PROGRAM REVIEW 2011

1. Name of Program Area: Addiction Studies

2. Types of Earnable Degrees/Certificates: Certificate

3. Please list the degree requirements and verify the accuracy of program length:

   2010-2011 Catalog:

   Addictions Studies

   Prerequisite Courses for Those Seeking FCB Certification (6 credits required)
   HUS 1400 Introduction to Chemical Dependency (2)
   HUS 1480 HIV and the Substance Abuser (1)
   HUS 1500 Ethics for Addictions Counselors (3)

   Career Pathway Courses (33 credits required)
   HUS 1007 Introduction to Certified Addictions Professional Process (1)
   HUS 1337 Overview of Client Screening, Intake, Diagnostic Assessment and Orientation (1)
   HUS 1348 Overview of the Criminal Justice Approach to Chemical Dependency (1)
   HUS 1400 Introduction to Chemical Dependency (2)
   HUS 1415 Case Management in Human Services (3)
   HUS 1421 Assessment and Treatment Planning in Addictions (2)
   HUS 1422 Communication Skills Using Therapeutic Communication in Chemical Dependency (1)
   HUS 1423 Group Counseling in Substance Abuse (2)
   HUS 1424 Counseling the Chemically Dependent I (2)
   HUS 1426 Counseling the Chemically Dependent II (2)
   HUS 1443 Family Counseling in Addictions (1)
   HUS 1444 Co-dependency (1)
   HUS 1450 Dual Diagnosis - Substance Abuse and Other Mental Disorders (1)
   HUS 1470 Addictions Counseling and the Law (1)
   HUS 1480 HIV and the Substance Abuser (1)
   HUS 1481 Multicultural Counseling in Addictions Counseling (1)
   HUS 1681 Pharmacology of Drugs of Abuse (2)
   HUS 2019 Stress Management (2)
   HUS 2303 Counseling Theory (3)
   HUS 2320 Introduction to Crisis Intervention (3)
   HUS 2460 Relapse Prevention (1)
   HUS 2482 Issues of Intimacy/Sexuality in Addictions Counseling (1)
   HUS 2930 Course Review and Exam Preparation (1)

   Total Credits Required: 39

4. Please comment on any curricular changes or modifications made this year – explain how this was a data-informed decision (Example – include minutes from Advisory Committee or Curriculum Committee):

   A goal set by the coordinator of the program it to hire an instructor for the middle and upper keys areas. This hiring would expand the offerings of the program. The course that would be offered would be Intro to Chemical Dependency. Although the advisory committee has been temporarily disbanded, it was a consideration
discussed by the representatives on the committee as they also serve the middle and upper keys and recognize a potential need for courses. It was recommended that the Intro to Chemical Dependency course be scheduled if and when a credentialed instructor is identified. The committee feels that this is a great introductory course that could establish a student interest and therefore interest in other courses.

Curricular changes include incorporating graduation information into course curriculum as well as physically distributing graduation applications to students. The certificate program has 100% pass rates for the exam, but the number of graduates has always been minimal as it is not required to practice in the field. By incorporating discussion and graduation information into the final courses of the certificate, the instructors hope to see the number of graduation applications submitted increase.

5. Please list the program learning outcomes for each Degree/Certificate that your program offers and comment on the assessment results from previous year:

The student will be able to:

- Discuss legal standards of conduct established for chemical dependency treatment professionals
- List factors thought to be responsible for drug/alcohol abuse
- Discuss shame based families, understanding of control/release and abusive/violent and quiet/abuse families
- Describe appropriate interventions for behaviors associated with mood disorders

Assessment included questions on course review and exam preparation
100% pass rate for program
100% pass rate for International Addictions Counselor Examination

Discussion:
Instructor contributes course review and instructor’s employment in the addictions field as a key factor in 100% of students’ passing the state/international exam. No curricula changes made.

Certified Addictions Studies certificate program has expanded from a 30 credit program to a 38 credit program. Therefore, new courses have been added to facilitate certificate completion – Family counseling and Addictions and Family Issues and Addictions, Introduction to Crisis Intervention, Case Management and Stress Management. The courses added to schedule were recommended by the Florida Certification Board as well as identified industry professionals. Instructor is employed at the CareCenter improving his awareness and communication with professionals in the certified addictions field.

6. How has the program utilized Distance Learning (videoconferencing and online instruction)?

List the courses available through Distance Learning:

Percentage of program available through Distance Learning:

List the faculty trained in Distance Learning:

List the faculty who use Desire2Learn on a supplemental basis:

Trends in online course audit finds:

As noted above, adding a course in the middle and upper keys has been discussed within the advisory committee. However, identifying credentialed instructors has delayed expanding courses to the upper and middle keys. As a result, the program coordinator has discussed the potential of offering addictions courses online. Currently, this change is only in the discussion phase as developing courses are time consuming and resources are very limited. The next step is training on FKCC’s LMS, Desire2Learn.
7. Please address how you have responded to the program’s Advisory Committee recommendations (include minutes).

