

REGULAR MEETING

March 24, 2008

Key West Campus

5:00 P.M

463

PRESENT: Trustees: Goodman, Henderson, Bassett, Scales, Slate; Attorney DeVane; President Boyle; Provost Shaffer; VP: Toppino, Kehoe; Staff: Estenoz, McPherson, Snyder, Dinkel, C. Malsheimer, Tomak, Bunch, Bentley-Kemp, J. Carreaga, N. Gerrard, E. Elfstrom, G. McKiernan, Gilchrist, M. Cherry, C. Davis, D. Pryor,

Guests: Kyle Teal, Anne O'Bannon, Anna Simonton, W. Kemp, Wray

The Meeting was called to order by Chairman Scales

-Mr. Wray and Anna Simonton spoke to the Board about how much the students of HS II loved being at FKCC and how much they appreciate being here.

-Diana Reagan, from the PACE Center for Girls, thanked the Board for allowing the girls to open the Center for girls on Campus. Several of the PACE girls spoke to the Board about how much they like being at FKCC and thanked the Board and Dr. Boyle for the opportunity to keep the center open. The Girls passed out flowers to the Board members.

-Representative Ron Saunders updated the Board on the budget. The Budget is looking pretty grim. There are many legislators trying to keep the Community Colleges' budgets from being cut, but it is not looking good. The Budget cuts will be about 2 billion dollars across the board. They will have a better picture next week. There may be a tuition increase, if the Governor approves it. Rep. Saunders says we are looking at least a 10% cut from the beginning of last year's budget.

Moved Henderson, seconded Slate to approve the Agenda with the following amendments remove the Marine Tech. Bldg, report #VII-A, add Faculty Council Report under VII-D, add Audit Discussion under IX-B.

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

Moved Slate, seconded Bassett to approve the minutes of February 28, 2008.

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

PRESIDENT'S HIGHLIGHTS

- Looking to bring the budget reserves down to 5%, which is where they have to be by law that brings in an extra \$300,000. We have some potential software upgrades that have been lingering for too long, which we could use to spend down the reserve.
- We are looking at sick leave pay outs in a variety of ways, we currently have a very generous policy for sick leave and we have a two tiered policy which gives Executive team members a higher pay out and that is not equitable and we want to change that.
- Trustee Henderson requested a Budget Workshop before the Board adopts the budget. Possibly in June after the Legislative Session ends. The Board will decide at the April Board Meeting
- Chairman Scales asked to have Jim Hendrick and Todd Parrish to work on potential language that would give some substantive legislation regarding Health Insurance for Community Colleges.

CONSENT AGENDA

Moved Henderson, seconded Slate to approve the Consent Agenda, as per separate attachment (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

PRESIDENT'S AGENDA

B. Moved Bassett, seconded Slate to approve the Marine Technology Project Funding, as per separate attachment (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

C. Attorney DeVane updated the Board on the Administrative Hearing for Tim Jones. The hearing will be some time in June. There had been a motion to disqualify the Hearing Officer, which was denied.

D. Faculty Report - Dr. Lynne Bentley-Kemp updated the Board on the faculty report, as per separate attachment (Suppl. Min. Book). One of the things the Faculty wanted was for the Board to have more oversight and to review employee evaluations, resignations, and terminations.

-Trustee Slate stated that he did not want to second guess Dr. Boyle and that he trusted her to make the leadership decisions.

-Trustee Goodman asked if this request from the faculty would conflict with their role as a policy making Board. Attorney DeVane told the Board that it is not the Board's job to get involved with the day to day workings of the College.

-Chairman Scales reminded everyone that anything that the Board does have to be in the Sunshine.

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

CONSENT AGENDA

MARINE TECHNOLOGY FUNDING PROJECT

FACULTY REPORT

-Trustee Bassett reminded the Faculty about their agreement to meet on Friday's and that there had been very few faculty members at those meetings. She felt that everyone at the College needs to be pulling together at this time as a team to help keep this college open. There is so much positive work being done here by staff and faculty. Trustee Bassett has had a lot of calls from people letting her know that they are really happy with the way things are going. They are excited about the opportunity that Dr. Boyle has given them to go above and beyond their job responsibilities. Trustee Bassett felt it was important to continue to work with Elisa Levy to work through the problems. She stated that "Dr. Boyle runs the College and she supports that."

-Vice-Chair Henderson stated that "we are a policy making Board and that's what the Governor appointed us to do and that this conversation is not about policy making. She will not go into the day to day administration of this College."

