REGULAR MEETING
May 27, 2014
Middle Keys Center
2:00 P.M

PRESENT:
Trustees: O’Bannon, Stoky, Schmitt, Koenig, Spottswood; President Gueverra, Provost Snyder, VP Mauk, Dean MacWilliams, Attorney Dorl,
GUEST: Suzy Hammaker, Debra Lee Johnson

APPROVAL OF THE AGENDA
Moved O’Bannon, seconded Koenig to approve the agenda with the addition of the May 12, 2014, Minutes, under Approval of the Minutes.
VOTING YES: O’Bannon, Stoky Schmitt, Koenig, Spottswood

APPROVAL OF THE MINUTES
Moved Schmitt, seconded Spottswood to approve the minutes of April 28, 2014, and May 12, 2014, as presented.
VOTING YES: O’Bannon, Stoky Schmitt, Koenig, Spottswood

CONSENT AGENDA
Moved Schmitt, seconded O’Bannon to approve the Consent Agenda in bulk, as per separate attachment (Suppl. Min. Book)
VOTING YES: O’Bannon, Stoky Schmitt, Koenig, Spottswood

DISTRICT BOARD OF TRUSTEES

A. STUDENT FOCUS – Debra Lee Johnson is in the Basic Law Enforcement Academy and spoke to the Board of how impressed with FKCC she was and how fantastic her instructors are. She has been working as a Dispatcher with the Monroe County Sheriff’s Department and just recently received a position of Victim’s Advocate with MCSO.

C. FACULTY COUNCIL REPORT - As per separate attachment (Suppl. Min Book)

D. PRESIDENT’S REPORT – President Gueverra reported to the Board on:
- Graduation, which was well attended. He thanked Vice-Chair Koenig for stepping in for Chairman Stoky at the event.
- The opening of the Marine Science Building which was a successful event.
- The summer semester has begun with the 2nd Semester starting in June.
- The FKCC Foundation Board voted to put $115,000, toward the salaries of Foundation employees; they set a goal of getting five $50,000 pledges to be donated over a five year period, we have already received two of those $50,000, pledges and encouraged the trustees and employees to solicit 50 pledges for the 50th Anniversary.
- This year’s budget will be very conservative; we are on the cusp of a new business model and will be focusing on out-of-county and international students. Recruitment and Retention are both very important, with new programs and other sources of revenue. We are working on a Baccalaureate degree for the future.

ATTORNEY – No report.

HUMAN RESOURCES

A. Moved Koenig, seconded Schmitt to approve the Personnel actions as follows:

NEW EMPLOYEES
Full-Time
Canizares, Mike - 05.12.2014, Maintenance Worker, $11.58/hr.
DeLisle, Christopher - 05.12.2014, Coordinator, Residence Life, $36,825 annualized
Margiotta, Anthony - 05.05.2014, Maintenance Worker, $12.02

Part-Time
Mendelow, Raquel - 05.12.2014, Library Specialist, $12.87/hr.
Minnerly, Christopher - 05.05.2014, Student Account Representative, $13.10/hr.

ADDITIONAL EMPLOYMENT
Garcia, Heather - 04.01.2014, FKCC Foundation Accountant, $500/month
Bujak, Krzysztof - 05.10.2014, Swimming Skills Coordinator, $11.91/hr.
Clute, Tristan - 05.06.2014, College Work Study, $10.21/hr.
DeMaria, Dora - 05.05.2014, Swimming Skills Coordinator, $11.91/hr.
Donney, Tenzin - 04.06.2014, Student Assistant, Florida Work Experience,$10.21/hr.
Knox, Miranda - 03.13.2014, Artist’s Model, $15/hr.
Laino, Jessica - 05.05.2014, Swimming Skills Coordinator, $11.91/hr.
Olsen, Jadene - 05.06.2014, Swimming Skills Coordinator, $11.91/hr.

PROMOTIONS, RECLASSIFICATIONS, AND ADJUSTMENTS
Rice, Patrick - 04.05.2014, Interim Director, Public Safety, $0 annualized

TERMINATIONS
Kromer, Sally - Assistant Director, Financial Aid, 05.02.2014, Resignation
Townsend, Gavin - Director, Development and Alumni Relations, 05.02.2014, Resignation.
Adjunct Instructors, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood
FINANCIAL SERVICES

A. VP Mauk updated the Board on Finance and the on-going construction projects, as per separate attachment (Suppl. Min. Book).

B. Moved Koenig, seconded Schmitt to approve the Financials for April 2014, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

C. The Fire Inspection Services Report was removed from the Agenda by VP Mauk and will be brought back next month.

D. Moved Schmitt, seconded O’Bannon to approve the Annual Life/FireSafety, Sanitation, Casualty Inspection Report, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

E. Moved Koenig, seconded Schmitt to approve the Adult Ed Lease Renewal, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

INSTRUCTIONAL SERVICES

A. Provost Snyder gave the Provost Report to the Board on Instructional Services, as per separate attachment (Suppl. Min. Book)

B. Provost Snyder discussed with the Board the Aviation Feasibility Study, as per separate attachment (Suppl. Min. Book)

C. Provost Snyder discussed with the Board the Paramedic Program Feasibility Study, as per separate attachment (Suppl. Min. Book)

B. Moved O’Bannon, seconded Koenig to approve the MOU between FIU and FKCC, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

STUDENT SERVICES

A. Dean MacWilliams gave the Report on Student Affairs, as per separate attachment (Suppl. Min. Book).

B. Moved O’Bannon, seconded Koenig to approve the CROP and BOT Scholarships, as per separate attachment (Suppl. Min. Book). An updated list was handed out at the Board Meeting.

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

FKCC FOUNDATION REPORT

No Report

FLORIDA KEYS COLLEGE CAMPUS FOUNDATION REPORT

Trustee Schmitt reported to the FKCCF Board voted to re-key the door and re-wrap the doors at Lagoon Landing.

GOOD OF THE ORDER

The next meeting will be held at the Key West Campus on June 30, 2014, at 2:00 p.m.

The meeting adjourned.

Dr. Jonathan Gueverra
President

Robert Stoky
Chairman