Church of Christ*, 667 So.2d 180 (Fla. 1995). The School Board's motion asserted the stormwater utility fee was considered a special assessment and therefore the School Board was immune or exempt under Florida Statute § 1013.371 from payment of special assessments. Additionally, the School Board argued it is not only immune but exempt, as the charges are contrary to §1013.371, Florida Statute as the School Board did not enter into any agreement or contract. The School Board's motion was granted on August 27, 2003 and Final Judgment was entered on June 10, 2004.

The City appealed and on July 20, 2005, the Second District Court of Appeals in Case No.: 2D04-3260 issued an eleven page opinion reversing the case and remanding for further proceedings. The Court stated "the circuit court's ruling that the School Board was exempt from the payment of a user fee for the City's stormwater management program was in error."

While pending before this court on remand, the *City of Gainesville v. Dept. of Transportation*, 920 So.2d 53 (1st DCA 2005), *rev. denied* 921 So.2d 661 (Fla. 2006) was decided by the First District and review was denied by the Supreme Court. On April 28, 2006, Plaintiff filed a Motion to Amend the Complaint relying on the recent decision in *City of Gainesville*, 920 So.2d 53 (1st DCA 2005) and included sovereign immunity as a basis for its suit to recover stormwater fees paid in error. The School Board was granted leave to amend. The

City filed an Answer asserting an affirmative defense that the doctrine of sovereign immunity bars the cause of action.

On September 6, 2006, the School Board filed a Motion for Summary Judgment. Likewise, the City filed a Motion for Summary Judgment on November 21, 2007. Both motions addressed whether the stormwater fee was a special assessment or a user fee. This Court, under the constraints of remand granted summary judgment on February 28, 2007, Judge Logan gave consideration to the eight factors set forth by the Florida Supreme in *City of Gainesville v. Dept. of Transportation*, 863 So.2d 138 (2003) and found the stormwater fees are user fees. Judge Logan further found the opinion in *City of Gainesville v. Dept. of Transportation*, 920 So.2d 53 (1st DCA 2005)¹ as not controlling to this case. Summary Judgment was granted in favor of the City and against the School Board.

The School Board appealed and on March 13, 2007, the appellate court dismissed the matter stating the appeal was premature from a nonfinal, nonappealable order. The City filed a Motion for Final Judgment; conversely, the School Board filed a Motion for Reconsideration of the granting of the City's Motion for Summary Judgment. Presently, both motions are under consideration by this Court.²

DISCUSSION

All of the parties agree, the fees assessed against the School Board are "user" fees. Second, no one disputes the absence of a contract between the School Board or the City regarding the stormwater usage fees. The dispute arises over the statutory construction of whether the legislature in the adoption of Florida Statute § 403.0891, § 403.0893, § 163.3202 (d), granted authority to collect and utilize fees as a continuing revenue source, specifically for stormwater utility despite not specifically naming stormwater collection. Additionally, the City argues under Florida Statute § 180.06, the legislature authorized activities by municipalities and

¹ This opinion has collectively been referred to as the "*City of Gainesville III.*"

² The undersigned Judge was recently assigned to this division effective January 1, 2008.

private companies to "clean and improve street channels or other bodies of water for sanitary purposes" and "to provide means for the regulation and flow of streams for sanitary purposes."

The Court after careful consideration of the current case law and giving great deference to Judge Logan's order of February 28th, 2007 finds that on the precise issue of sovereign immunity and stormwater fees the opinion of *City of Gainesville v. Dept. of Transportation*, 920 So.2d 53 (1st DCA 2005) *rev. denied*, 921 So.2d 661 (Fla. 2006) is controlling. This opinion is the only appellate opinion in Florida addressing the issue of stormwater user fees and sovereign immunity; as such, this Court is bound by the opinion of the First District Court of Appeals. "The decisions of the district courts of appeal represent the law of Florida unless and until they are overruled by this Court. Thus, in the absence of interdistrict conflict, district court decisions bind all Florida trial courts." *See Pardo v. State*, 596 So.2d 665, 666 (Fla. 1992).

As such, the February 28, 2007 order of this Court is vacated, in part, to the extent that the order finds *City of Gainesville*, 920 So.2d 53 (1st DCA 2005) as not controlling and granting summary judgment in favor of the City. The previous finding deeming the assessment as a user fee is not vacated by this order. The School Board is awarded reimbursement of those fees paid in error.

It is **ORDERED** that Defendant, City of Clearwater's Motion for Final Judgment be denied. Further **ORDERED** the School Board's Motion for Summary Judgment is granted. The Court reserves jurisdiction to enter appropriate final judgments in accordance with this order and award attorney's fees.

