

REGULAR MEETING**April 28, 2008****Key West Campus****5:00 P.M**

PRESENT: Trustees: Goodman, Henderson, Bassett, Scales, Slate; Attorney DeVane; President Boyle; Provost Shaffer; VP: Toppino, Kehoe; Staff: Estenoz, McPherson, Snyder, Dinkel, C. Malsheimer, Tomak, Bunch, N. Gerrard, E. Elfstrom, G. McKiernan, Gilchrist, P. Wise, S. Seaward, C. Davis, D. Pryor, S. Parker, D. Allish,

Guests: Kyle Teal, J. Guerra, Cliff Colman

The Meeting was called to order by Chairman Scales

APPROVAL OF THE AGENDA

Moved Henderson, seconded Bassett to approve the Agenda.

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

APPROVAL OF THE MINUTES

Moved Slate, seconded Bassett to approve the minutes of March 24, 2008.

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

PRESIDENT'S HIGHLIGHTS

Dr. Boyle asked Trustee Henderson to report on the Florida Keys Educational Foundation. Trustee Henderson reported that one of the Foundation members agreed to let the foundation use the money he donated to hire an Executive Director for the FKEF, so that the money will not have to come from the college's budget.

Trustee Henderson sits on the PACKW and the FKEF Board. She emphasized that the College Board needs to set fundraising priorities. The Foundation hired a consultant who is helping them get up and running. The Foundation Board is expanding the membership to up to 10 members with a mandatory gift from potential donors.

- President Boyle gave her update to the Trustees, attached (Suppl. Min.)
- The Board asked about a Budget Workshop before the next Board Meeting
- Chairman Scales asked for enrollment headcount numbers for degree seeking students.

Andrew Hayes, Architect and Doug Pryor, Dir. Of Purchasing and Physical Plant, gave a presentation to the Board on the new Marine Technology Bldg.

CONSENT AGENDA**CONSENT AGENDA**

Moved Slate, seconded Bassett to approve the Consent Agenda in bulk, as per separate attachment (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

PRESIDENT'S AGENDA**ATTORNEY REPORT**

Attorney DeVane reported on the Tim Jones Administrative Hearing. Trustee Goodman's role as Hearing Officer has been challenged with a Rite of Prohibition, and the 3rd. DCA immediately asked to show cause. Depositions are set for June.

Faculty Council Report – The new Officers were introduced, EJ Miller-Laino, President and Penny Wise, Vice President. Ms. Miller-Laino gave the Board some background information on her credentials and stated she was honored to represent faculty this year. She will give monthly reports to the Board.

PERSONNEL ACTIONS**HUMAN RESOURCES**

Moved Goodman, seconded Slate to approved the personnel actions as follows:

NEW EMPLOYEES

Julie Quarles - March 26, 2008, Interim Faculty, Marine Engineer., \$36,060 annually.

Susan Seaward - April 9, 2008, Faculty, Nursing, \$40,700 annually.

Part-time

Tara Bevard - March 28, 2008, Student model, \$12.50, hourly, \$75 total

Mathew Goncalves - March 28, 2008, Student model, \$12.50, hourly, \$75 total

James Gregory - March 28, 2008, Student model, \$12.50, hourly, \$75 total

Francisco Gutierrez - March 28, 2008, Student model, \$12.50, hourly, \$75 total

Antonio Parra - March 28, 2008, Student model, \$12.50, hourly, \$75 total

Kelly Ryan - March 28, 2008, Student model, \$12.50, hourly, \$75 total

Alison Tejeda - March 28, 2008, Student model, \$12.50, hourly, \$75 total

Thomas Mack - March 28, 2008, Student model, \$12.50, hourly, \$75 total

Noa Seigrist - March 21, 2008, Temporary, Library Specialist, \$12.91 hourly

Natalie Duggan - March 17, 2008, Artist's Model, \$15.00, hourly, \$60 total

STATUS CHANGES – Full-time

Tammy Batschelet - April 7, 2008, Internal Movement, from Grade 8, Career (Admin. Assist. Dive Office) to Grade 6, Career, (Human Resources Specialist) \$16.10, hourly.

STATUS CHANGES – Part-time

Ellen Elfstrom - March 25, 2008, Temporary Admin. Assistant to the Provost while Assist. to the Provost was on extended leave. \$15.84 hourly.

ADDITIONAL EMPLOYMENT

Harrell Thach - March 6, 2008, Diving Technical Advisor, \$25.00 hourly, \$75 total. Required for training Army Corp and Diving Safety Inspector courses.

Laura Estevez - February 16, 2008, Testing Supervisor, \$16.00/hour - \$48 total.

Doug Pryor - February 16, 2008, Testing Supervisor, \$16.00/hour - \$80 total.

TERMINATIONS

Chester Kalb - May 9, 2008, Faculty, Mathematics, Retirement

William Trantham - May 9, 2008, Faculty, Marine Biology, Retirement

William Smith - May 9, 2008, Faculty, Business, Retirement

Lynne Bentley-Kemp - May 9, 2008, Faculty, Photography, Non-Renewal of Contract

Samer Hijazi - June 30, 2008, Faculty, Computer Science, Resignation

ADJUNCT / PART TIME INSTRUCTORS

As per separate attachments, (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

Director Dinkel provided the Board with a disc of the MGT Salary Study.

ADMINISTRATIVE & BUSINESS SERVICES

A. Moved Goodman, seconded Slate to approve the Financial Statements for March, 2008, as per separate attachment (Suppl. Min. Book).

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

B. Dr. Kehoe and Dr. Boyle gave a Status Report on the Board on the Fund Reserve.

INSTRUCTIONAL AFFAIRS

A. Moved Bassett, seconded Slate to approve the Letter of Intent to Offer Bachelor of Science Degrees, as per separate attachment (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

B. Moved Henderson, seconded Bassett to approve the Associate in Science Degree in Early Childhood, as per separate attachment (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

C. Moved Henderson, seconded Bassett to approve the Certified Nursing Assistant Program, as per separate attachment (Suppl. Min. Book).

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate**GOOD OF THE ORDER**

Moved Slate, seconded Henderson to Hold the June Board Meeting on May 27, 2008, at 5:00 p.m. in Key West.

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

-The Board will hold a Budget Workshop on Saturday, June 17, 2008, at 10:00 a.m.,

Debbie will verify with the Board for confirmation on the date tomorrow.

Graduation will be held on May 9, 2008, at 7:00 p.m. at the TW FAC.

PERSONNEL**ACTIONS (CONT'D)****FINANCIAL
STATEMENTS
March 2008****LETTER OF INTENT
TO OFFER
BACHELOR
DEGREES****AS IN EARLY
CHILDHOOD****CERTIFIED
NURSING
ASSISTANT
PROGRAM****JUNE BOARD
MEETING**

The meeting adjourned.

Edwin Scales
Chairman

Jill Landesberg-Boyle, President
Executive Secretary