
GUEST: Tim Yakubowski

APPROVAL OF THE AGENDA

Moved O’Bannon, seconded Koenig to approve the agenda as presented.

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

ELECTION OF OFFICERS

President Gueverra called for nominations for Chair. Trustee O’Bannon nominated Robert Stoky for Chair; No other nominations were made, nominations closed.

Robert Stoky was elected Chair by acclamation.

President Gueverra called for nominations for Vice-Chair. Anne O’Bannon moved to Nominated Tim Koenig for Vice-Chair, Robert Stoky seconded the motion. No other nominations were made, nominations closed. Tim Koenig was elected Vice-Chair by acclamation.

MEETING TIME AND PLACE

Moved O’Bannon, seconded Koenig to approve the meeting time and place on the 4th. Monday of the Month at 2:00 p.m., with alternate meetings in Key West and the Middle Keys with one meeting in the Upper Keys with exceptions listed, as per separate attachment (Suppl. Min. Book).

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

APPROVAL OF THE MINUTES

Moved Schmitt, seconded Spottswood to approve the minutes of June 30, 2014, as presented.

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

CONSENT AGENDA

Moved Schmitt, seconded O’Bannon to approve the Consent Agenda in bulk, as per separate attachment (Suppl. Min. Book).

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

DISTRICT BOARD OF TRUSTEES

A. Student Focus – Erin DePalma as per separate attachment (Suppl. Min. Book)

B. President’s Report – President Gueverra reported to the Board:

- There are 9 or 10 applications for Board appointments.
- Frank Wood is the new VP for Advancement and Marketing; he will be over Marketing, Institutional Research, the Events Coordinator and the new position, Coordinator, Florida Keys Education Foundation & Alumni Relations. The Recruiter will also work closely with the VP.
- He thanked Trustee O’Bannon for attending the Hemmingway Scholarship Presentation.
- The Foundation elected its officers, the new Chair is Bob Cardenas, the Vice Chair is Jerry Caputo, Treasurer is Ed Russo, and the Secretary is Connor Boyd. Mr. Frank Toppino was elected Chair Emeritus.
- The College’s legislative agenda is the Recruitment and Retention of Students and Employees, Residential Housing, Additional Funding, Tuition and Baccalaureate Programs.

C. The Board discussed the Contract for the Board Attorney Services. Moved O’Bannon, seconded Koenig to continue the March 2012 contract for the Board Attorney Services, with the condition that Mr. Jim Dorl will only attend meetings when needed, when services are requested by the President.

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

ATTORNEY SERVICES – No report.

HUMAN RESOURCES

A. Moved Koenig, seconded Spottswood to approve the Personnel actions as follows:

NEW EMPLOYEES

Drummond, Emily - 07.21.2014, Academic Advisor/Coordinator, Student Activities, $37,193 annualized.

Holland, Ruth - 06.18.2014, Staff Assistant, Project ACCESS, $17.50/hr.

Lacey, Joy - 07.14.2014, Student Affairs Generalist, Upper Keys Center, $12.15/hr.

ADDITONAL EMPLOYMENT

Campos, Carlos - 08.18.2014, Lab Assistant, Nursing, $13.90/hr.

Kemble, Darrel - 08.21.2014, Diving Technical Advisor, Temporary, $17.50/hr.

Minnerly, Christopher - 06.30.2014, Tutor, DSS, Temporary, $15/hr.
PERSONNEL CONT'D

Seeley, David - 08.21.2014, Diving Technical Advisor, Temporary, $17.50/hr.
Stokes, Erika - 06.17.2014, Swimming Skills Coordinator, Temporary, $11.91/hr.

ROMOTIONS/RECLASSIFICATIONS/ADJUSTMENTS
DeSanti, Brian - 06.23.2014, Marine Research Assistant, $14.66/hr.

SALARY SCHEDULE UPDATE AND CORRECTION TO VP MAUK’S ANNUAL CONTRACT

TERMINATIONS
Urban, Susan - Director, Financial Aid and Enrollment Services, 07.01.2014, Resignation

B. Moved Keonig, seconded Schmitt to approve the 2014-15 Salary Schedule update and to change start date on Jean Mauk’s annual contract back to 1996.

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

FINANCIAL SERVICES
A. VP Mauk updated the Board on Finance and the on-going construction projects, as per separate attachment (Suppl. Min. Book).

B. Moves Schmitt, seconded O’Bannon to approve the Extension of Banking Services with FSB, as per separate attachment (Suppl. Min. Book).

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig

RECEUSED: Spottswood

AUDIT PRESENTATION
C. VP Mauk reviewed with the Board a presentation on Audits and the Audit finding Summary Report, as per separate attachment (Suppl. Min. Book).

PROVOST REPORT
INSTRUCTIONAL SERVICES
A. Provost Snyder gave the Provost Report to the Board on Instructional Services, as per separate attachment (Suppl. Min. Book).

B. Moved Schmitt, seconded O’Bannon to approve the MCSD Dual Enrollment Articulation Agreement, as per separate attachment (Suppl. Min. Book).

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

ISLAND CHRISTIAN SCHOOL ARTICULATION AGREEMENT
C. Moved Schmitt, seconded O’Bannon to approve the Island Christian School Articulation Agreement, as per separate attachment (Suppl. Min. Book).

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

EMS FEASIBILITY STUDY
D. Provost Snyder discussed with the Board the AS Emergency Services Feasibility Study, as per separate attachment (Suppl. Min. Book)

2014-15 COLLEGE CATALOG ADDENDUM
E. Moved Schmitt, seconded O’Bannon to approve 2014-15 College Catalog Addendum, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Stoky, Schmitt, Koenig, Spottswood

STUDENT SERVICES
A. Dean MacWilliams gave the Report on Student Affairs, as per separate attachment (Suppl. Min. Book).

FKCC FOUNDATION REPORT
No Report

FLORIDA KEYS COLLEGE CAMPUS FOUNDATION REPORT

GOOD OF THE ORDER
Moved O’Bannon, seconded Koenig to send a letter to employees from the Board recognizing them for their dedication during these difficult times.

The next meeting will be held at the Key West Campus on September 22, 2014, at 2:00 p.m.

The meeting adjourned.

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Dr. Jonathan Gueverra                                         Robert Stoky
President                                                                 Chairman