

**REGULAR MEETING
SEPTEMBER 30, 2009
KEY WEST CAMPUS
5:00 P.M**

PRESENT: Trustees: O'Bannon, Martin, Bassett, Scales, Slate;
Attorney DeVane, President Boyle; Provost Charles; Staff: Estenoz, Dinkel, A. Ernst-
Leonard, L.Culberth, D. Solow, McPherson, MacWilliams, C. Davis, B. Snyder, G.
Martin, B. Cole
Guests: S. Toppino, V. Boyle, S. Hammaker, C. Croston

**APPROVAL OF THE
AGENDA**

Moved Bassett, seconded O'Bannon to approve the Agenda as presented.
VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

**APPROVAL OF THE
MINUTES**

Moved Bassett, seconded Martin to approve the minutes of August 5, 2009.
VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

CONSENT AGENDA

CONSENT AGENDA

Moved Martin, seconded Scales to approve the Consent Agenda in bulk, as per separate
attachment (Suppl. Min. Book)
VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

PRESIDENT'S HIGHLIGHTS

-Dr. Boyle thanked the staff and faculty who sent cards and came out to see her. She
thanked the Faculty for the vote of confidence they gave her. She also thanked the
students, parents and community members who have reached out to her, with gifts, cards
and phone calls.

DISTRICT BOARD OF TRUSTEES

PRESIDENT

Faculty Council Report – Brittany Synder read a report from the Faculty Council, as per
separate attachment (Suppl. Min. Book).

ATTORNEY

**BOARD RULE
CHANGES**

A. Moved O'Bannon, seconded Bassett to adjourn as a Regular meeting and reconvene as
a Rule Making Board.

VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

**BR#2.140 PUBLIC
RECORDS**

Moved O'Bannon, seconded Bassett to approve Board Rule # BR 2.140- Public records
Access, as per separate attachment (Suppl. Min. Book)

VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

**TABLED
GRIEVANCE
PROCEDURE**

Moved Scales, seconded O'Bannon to table the Grievance Procedure, Vice-Chair Bassett
question why the policy only included full-time employees and what avenue does
terminated employees have. Joanne Dinkel will go back to The Labor attorney and bring
back to the Board next month. Trustee Scales called attention to the 2nd. Page, 3rd.
paragraph, 1st. line of the Grievance policy the instead of "is elected" should it be "shall be
elected". Joanne Dinkel will make that change.

VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

**BR#5.510
HARASSMENT**

Moved Bassett, seconded Martin to approve Board Rule #BR5.510-Harassment, with the
change to Page #1, under "Definition", 1st. sentence, change from "three types of
harassment" to two types of harassment and "three conditions" to "two conditions"

VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

Moved Bassett, seconded Martin to approve Board Rule #BR1.330-BOT Meeting, as per separate attachment (Suppl. Min. Book)

VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

The Board adjourned as a Rule Making Board and re-convened as a regular Board.

PRESIDENTIAL SEARCH

The Board reviewed the resumes sent by the candidates for the Interim President; they are Dr. Lawrence Tyree, Dr. Lawrence Spraggs, Dr. Kathie Sigler, Joseph C. Birmingham, and James E. Rogers.

Moved Bassett, seconded Martin to interview Dr. Sigler and Dr. Tyree. Trustee O'Bannon wanted to add Dr. Spraggs.

Moved Bassett, seconded O'Bannon to interview Dr. Sigler, Dr. Tyree and Dr. Spraggs

VOTING YES: Scales, Slate, Bassett, Martin, O'Bannon

Debbie Leonard will coordinate with the Board to set-up the interview schedule with the candidates.

HUMAN RESOURCES

Moved Bassett, seconded Martin to approved the Personnel Actions as follows:

NEW EMPLOYEES

Full-time

Brylske, Dr. Alex - August 19, 2009, 10-Month Faculty, Marine Sciences, Level I Doctorate, \$70,326 annually.

Culbreth, Dr. Laurie -Sept. 21, 2009, Dean, Arts & Sciences, Administrative, Level H, \$80,274 annually.

Halvorson, Marc - August 3, 2009, Director, Criminal Justice, Professional, Level D \$50,879, annually.

Higbie, Valerie - July 23, 2009, Campus Store Clerk, Career, Grade 5, \$15.29/hr.

Part-time

Prescott, Larry - August 17, 2009, PT, Coordinator, Addiction Studies Program, Professional, Level, B \$8,451 annually.

Walters, Dean- August 17, 2009, PT, Director, Keys Chorale, Professional, Level A, \$13,743 annually.

Priester, Olivia - June 16, 2009, PT, CROP Assistant, Career Grade 6, \$10.81/hr.

Tennison, Patricia - August 3, 2009, PT, CROP Specialist, Career Grade 6, \$15.02/hr.

Rahming, Alea - July 25, 2009, PT, Lifeguard, Career Grade 1, \$10.82/hr.

Laino, Jessica - July 25, 2009, PT, Lifeguard, Career Grade 1, \$10.82/hr.

Seigrist, Noa - August 24, 2009, PT, Library Specialist, Career, Grade 4, \$12.87/hr.

Tennant, Patty - July 16, 2009, PT, Custodian, Career, Grade 1, \$10.21/hr

Bedell, George - August 24, 2009, PT, Professional Duty, Pianist for Chorale , \$25/hr.

Budde, Michael - October 10, 2009, PT, Dive Technical Specialist, \$17.50/hr.