-Chairman Scales stated that the Board of Trustees is govern by a statute that specifically outlines what the trustees can and can't do. It is not in the best interest of the College for the Board to get involved.

-Dr. Bruce Gragg, an Instructor spoke to the Board he sated he "believed that the Board saved the College when they hired Dr. Boyle. That Dr. Boyle is willing to talk to you, she will listen, and she writes things down and will get you what you need." He has volunteered to make phone calls to prospective students and he will do what it takes to help the college succeed.

HUMAN RESOURCES

Moved Bassett, seconded Slate to approved the personnel actions as follows:

NEW EMPLOYEES

Jalynn Frazier - March 3, 2008, Human Resource Specialist, \$12.91, hourly.

Cynthia Hullum - March 3, 2008, Assistant to the Vice Presidents, \$15.84, hourly.

Nancy Klingener - February 11, 2008, Library Specialist, \$14.20, hourly.

Denise Mera - February 11, 2008, Assistant to the Provost, \$15.05, hourly.

PART-TIME

Cynthia Frazier - February 13, 2008, Student model, \$12.50, hourly, \$50 total

Francisco Gutierrez - February 14, 2008, Student model, \$12.50, hourly, \$120 total

Timothy Knight -February 14, 2008, Student model, \$12.50, hourly, \$100 total

Ashley Lanier - February 12, 2008, Student model, \$12.50, hourly, \$50 total

Valeria Ostroverhova - February 14, 2008, Student model, \$12.50, hourly, \$50 total

Laura Perloff - February 14, 2008, Student model, \$12.50, hourly, \$50 total

Chelsea Pita - February 14, 2008, Student model, \$12.50, hourly, \$50 total

Jorge Rivera-Segarra - February 14, 2008, Student model, \$12.50, hourly, \$100 total

Sabine Smithers - February 14, 2008, Student model, \$12.50, hourly, \$50 total

Janet Stratton - February 14, 2008, Student model, \$12.50, hourly, \$50 total

Audra Gootee - February 12, 2008, Make-up Artist, Professional Duty, \$17.50, \$70 total

George Bedell - August 20, 2007, Piano Accompanist, Professional duties, \$25.00, Hourly, \$1,500.00 total (late payment due to change in IRS regulations regarding independent contractors)

Stephen Lynch - February 2, 2008, Artist's model, \$15.00, hourly, approx. \$1000 total.

Patricia Schmidt - March 7, 2008, Technical Assistant, EPI, Middle Keys, \$15.84, hourly.

STATUS CHANGES – Full-time

Laura Estevez - March 17, 2008, Re-Organization of Advising Department, Internal Movement, from Grade 5, Career (Staff Asst. Advising) to Grade 8 Career, (Coordinator, Student

Activities) \$16.56, hourly. \$2,700 increase.

Suzy Park - March 17, 2008, Re-Organization of Advising Department, Internal Movement, from Level B Professional (Coordinator, Instructional Services) to Level I Administrative

Faculty (Student Activities & Academic Advisor) \$37,425 annually.

ADDITIONAL EMPLOYMENT: Current or returning employees filling temporary, part-time jobs

Marshall Harris - February 25, 2008, Diving Technical Advisor, \$25.00 hourly, \$3000 total.

Required for enactment of accident scenarios for training Army Corp and Diving Safety Inspector courses.

Kenneth Lingle - February 4, 2008, Diving Technical Advisor, \$25.00 hourly, \$200 total.

Required for enactment of accident scenarios for training Army Corp and Diving Safety Inspector courses.

TERMINATIONS

Julie Bailey - March 28, 2008, Director, Instructional Tech. & DL Resignation

Jalynn Frazier - March 13, 2008, Human Resource Specialist Resignation

Josie Padron - March 10, 2008, CROP Specialist Resignation

ADJUNCT / PART TIME INSTRUCTORS

Attachments, as per (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

ADMINISTRATIVE & BUSINESS SERVICES

A. Moved Slate, seconded Henderson to approve the Financial Statements for February, 2008, as per separate attachment (Suppl. Min. Book).

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

The Board requested an adjusted FY 08 budget that reflects a 5% fund balance by mid April. Options were discussed to reflect decreasing the fund balance.

B. The Board reviewed the Operational Audit. Chairman Scales reminded the Board about filing their Financial Disclosures.

GOOD OF THE ORDER

Next meeting will be held in Key West, on April 28, 2008, at 5:00 p.m.

**FINANCIAL
STATEMENTS Feb.
2008**

Edwin Scales, Chairperson

Jill Landesberg-Boyle, Executive Secretary
and President