DONE AND ORDERED in Chambers at St. Petersburg, Pinellas County, Florida, this _____ day of _____, 2008.

TRUE COPY
Original Signed
MAY 23 2008
J. THOMAS MCGRADY
CIRCUIT JUDGE
J. THOMAS MCGRADY
CIRCUIT JUDGE

DATE: September 23, 2008
 TO: Dr. Jill Landesberg-Boyle, President
 FROM: Joanne M. Dinkel, Director, Human Resources
 SUBJECT: Human Resources – BOARD AGENDA 9/29/08

The following actions have been coordinated with the appropriate supervisors, are budgeted, approved by the President or President Designate and are recommended for approval by the Board of Trustees.

NEW EMPLOYEES

Full-time - Name	Effective Date	Description
Dr. Randy Charles	September 22, 2008	Hired as Interim Dean, Arts & Sciences on 9/11/08 - \$83,000 annually. Hired as Provost, 9/22/08, Executive Level I, \$98,000 annually.

Part-time Name	Effective Date	Description
Jane Burchett	September 1, 2008	Co-Coordinator, CNA Program, \$7,296 annually.
Roberta Markow	September 1, 2008	Co-Coordinator, CNA Program, \$7,296 annually.
William Miner	August 25, 2008	Lab Assistant, Marine Engineering, \$12.35/hr, approx. 20hrs per week for Fall & Spring terms 2008-09.
James Paros	August 27, 2008	Coordinator, EMS Program, \$8,451 annually.
April Paterson	August 18, 2008	Temporary, Student Model for FKCC photo shoot, \$12.50, hourly, \$100 total.

STATUS CHANGES – Full-time

Name	Effective Date	Description
<i>No Full-time Status Changes to report at this time.</i>		

STATUS CHANGES – Part-time

Name	Effective Date	Description
<i>No Part-time Status Changes to report at this time.</i>		

ADDITIONAL EMPLOYMENT Current or returning employees filling temporary, part-time jobs

Name	Effective Dates	Description
Army Corp of Engineers		
Robert Guhl	August 18, 2008	Diving Tech. Advisor, \$25 hrly, \$1,000 total.
Marshall Harris	September 1, 2008	Diving Tech. Advisor, \$20 hrly, \$2,800 total.
Kenneth Lingle	September 1, 2008	Diving Tech. Advisor, \$25 hrly, \$525 total.
Robert Smith	September 2, 2008	Diving Tech. Advisor, \$62.5 hrly, \$7,500 total.

CONTINUED...

ADDITIONAL EMPLOYMENT Current or returning employees filling temporary, part-time jobs continued...

Name	Effective Dates	Description
George Bedell	August 26, 2008	Piano Accompanist, Professional Duties, \$25.00, hourly, \$3,900.00 total for Fall and Spring 2008-09.
Noa Seigrist	September 8, 2008	Lab Assistant, Photography, \$11.72 hourly, \$5,578.70 total, for Fall and Spring 2008-09.
Felix Valdespino	August 25, 2008	Temporary Tutor, Student Services, \$15 hrly.
David Wright	September 4, 2008	Temporary, Swimming Skills Coordinator, \$12.36 hourly, approx. 20 hrs per week.

TERMINATIONS

Name	Effective Date	Position	Type
Doug Pryor	September 12, 2008	Director, Purchasing/Facilities	Resignation
Diana Lorenz	October 3, 2008	Asst. Director, Financial Aid	Retirement
Meghan Welch	September 26, 2008	HR Specialist	Resignation

ADJUNCT / PART TIME INSTRUCTORS

Attachments

BOARD MATERIALS

Adjunct Instructors

September 2008

Name	Lvl	Pay Rate	Hrs / Credits	Total Pay	Course Description	Cntr	Dates
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Continuing Education

DeKeyrel, James		\$35.00	13	\$455.00	Computer Concepts Basic	KW	8/29/2008
Lynn, Jeff		\$35.00	12	\$420.00	Computer Concepts Basic	KW	8/29-9/12/2008
Olsen, Jeanne		\$28.00	30	\$840.00	Kindermusik	KW	7/12-8/9/2008
Smith, Lourdes		\$492.00	3	\$1,476.00	EPI0010, Seg A Found Lang & Cogn	KW	7/1-10/7/08