Bullis, Dr. Robert - August 17, 2009 PT, Marine Sci., IACUC Committee Project, \$30/hr.

Klingener, Nancy - July 29, 2009, PT, Professional Duty, Copy editing, \$17.50/hr.

Morrison, Meagan - August 17, 2009, PT, Financial Aid Specialist, \$12.87/hr.

Pritchard, Michael - July 20, 2009, Temporary Coordinator, Sea Camp, \$15.00/hr.

Revelle, Daniel - August 12, 2009, PT, Professional Duty, Boat Captain, \$25.00/hr.

Rosenblatt, Victoria - Spring term 08-09, PT, Prof.Duty, Pianist - private voice lessons , \$20/hr.

PROMOTIONS/ RECLASSIFICATIONS/ ADJUSTMENTS:

Olsen, Norman - August 24, 2009, From Interim Dean to Dean, Allied Health Nursing, Administrative, Level H, \$85,000 annually.

SOUTH FLORIDA SUMMER YOUTH PROGRAM:

Coordinators: \$22.00 per hour, up to 40 hours per week, August – September 30, 2009

Michele Lopez

Participants: \$10.00 per hour, up to 40 hours per week, July – September 30, 2009

Alex Allman, Sterling Brower, Michael Felton, Aaron Hollowell, Angelina Mendez, Chad Anderson, Christi Daniel, Clyde Fisher, Danny Koester, Marie Michel, Alicia Arrazola, Kimish DeRouch, Marisel Gonzalez, Jeremy Laboy, Jasmine Moore, Shaquil Ashe, Gregory Demott, Thomas Gross, Nelson Lee, Phillip Neuman, Monnet Azard, Brittany Dezern, Emily Haislup, Shanic Lopez, Marie Nicolas, Ebony Azoulay, Zachary Diaz, Marcia Hake, Jeremy Marion , Barring Patterson, Megan Besgrove, Steaven Dorce, Michay Hall, Keith McLeod, Toyanna Pla, Juanita Placenia, Gerald Poitier, James Price, Kelsey Pritchard, Tramay Quarles, Willie Ranson, Maryse Registre, Roxanne Rodriguez , Liliana Ridriguez, Charm Shelton, Derek Shine, Janessa Simmons

CELL PHONE STIPENDS

Brenner, Tracy - Interim Asst. Director Dive, Cell Phone Stipend, effective, August 3, 2009, \$21.78 bi-weekly.

SALARY ADJUSTMENTS:

Due to the increase in hourly ranges in the 09-10 Salary Schedule the following part-time employees hourly rates were brought to the minimum in the Career, Grade 3, hourly range = \$11.91.

Marilyn McDonald, Greta Philips-Ford, Erika Stokes, Stephanie Ford, Allison Sise

BR#1.330 BOT MEETING

INTERIM PRESIDENTIAL SEARCH

PERSONNEL ACTIONS

**PERSONNEL
ACTIONS CONT'D**

TERMINATIONS:

Gavin McKiernan - Manager, Online Mgt. Systems, 9/22/09 , Resignation

Margie Vergara - Assist. Director, Enroll. Services, 9/11/09, Resignation

ADJUNCT / PART TIME INSTRUCTORS

As per separate attachment (Suppl. Min. Book)

VOTING YES: Scales, Bassett, Slate, O'Bannon, Martin

ADMINISTRATIVE AND BUSINESS SERVICES

**INTENT TO
NEGOTIATE
STUDENT HOUSING**

A. Moved O'Bannon, seconded Bassett to approve the Intent to Negotiate Student Housing, as per separate attachment (Suppl. Min. Book)

VOTING YES: Scales, Bassett, Slate, O'Bannon, Martin

DREDGE CONTRACT

B. Moved Bassett, seconded Martin to approve the Dredge Contract, as per separate attachment (Suppl. Min. Book).

VOTING YES: Scales, Bassett, Slate, O'Bannon, Martin

INSTRUCTIONAL SERVICES

Provost Charles introduced the New AA Dean Laurie Culberth. He also announced that the ISLE just opened up.

**ISLAND CHRISTIAN
SCHOOL**

A. Moved Bassett, seconded O'Bannon to approve the Island Christian School Articulation Agreement, as per separate attachment (Suppl. Min. Book)

**ARTICULATION
IAA DE AGREEMENT
WITH MCSD**

VOTING YES: Scales, Bassett, Slate, O'Bannon, Martin

B. Moved Bassett, seconded O'Bannon to approve the IAA DE Agreement with MCSD, as per separate attachment (Suppl. Min. Book)

VOTING YES: Scales, Bassett, Slate, O'Bannon, Martin

C. Erika MacWilliams updated the Board on the process of our SAC's preparation and the history of previous accreditations at the College.

-The Board would like to see monthly updates from Ms. MacWilliams in our progress.

-VP Kehoe will contact Suzanne Woods to see if she is interested in an open ended contract with the College as a consultant for SAC's projects when needed.

-Ms. MacWilliams will follow-up with Student Affairs on the Educational Policy and Procedures and the Federal requirements that need to be implemented as part of the SAC's project.

GOOD OF THE ORDER

Public Input

Susan Hammaker – Spoke to the Board on about how important it is that the Middle and Upper Keys are not forgotten and that the College continues to grow in the Middle and Upper Keys.

The next meeting will be held on Oct. 26, 2009.

The Meeting Adjourned

Jill Landesberg-Boyle
President

Spencer Slate
Chairman