Effective with the 2013-2014 school year, the U.S. Department of Education has established new regulations to prevent fraud and abuse in the Federal Pell Grant Program by identifying students with unusual enrollment histories. Some students who have an unusual enrollment history have legitimate reasons for their enrollment at multiple institutions. However, such an enrollment history requires a review to determine whether there are valid reasons for the unusual enrollment history. This must be resolved before you will receive financial aid.

Please Note:

- Appeals submitted without sufficient supporting documentation will be denied without an option to resubmit.
- DO NOT include original records, they will NOT be returned. DO ensure all copies are legible.

1. Student Information

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>Student’s First Name</th>
<th>Student’s M.I.</th>
<th>Student I.D</th>
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<table>
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<tr>
<th>Student’s Email Address</th>
<th>Phone Number</th>
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2. Enrollment Information

Access the National Student Loan Data System (NSLDS) at www.nslds.ed.gov to assist you in filling out the following information. List all information for the 2010-11, 2011-12, 2012-13 and 2014-2014 academic years. You must provide unofficial academic transcripts from all schools attended. Forms submitted without transcripts are not able to be processed.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Dates of Attendance</th>
<th>Credit Hours Earned?</th>
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<tbody>
<tr>
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<td>Yes</td>
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</table>
3. Student Information
If you answered “no” to the Credit Hours Earned question for any of the schools you attended in 2010-11, 2011-12, 2012-13 and 2014-2015, you must provide an explanation of your failure to earn academic credit and provide third party documentation to support your explanation.

- Death of an immediate family member (you must include the relationship of the family member and a copy of the death certificate)
- Documented hospitalization or illness of self, child or parent (must include dates and a health care provider’s decision, written on official letterhead of the student’s readiness to return to school)
- Military obligations (must include documentation from commanding officer)
- Victim of a crime or unexpected disaster (must include copy of police report, third-party letters, etc.)
- Other (must include appropriate documentation): __________________________________________

4. Petition Documentation

Additional documents that MUST BE included:

- Letter explaining your past enrollment history. This document must be signed and dated. *
- Copies of unofficial transcripts for all institutions in which you have earned credits you listed in section 2. *
- A copy of your NSLDS history can be found at: http://www.nslds.ed.gov/nslds_SA/

5. Certification and Signature

I certify that all information provided is true and correct to the best of my knowledge. I have included all pertinent documentation and understand if my petition is incomplete it will be denied. I further understand that all decisions are final and cannot be appealed.

_____________________________________________  ______________________
Student’s Signature       Date

*We recommend you keep copies off all paperwork
PETITION FOR UNUSUAL ENROLLMENT HISTORY Checklist

Must be completed before sent for processing

FOR OFFICE USE ONLY:

- FAFSA on file
- Petition is signed and dated
- Signed statement is included
- Student included third party documents
- Unofficial transcripts
- NSLDS history attached
- Requirement added to RRAAREQ as pending

Comments:
__________________________________________________________________________________
__________________________________________________________________________________

***All documents must be included when you accept this from the student. If you accept petition that has incorrect or missing information it will be returned to you and you will be responsible for contacting the student to get the documents.

Signature: ____________________________ Date: ____________________

FOR OFFICE USE ONLY:

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<th>Decision:</th>
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Comments:
__________________________________________________________________________________
__________________________________________________________________________________

Reviewed by: ____________________________ Date: ____________

Reviewed by: ____________________________ Date: ____________