Criminal Justice

None at this Time

AS + AA Programs

None at this Time

Independent Studies

None at this Time

Continuing Education & Distance Learning Payroll Summary

Instructor Last	Instructor First	Hours	Pay Rate	Course Name	Start Date	End Date	CRN #
DeKeyrel	James	4	35	Custom: Computer Concepts Basics	8/29/2008	8/29/2008	10475
DeKeyrel	James	4	35	Custom: Computer Concepts Basics	8/29/2008	8/29/2008	10474
Lynn	Jeff	4	35	Custom: Computer Concepts Basics	8/29/2008	8/29/2008	10471
Lynn	Jeff	4	35	Custom: Computer Concepts Basics	8/29/2008	8/29/2008	10472

Catherine Torres

Submitted by Catherine Torres

Director of Workforce Development and Community Outreach

MEMO

Date: September 23, 2008

To: Kim Bassett, Carey Goodman, Dr. Ann Henderson, Edwin Scales and Spencer Slate

Cc: Jill Landesberg-Boyle

From: John J. Kehoe, Ph.D.

Re: Board of Trustees Monthly Financial Report

The two monthly statements presented herein include the:

- ***Revenue and Expense Statement*** – A comparison of budgeted and actual year-to-date amounts for the current and prior fiscal year.
- ***Balance Sheet*** – A comparison of actual year-to date asset, liability and fund balance accounts for the current and prior fiscal year. The *accrued compensated leave liability* is also reflected. This value is determined at June 30th of each year and is required for annual reporting as the *amount expected to be financed in the future*. The amount reflects the dollar value of employee annual and sick leave balances that would be paid to employees if FKCC were to cease operations.

The following highlights should be noted:

- **REVENUE**
 - Student revenues are higher than last year due to the combination of increases in enrollment in excess of 10% along with tuition increases.
 - Auxiliary revenues include pay-for-print and PAN testing. Bookstore commission revenues have not yet been realized.
 - Other revenue includes projected increases in pool usage revenues, facility rentals and testing fees.
- **EXPENSES**
 - Expenses for July are lower than the previous year due to year-end closing during which time purchase orders could not be processed.
 - Current expenses are expected to be higher than last year due to the spend-down of the fund balance this year, along with the projected increases in utilities.
 - Contingency expenses reflect those expenses reflected within the Board approved budget.

**FLORIDA KEYS COMMUNITY COLLEGE
REVENUE AND EXPENSE STATEMENT
CURRENT FUND UNRESTRICTED(CFU) AND AUXILIARY FUND
Board of Trustees Report
JULY 2008**

	ANNUAL BUDGET		ACTUAL YEAR-TO-DATE		ACTUAL YEAR-TO-DATE
	FY 2008-2009	FY 2007-2008	FY 2008-2009	FY 2007-2008	FY09 COMPARED TO FY08
REVENUE:					
STUDENT FEES*	\$2,559,428	\$1,997,211	\$496,462	\$255,772	94.1%
STATE FUNDING:					
COMMUNITY COLLEGE PROGRAM FUND	5,482,319	5,883,854	440,335	482,708	-8.8%
LOTTERY	706,976	653,728	-	-	N/A
SUB-TOTAL	6,189,295	6,537,582	440,335	482,708	-8.8%
MISCELLANEOUS	-	-	-	-	N/A
TOTAL STATE FUNDING	6,189,295	6,537,582	440,335	482,708	-8.8%
TRANSFERS	17,200	14,500	-	-	N/A
OTHER	242,600	165,600	28,894	38,324	-24.6%
SUB-TOTAL CURRENT FUND	9,008,523	8,714,893	965,690	776,804	24.3%
AUXILIARY	20,000	20,000	-	-	N/A
TOTAL REVENUE	9,028,523	8,734,893	965,690	776,804	24.3%
FUND BALANCE (AS OF JULY 1)	491,118	777,472	491,118	777,472	-36.8%
TOTAL FUNDS AVAILABLE	\$ 9,519,641	\$ 9,512,365	\$ 1,456,808	\$ 1,554,276	-6.3%
EXPENSES:					
PERSONNEL	6,330,182	6,390,208	243,034	305,999	-20.6%
CURRENT	2,385,393	2,260,487	14,308	120,979	-88.2%
CAPITAL	78,385	64,198	-	681	N/A
CONTINGENCY	214,563	-	-	-	N/A
SUB-TOTAL CURRENT FUND	9,008,523	8,714,893	257,342	427,660	-39.8%
AUXILIARY	20,000	18,000	5	21	-76.2%
TOTAL EXPENSE	\$ 9,028,523	\$ 8,732,893	\$ 257,347	\$ 427,681	-39.8%
INCREASE/(DECREASE) IN NET ASSETS	\$ -	\$ 2,000	\$ 708,343	\$ 349,123	

*Student Fee Revenue includes technology fee revenue of \$10,393 as of July 31, 2008.

