REGULAR MEETING
March 31, 2014
Key West Campus
2:00 P.M

PRESENT: Trustees: O’Bannon, Stoky, Schmitt, Spottswood, Koenig; President Gueverra, Provost Snyder, VP Mauk, Dean MacWilliams

ABSENT: Attorney Dorl

Staff: Ernst-Leonard, Leonard, Townsend, Farrell, Wood, Seubert, Garcia,

GUEST: Shad Neiss, Jerry Caputo, FKCC Foundation BOD, Terry Schmida, Jeffery Reyol,

APPROVAL OF THE AGENDA
Moved O’Bannon, seconded Spottswood to approve the agenda as submitted.

VOTING YES: O’Bannon, Stoky, Schmitt, Spottswood, Koenig

APPROVAL OF THE MINUTES
Moved O’Bannon, seconded Schmitt to approve the minutes of February 24, 2014, as presented.

VOTING YES: O’Bannon, Stoky, Schmitt, Spottswood, Koenig

CONSENT AGENDA
Moved Koenig, seconded O’Bannon to approve the Consent Agenda in bulk, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Stoky, Schmitt, Spottswood, Koenig

DISTRICT BOARD OF TRUSTEES

PRESIDENT
A. CCS Final Report was tabled until next meeting.
B. President’s Report – President Gueverra asked that the Student Focus and Faculty Council Report be moved ahead of the President’s Report.
C. President Gueverra reminded the board that his evaluation is due next month
D. Student Focus – Robin Miller, a nursing student, who will graduate this Spring, spoke about how she would like to see a 4yr. nursing degree at FKCC. She will be going for her BSN in August.

E. Faculty Council Report - Sharron Farrell updated the Board on Faculty Council, as per separate attachment (Suppl. Min. Book)
PRESIDENT’S REPORT cont’d - gave an update to the Board:
• SACS Visiting Team will be here in two weeks, Board members will meet with the team on April 15, 2014.
• President Gueverra updated the Board on the legislative bills.

F. Moved O’Bannon, seconded Koenig to approve the FKCCF revised Resolution, as per separate attachment (Suppl. Min. Book).

VOTING YES: O’Bannon, Stoky, Schmitt, Spottswood, Koenig

G. Attorney Ken Artin reviewed with the Board the Forbearance Agreement and asked for approval of the Resolution Authorizing the Execution and Delivery of a Forbearance Agreement. Chair Stoky asked that under section 5,B. the wording “in the Fall Term”, be added after “Facility” in the first sentence. Trustee Schmitt asked that a provision be added to the Forbearance agreement that the College will not forward any more money during this term for any reason whatsoever. Ken said that it will be added.

Moved Koenig, seconded O’Bannon to adopt the Forbearance Resolution, and to require that this agreement, that was reviewed remain in substantially the same form and substance that it is in, with the exception that included will be a substantive provision that the College will not be required to nor will it advance any funds during the forbearance period or otherwise. Also, a paragraph will be added to the Resolution to include Attorney Artin conferring with President Gueverra, to pursue a validation of our act of having expended the college’s funds. They will analyze whether to seek an Attorney General’s opinion or to file a Bond Validation suit, as per separate attachment (Suppl Min. Book).

VOTING YES: O’Bannon, Stoky, Schmitt, Spottswood, Koenig

H. Moved O’Bannon, seconded Koenig to approve the personnel action to Hire Shadrach Neiss as HR Director and General Counsel.

VOTING YES: O’Bannon, Stoky, Schmitt, Spottswood, Koenig

ATTORNEY – Attorney Dorl was absent. President Gueverra presented the Board Rules for approval.

A. Board Rule Changes
Moved Koenig, seconded O’Bannon to approve BR 1.262 Number of Members, with an addition to the end of the sentence ending with “7”, “preferably three in Key West and two in the Middle and Upper Keys.” As per separate attachment, (Suppl. Min. Book).

VOTING YES: O’Bannon, Stoky, Schmitt, Spottswood, Koenig

ATTORNEY REPORT

BR 1.262 NUMBER OF MEMBERS

BR 5.510 GRIEVANCE POLICY
FINANCIAL SERVICES
A. VP Mauk updated the Board on Finance and the on-going construction projects, as per separate attachment (Suppl. Min Book).

B. Moved O’Bannon, seconded Koenig to approve the Financials for February 2014, as per separate attachment (Suppl. Min. Book)

VOTING YES:  O’Bannon, Stoky Schmitt, Spottswood, Koenig

C. Moved O’Bannon, seconded Spottswood to approve the Personnel actions as follows:

NEW EMPLOYEES

Full-Time
Ferrara, Nathaniel - 03.03.2014, Interim Faculty, Marine Engineering, $60,308 annually
Neiss, Shadrach - 04.07.2014, Executive Director, Human Resources, $77,000 annually
Wang, Jessica - 02.24.2014, Staff Assistant, Nursing and Allied Health, $12.09/hr.

Part-time
Campos, Carlos - 02.25.2014, Lab Assistant, Nursing, $13.90/hr.
Donney, Tenzin - 02.17.2014, Enrollment Services Specialist, $13.90/hr.

ADDITIONAL EMPLOYMENT
Castro-Perez, Ricardo - 01.10.2014, Lab Assistant, Computer Science, $13.90/hr.
DeMore, Chelsea - 03.07.2014, Diving Technical Advisor-Temporary, $17.50/hr.
Seeley, David - 02.16.2014, Regulator Service - Annual Inspection, $17.50/hr.
Sielski, Lana - 02.24.2014, Tank Service - Annual Inspection, $17.50/hr.

PROMOTIONS/RECLASSIFICATIONS/ADJUSTMENTS
Green, Morgan - 03.10.2014, Manager, Dive Facilities, $16.23/hr.

TERMINATIONS
Walters, Raymond “Dean” - 03.05.2014, Resignation Adjunct Instructors, as per separate attachment (Suppl. Min. Book)

VOTING YES:  O’Bannon, Stoky, Schmitt, Spottswood, Koenig

INSTRUCTIONAL SERVICES
A. Provost Snyder gave the Provost Report to the Board on Instructional Services, as per separate attachment (Suppl. Min. Book)

B. Moved Schmitt, seconded O’Bannon to approve the MOU with RPM Nautical Foundation, as per separate attachment (Suppl. Min. Book)

VOTING YES:  O’Bannon, Stoky, Schmitt, Spottswood, Koenig

C. Moved Koenig, seconded Schmitt to approve the SCAD Articulation Agreement, as per separate attachment (Suppl. Min. Book)

VOTING YES:  O’Bannon, Stoky, Schmitt, Spottswood, Koenig

D. Moved Koenig, seconded Spottswood to approve the Revised Developmental Ed Plan, as per separate attachment (Suppl. Min. Book)

E. Moved Schmitt, seconded Koenig to approve the 2014-15 College Catalog, as per separate attachment (Suppl. Min. Book)

DEAN’S REPORT

A. Dean MacWilliams gave the Report on Student Affairs, as per separate attachment (Suppl. Min. Book).

STUDENT SERVICES

FLORIDA KEYS COLLEGE CAMPUS FOUNDATION REPORT

No Report

GOOD OF THE ORDER

The next meeting will be held at the Key West Campus, on April 28, 2014, at 2:00 p.m. The meeting adjourned.