**FLORIDA KEYS COMMUNITY COLLEGE
REVENUE AND EXPENSE STATEMENT
CURRENT FUND UNRESTRICTED ONLY
Board of Trustees Report
JULY 2008**

	BOARD APPROVED APPROVED BUDGET <u>FY 2008-2009</u>	ADJUSTED BUDGET <u>FY 2008-2009</u>	YEAR-TO-DATE ACTUAL <u>FY 2008-2009</u>	ACTUAL YEAR-TO-DATE COMPARED TO ADJUSTED BUDGET
REVENUE:				
STUDENT FEES*	\$2,559,428	\$2,559,428	\$496,462	19.4%
STATE FUNDING:				
COMMUNITY COLLEGE PROGRAM FUND	5,482,319	5,482,319	440,335	8.0%
LOTTERY	706,976	706,976	-	0.0%
SUB-TOTAL	6,189,295	6,189,295	440,335	7.1%
MISCELLANEOUS	-	-	-	N/A
TOTAL STATE FUNDING	6,189,295	6,189,295	440,335	7.1%
TRANSFERS	17,200	17,200	-	0.0%
OTHER	242,600	242,600	28,894	11.9%
TOTAL REVENUE	<u>9,008,523</u>	<u>9,008,523</u>	<u>965,690</u>	<u>10.7%</u>
FUND BALANCE (AS OF JULY 1)	491,118	491,118	491,118	100.0%
TOTAL FUNDS AVAILABLE	<u>\$ 9,499,641</u>	<u>\$ 9,499,641</u>	<u>\$ 1,456,808</u>	<u>15.3%</u>
EXPENSES:				
PERSONNEL	6,330,182	6,330,182	243,034	3.8%
CURRENT	2,385,393	2,385,393	14,308	60.0%
CAPITAL	78,385	78,385	-	0.0%
CONTINGENCY	214,563	214,563	-	0.0%
TRANSFERS	-	-	-	N/A
TOTAL EXPENSE	<u>\$ 9,008,523</u>	<u>\$ 9,008,523</u>	<u>\$ 257,342</u>	<u>2.9%</u>
INCREASE/(DECREASE) IN NET ASSETS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 708,348</u>	
FUND BALANCE %	5.10%	5.10%		
FUND BALANCE	\$ 491,118	\$ 491,118		

**FLORIDA KEYS COMMUNITY COLLEGE
BALANCE SHEET
CURRENT FUND UNRESTRICTED (CFU)
Board of Trustees Report
JULY 2008**

	July 31, 2008	July 31, 2007
<u>ASSETS:</u>		
CASH ON HAND AND IN BANK	\$345,532	\$505,271
INVESTMENTS	386,898	375,419
GENERAL APPROPRIATIONS RECEIVABLE	5,041,984	5,401,146
LOTTERY APPROPRIATION RECEIVABLE	706,976	653,728
TOTAL DUE FROM STATE OF FLORIDA	5,748,960	6,054,874
ACCOUNTS RECEIVABLE/PREPAID EXPENSES	606,086	362,158
TOTAL ASSETS	\$7,087,476	\$7,297,722
<u>LIABILITIES & FUND BALANCES</u>		
<u>LIABILITIES:</u>		
ACCOUNTS PAYABLE	\$139,050	\$116,232
ACCRUED COMPENSATED LEAVE	432,804	674,388
TOTAL LIABILITIES	571,854	790,620
<u>FUND BALANCES:</u>		
ENCUMBERED FUNDS	3,932,224	4,111,547
UNENCUMBERED FUNDS	3,016,202	3,069,943
SUB-TOTAL FUND BALANCES	6,948,426	7,181,490
AMOUNT EXPECTED TO FINANCED IN FUTURE	(432,804)	(674,388)
TOTAL FUND BALANCES	6,515,622	6,507,102
TOTAL LIABILITIES & FUND BALANCES	\$7,087,476	\$7,297,722

SUMMARY OF DISBURSEMENTS
BOARD OF TRUSTEES REPORT
July 2008

Total Check's for July 2008

	Amount	Check #'s
Operating Account	\$39,551.67	86827 - 86873
Payroll Account	\$38,418.92	211327 - 211389
Grand Total	\$77,970.59	

Voided Check's for July 2008

Vendor	Amount	Voided Check #'s	Reason for Void
Stacy D. Saunders	\$165.62	86844	Financial Aid Adjusted
Thomas A. Junker	\$4.00	86838	Check Processed Incorrectly
Jessi L. Digennaro	\$4.00	86833	Check Processed Incorrectly
Richard J. Anderson	\$539.14	86611	Financial Aid Adjusted
Yvonne L. Eisenberg	\$1,134.47	85726	Financial Aid Adjusted
Tara M. Diaz	\$534.57	85715	Financial Aid Adjusted
Jean P. Bien-Aime	\$73.20	86558	Check Lost in Mail, Check was Reissued
Shonda A. Brown	\$655.19	85681	Financial Aid Adjusted
Annie E. Morales	\$1,534.35	85808	Financial Aid Adjusted
Brittany N. Taylor	\$330.00	86781	Financial Aid Adjusted
Charlea H. Johnson	\$326.14	86649	Financial Aid Adjusted
Chiquela Peters	\$342.79	86669	Financial Aid Adjusted
Waltnika D. Perry	\$292.89	86668	Financial Aid Adjusted
Andrica M. Rhodes	\$251.13	86677	Financial Aid Adjusted
Jeannette Borghese	\$120.31	86617	Financial Aid Adjusted
Christopher R. Betz	\$227.28	85671	Financial Aid Adjusted
Shonda A. Brown	\$292.89	86619	Financial Aid Adjusted
Alexis Williams	\$257.00	86697	Financial Aid Adjusted
Shana L. Brady	\$1,207.06	85676	Financial Aid Adjusted
Total	\$8,292.03		

**FLORIDA KEYS COMMUNITY COLLEGE
REVENUE AND EXPENSE STATEMENT
CURRENT FUND UNRESTRICTED(CFU) AND AUXILIARY FUND
Board of Trustees Report
AUGUST 2008**

	ANNUAL BUDGET		ACTUAL YEAR-TO-DATE		ACTUAL YEAR-TO-DATE
	FY 2008-2009	FY 2007-2008	FY 2008-2009	FY 2007-2008	FY09 COMPARED TO FY08
REVENUE:					
STUDENT FEES*	\$2,559,428	\$1,997,211	\$927,252	\$651,814	42.3%
STATE FUNDING:					
COMMUNITY COLLEGE PROGRAM FUND	5,482,319	5,883,854	880,670	965,416	-8.8%
LOTTERY	706,976	653,728	-	-	N/A
SUB-TOTAL	6,189,295	6,537,582	880,670	965,416	-8.8%
MISCELLANEOUS	-	-	-	-	N/A
TOTAL STATE FUNDING	6,189,295	6,537,582	880,670	965,416	-8.8%
TRANSFERS	17,200	14,500	120	130	-7.7%
OTHER	242,600	165,600	49,944	69,496	-28.1%
SUB-TOTAL CURRENT FUND	9,008,523	8,714,893	1,857,986	1,686,856	10.1%
AUXILIARY	20,000	20,000	1,108	2,044	-45.8%
TOTAL REVENUE	9,028,523	8,734,893	1,859,095	1,688,900	10.1%
FUND BALANCE (AS OF JULY 1)	491,118	777,472	491,118	777,472	-36.8%
TOTAL FUNDS AVAILABLE	\$ 9,519,641	\$ 9,512,365	\$ 2,350,213	\$ 2,466,372	-4.7%
EXPENSES:					
PERSONNEL	6,330,182	6,390,208	619,445	787,030	-21.3%
CURRENT	2,385,393	2,260,487	364,871	281,664	29.5%
CAPITAL	78,385	64,198	-	1,067	N/A
CONTINGENCY	214,563	-	-	-	N/A
SUB-TOTAL CURRENT FUND	9,008,523	8,714,893	984,315	1,069,761	-8.0%
AUXILIARY	20,000	18,000	5	28	-82.1%
TOTAL EXPENSE	\$ 9,028,523	\$ 8,732,893	\$ 984,320	\$ 1,069,789	-8.0%
INCREASE/(DECREASE) IN NET ASSETS	\$ -	\$ 2,000	\$ 874,774	\$ 619,111	

*Student Fee Revenue includes technology fee revenue of \$19,301 as of August 31, 2008.

**FLORIDA KEYS COMMUNITY COLLEGE
REVENUE AND EXPENSE STATEMENT
CURRENT FUND UNRESTRICTED ONLY
Board of Trustees Report
AUGUST 2008**

	BOARD APPROVED APPROVED BUDGET <u>FY 2008-2009</u>	ADJUSTED BUDGET <u>FY 2008-2009</u>	YEAR-TO-DATE ACTUAL <u>FY 2008-2009</u>	ACTUAL YEAR-TO-DATE COMPARED TO ADJUSTED BUDGET
REVENUE:				
STUDENT FEES*	\$2,559,428	\$2,559,428	\$927,252	36.2%
STATE FUNDING:				
COMMUNITY COLLEGE PROGRAM FUND	5,482,319	5,482,319	880,670	16.1%
LOTTERY	706,976	706,976	-	N/A
SUB-TOTAL	6,189,295	6,189,295	880,670	14.2%
MISCELLANEOUS	-	-	-	N/A
TOTAL STATE FUNDING	6,189,295	6,189,295	880,670	14.2%
TRANSFERS	17,200	17,200	120	0.7%
OTHER	242,600	242,600	49,944	20.6%
TOTAL REVENUE	<u>9,008,523</u>	<u>9,008,523</u>	<u>1,857,986</u>	<u>20.6%</u>
FUND BALANCE (AS OF JULY 1)	491,118	491,118	491,118	100.0%
TOTAL FUNDS AVAILABLE	<u>\$ 9,499,641</u>	<u>\$ 9,499,641</u>	<u>\$ 2,349,104</u>	<u>24.7%</u>
EXPENSES:				
PERSONNEL	6,330,182	6,330,182	619,445	9.8%
CURRENT	2,385,393	2,385,393	364,871	15.3%
CAPITAL	78,385	78,385	-	0.0%
CONTINGENCY	214,563	214,563	-	0.0%
TRANSFERS	-	-	-	N/A
TOTAL EXPENSE	<u>\$ 9,008,523</u>	<u>\$ 9,008,523</u>	<u>\$ 984,315</u>	<u>10.9%</u>
INCREASE/(DECREASE) IN NET ASSETS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 873,671</u>	
FUND BALANCE %	5.10%	5.10%		
FUND BALANCE	\$ 491,118	\$ 491,118		

**FLORIDA KEYS COMMUNITY COLLEGE
BALANCE SHEET
CURRENT FUND UNRESTRICTED (CFU)
Board of Trustees Report
AUGUST 2008**

	August 31, 2008	August 31, 2007
<u>ASSETS:</u>		
CASH ON HAND AND IN BANK	\$376,591	\$709,465
INVESTMENTS	387,676	377,147
GENERAL APPROPRIATIONS RECEIVABLE	4,601,649	4,918,438
LOTTERY APPROPRIATION RECEIVABLE	706,976	653,728
TOTAL DUE FROM STATE OF FLORIDA	5,308,625	5,572,166
ACCOUNTS RECEIVABLE/PREPAID EXPENSES	735,793	438,212
TOTAL ASSETS	\$6,808,685	\$7,096,990
<u>LIABILITIES & FUND BALANCES</u>		
<u>LIABILITIES:</u>		
ACCOUNTS PAYABLE	\$135,271	\$130,257
ACCRUED COMPENSATED LEAVE	432,804	674,388
TOTAL LIABILITIES	568,075	804,645
<u>FUND BALANCES:</u>		
ENCUMBERED FUNDS	4,116,540	4,088,438
UNENCUMBERED FUNDS	2,556,874	2,878,295
SUB-TOTAL FUND BALANCES	6,673,414	6,966,733
AMOUNT EXPECTED TO FINANCED IN FUTURE	(432,804)	(674,388)
TOTAL FUND BALANCES	6,240,610	6,292,345
TOTAL LIABILITIES & FUND BALANCES	\$6,808,685	\$7,096,990

SUMMARY OF DISBURSEMENTS
BOARD OF TRUSTEES REPORT
August 2008

Total Check's for August 2008

	Amount	Check #'s
Operating Account	\$271,811.90	86874 - 87027
Payroll Account	\$33,746.79	211390 - 211441
Grand Total	\$305,558.69	

Voided Check's for August 2008

Vendor	Amount	Voided Check #'s	Reason for Void
Justine J. Foster	\$73.62	85360	Check Lost in Mail, Check was Reissued
Rochelle Eberhart	\$82.00	85421	Check Lost in Mail, Check was Reissued
Dr. John Kehoe	\$120.15	85455	Check Lost, Check was Reissued
Dr. Jill Landerberg-Boyle	\$59.66	85487	Check Lost, Check was Reissued
Jaylee Nash	\$3.91	85568	Financial Aid Adjusted
Lusana Morales	\$504.33	86665	Financial Aid Adjusted
Alexandra	\$559.14	86670	Financial Aid Adjusted
Monroe County District School Board	\$2,526.00	86966	Check Reissued to Marathon Campus
Total	\$3,928.81		

Budget 2008-09 "Preparing for the Cuts"	
State Funding 2008-09 CCPF	\$5,482,000.00
Aug. 4% hold back BEST CASE	\$219,280.00
Nov. 8% cut WORST CASE	\$438,560.00
Amount needed to sustain 8% cut:	\$438,560.00
6% Contingency	\$320,869.00
Personnel Savings (selected freezes, delays in hiring)	\$48,000.00
<u>Additional Revenues (as of 9/19/08):</u>	
In-state tuition- above budget	\$42,000.00
Out-of-state tuition above revenue	\$17,000.00
<u>Late-Starting Projections</u>	
PSAV (C.N.A., Criminal Justice)	\$20,000.00
PSV (Army Corp)	\$10,000.00
By end of Fall Term/ Dec. 2008, we should be over (above budgeted revenues) by \$19,309.00.	\$19,309.00

INTERINSTITUTIONAL AGREEMENT BETWEEN

**ISLAND CHRISTIAN SCHOOL
AND
FLORIDA KEYS COMMUNITY COLLEGE**

Reference:	s.s. 1007.23	s.s. 1007.271
	s.s. 1007.235	s.s. 1007.272
	s.s. 1007.24	6A-10.0315 F.A.C.
	s.s. 1007.25	6A-10.0242 F.A.C.
	6A-10.024 F.A.C.	6A-14.031 F.A.C.
	6A-10.033 F.A.C.	

This agreement made and entered into on this 1st day of July, 2008, by and between **ISLAND CHRISTIAN SCHOOL**, hereinafter called ICS, and **FLORIDA KEYS COMMUNITY COLLEGE**, hereinafter called the College.

WITNESSETH

WHEREAS the College offers a number of courses and programs designed for the advanced and high achievement students; and

WHEREAS ICS wishes to make courses and programs for advanced achievement students available to students who are enrolled in high school; and

WHEREAS the College and ICS recognize a common mandate to provide needed educational services to the people of Monroe County; and

WHEREAS the common objective of providing such educational services may best be achieved in the most economical manner through joint and coordinated action of the College and ICS; and

WHEREAS Florida Statutes and State Board of Education Rules provide a mechanism for achieving this common objective.

NOW, THEREFORE, IT IS MUTUALLY UNDERSTOOD AND AGREED THAT:

- I. The College shall make available special college level instruction for selected students from ICS in the following general categories of dual enrollment programs. College level instruction is provided in accordance with Rules 6A-10.0242 and 6A-10.033 of the Florida Administrative Code, and sections 1007.23, 1007.271 and 1007.272 of the Florida Statutes. Special college-level instruction will be provided at the ICS during the normal school day and in accordance with the ICS schedule.

DUAL ENROLLMENT/DUAL CREDIT courses will be offered in high school facilities during regular class hours with instructor costs covered by ICS or on the College campus, with principal approval, as part of a regularly scheduled College class. Instructor costs for courses on the College campus will be covered by the College. In either case, all student fees will be covered by the College. Classroom materials and supplies will be paid by ICS.

EARLY ADMISSION (A Dual Enrollment/Dual Credit Option) - The student attends the College full-time during the last one or two semesters of high school with the approval of the high school principal and receives credit for both the high school diploma and the associate degree. These courses will be taught at the College, and all instructional fees will be paid by the College. The student is exempt from registration, matriculation, and laboratory fees. ICS will provide books in accordance with their textbook policy (where students purchase textbooks). Classroom materials and supplies will be paid for by ICS.

All dual enrollment ICS students shall be fully admitted to the College and shall be governed by all policies as they affect any student of the College. Students shall be entitled to the use of all College facilities and services. Students taking courses in ICS facilities will be subject to all rules and regulations of ICS. Students will only be eligible for classes offered in ICS or in College facilities.

- II. The college-level courses offered through the College Dual Enrollment/Dual Credit program must be coordinated with the Articulation Officer and the designee of ICS. Courses shall include those offered by the public community college, which are listed in the common course designation and numbering system as:

College credit courses (except physical education and leisure studies activities courses) which are acceptable toward fulfilling the requirements of a Baccalaureate degree; and Postsecondary vocational courses.

Rule 6A-10.024(17) F.A.C. states:

"When a student transfers among institutions that participate in the common course designation and numbering system, the receiving institution shall award credit for courses satisfactorily completed at the previous participating institutions when the courses are judged by the appropriate common course designation and number system faculty task forces to be equivalent to courses offered at the receiving institutions and are entered in the course numbering system. Credit so awarded can be used by transfer students to satisfy requirements in the institutions on the same basis as native students."

- III. ICS and the College have developed enrollment criteria and a screening process to identify and select students for enrollment in dual enrollment programs so as to assure that students selected are appropriately prepared to benefit from college-level courses. The enrollment criteria are:
- A. Minimum 3.0 unweighted high school cumulative grade point average. The Vice President of Instructional Affairs and/or the Principal may, on an individual basis, grant

exceptions to this requirement.

- B. Recommendation from the parent, guidance counselor, and the Principal.
- C. Expressed intent by the student to pursue a postsecondary degree.
- D. For English and/or math dual enrollment courses, students must meet cut off scores on specified placement examinations.

MINIMUM ENTRANCE REQUIREMENTS FOR THE DE/DC PROGRAM

CPT (SCALED SCORES)

Reading

83 & Above – No Prep
82-61 – REA 0003C
60-30 – REA 0002C
29-below See Counselor
or Testing Coordinator

English

83 & Above – No Prep
82 & Below – ENC 0020

Arithmetic

57 & Above – No Prep
56 & Below – MAT 0002

Elem. Algebra

98 & Above – No Prep
72-97 – MAT 1033;
STA 2023; & PHI 2100
71-below MAT 0024

ACT (STANDARD SCORES)

Reading

18 & Above – No Prep
17 & Below – REA 0002 & 0003

English

17 & Above – No Prep
16 & Below – ENC 0020

Mathematics

21 & Above – College Level Math
19 & 20 – MAT 1033; STA 2023;
PHI 2100
17 & 18 – MAT 0024
16 & Below – MAT 0002

SAT

Verbal

440 & Above - None
439 & Below - REA 0002; REA 0003 & ENC 0020
(meets the requirement for both
reading and English scores)

Mathematics

480 & Above-MAC 1105; MAC 1114; MGF 1106
479-440 - MAT 1033; PHI2100; STA 2023
439-400 - MAT 0024
399 & Below - MAT 0002

- IV. Students' progress subsequent to enrollment in dual enrollment courses shall be monitored by individual student assessment relative to each course. A student must maintain the minimum entrance criteria and successfully complete each dual enrollment course to remain in the program.

The College Enrollment Services office provides and maintains the necessary information and records essential to monitor the student educational progress, and to supply the information to

other institutions upon written request. Transcripts of the permanent record of Florida Keys Community College will be furnished to other institutions or individuals upon written request. (There is a charge of \$5.00 for official copies. Student copies are provided at no cost.)

A record of progress and final credit relative to each course is also maintained within the ICS student record system.

- V. The Articulation Officer is responsible for the administration of this off-campus program, which includes development of the inter-institutional agreement, planning and conducting meetings, and communication with ICS and College offices involved. The Vice President of Instructional Affairs is responsible for approval of the instructors, curricula, assessment, and evaluation. The Director of Enrollment Services is responsible for registration, grades, and records. The Coordinator of Testing is responsible for verifying students meet placement requirements. The Director of Enrollment Services is responsible for collecting and maintaining required admissions papers. The Director of the Upper Keys Center will work directly with ICS, the Articulation Officer and other representatives of the College to assure completion of various responsibilities.
- VI. The Vice President of Instructional Affairs of the College will certify that instructors hired to teach dual enrollment courses will have the appropriate academic background for specific courses for which they are responsible, and provide instructional supervision in those cases deemed appropriate to maintain the quality of the program. Additionally, the College, ICS, and the students will evaluate the performance of the dual enrollment instructors according to the regular evaluation procedures used in each institution. Any instructor who is rated deficient will no longer be eligible to teach dual enrollment courses until such time that they are fully remediated and have been rated acceptable.
- VII. The College and ICS shall continue to carry out established articulation procedures to ensure close communication and effective planning. These procedures will include meetings to review and plan curricula, discuss instructional techniques, assessment, evaluation and improvement.

An Articulation Committee consisting of the Vice President of Instructional Affairs, the Articulation Officer and the Upper Keys Center Director for the College, and the Principal of ICS will meet at least annually to assess procedures and suggest improvements.
- VIII. The President of the College and the Principal of ICS will publicize this agreement and take whatever actions necessary to affect the spirit of the Agreement within their respective organizations
- IX. The College and ICS warrant and agree that all dual enrollment programs shall meet the provisions of the current State of Florida laws. ICS will submit a written sworn notarized statement attesting to the fact that the school is in compliance with the secondary curriculum requirements of the State of Florida pursuant to Section 1003.43, Florida Statutes.
- X. In accordance with Section 1007.235 Florida Statutes, the interinstitutional articulation agreement shall be completed prior to high school registration for the fall term of the following

school year.

In witness whereof, Island Christian School and Florida Keys Community College have caused this contract to be executed by the undersigned officials as duly authorized on this 1st day of July, 2008.

**THE ISLAND CHRISTIAN SCHOOL
OF MONROE COUNTY, FLORIDA**

**TRUSTEES OF FLORIDA KEYS
COMMUNITY COLLEGE**

By: _____
Principal, James Roper

By: _____
Chair, Ed Scales

By: _____
Registrar, Mary Allman

By: _____
President, Jill Landesberg-Boyle, Ph.D.