Advisory Committee met last in February 2011. Committee suspended because members moved from the area. Program Director is in the process of identifying people to serve on the Addictions Advisory Committee. The challenge associated with acquiring advisory members is due to the budget cuts social service agencies have experienced – resulting in fewer hours that they have available to serve. Considering Wesley House member, graduate of the program, DePoo Counselors, and AIDS Help. Also speaking with the Sheriff’s Office to identify potential advisory members.

8. Explain to what extent other programs depend upon this one and how it is of value to the college and community? What needs does it serve to the college and community? Please include feedback from program advisory committee meetings (where applicable):

Due to the fact that over 50% of ER admissions continue to be related to drug/alcohol abuse, the nursing and EMT students take some of the courses in this program to prepare appropriately for their careers. Moreover, the correctional officers are also well-served to participate in this program because crimes typically involve drug/alcohol abuse.

The community is also dependent upon the success of this program, as it is responsible for filling positions in the mental health industry throughout the county and beyond. The county still has a void for mental health counselors for which this program is trying to meet. For instance, the program director has identified several agencies that are seeking counselors; however, there have not been qualified instructors available in that area to teach these courses. Also – many qualified counselors are moving from the area. If funding isn’t reduced this year, then the program director will be able to place graduates in many positions throughout the Keys.

9. How many student semester hours (or, if a non-credit program, student semester hour equivalents) were generated? Please note that this chart represents the student semester hours generated by students in your classes – it is not necessarily an indication of the number of students who have declared your program as their major.
Please use this space for discussion regarding the above chart:
The change in enrollment has been very significant. One factor is that local service agencies have begun scholarship programs to distribute aid to their employees to take courses related to the field as professional development. Historically, enrollment in the program has been inconsistent. Recently, students have not been as sporadic in their enrollment – due in large part, to the economic status of the country. Students are seeking to change careers – many interested in mental health – and they want to acquire the training as quickly as possible. This is the major reason the SSH have increased.

10. List the student semester hours (or, if a non-credit program, student semester hour equivalents) that were taught by full-time and part-time faculty. Please note that Program Directors are classified as Administration and not Faculty, and are displayed separately on the chart, if applicable.
11. List the full-time and part-time faculty members and the semester hours they have taught in the last reporting year:

<table>
<thead>
<tr>
<th>SSH DEPARTMENT</th>
<th>FTPT</th>
<th>LAST</th>
<th>FIRST</th>
<th>TERM 201030</th>
<th>TERM 201110</th>
<th>TERM 201120</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Services</td>
<td>Part-Time</td>
<td>Menardi Daniela</td>
<td>17</td>
<td>69</td>
<td>90</td>
<td>176</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prescott James</td>
<td>173</td>
<td>178</td>
<td>130</td>
<td>481</td>
<td></td>
</tr>
<tr>
<td>Part-Time Total</td>
<td></td>
<td></td>
<td>190</td>
<td>247</td>
<td>220</td>
<td>657</td>
<td></td>
</tr>
</tbody>
</table>

Please use this space for discussion regarding the above charts (#10 & #11):

The entire program is taught by part-time faculty. All faculty have to be Certified Addictions Professionals with Masters Degree in order to teach any part of this program. Because all of these courses are taught by Masters level, CAP professionals, the credits are accepted by the national boards and the credits are transferrable.
12. What is the average class size for courses in this program? Please list the class size for full-time and part-time instructors.

<table>
<thead>
<tr>
<th>Human Services</th>
<th>Average Class Size</th>
<th>PT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007RY</td>
<td>13.5</td>
<td></td>
</tr>
<tr>
<td>2008RY</td>
<td>17.1</td>
<td></td>
</tr>
<tr>
<td>2009RY</td>
<td>14.1</td>
<td></td>
</tr>
<tr>
<td>2010RY</td>
<td>16.1</td>
<td></td>
</tr>
<tr>
<td>2011RY</td>
<td>20.0</td>
<td></td>
</tr>
</tbody>
</table>

**Comments:**
The enrollment spike has increased the average class size considerably from the 2010RY to the 2011RY. The program enrollments will most likely begin to plateau and remain more consistent as is representative in other programs at the institution.

13. Please list the duplicated enrollment trends for courses in this program:

![Enrollment Headcount](image)

**Please use this space for discussion regarding the above chart:**
Enrollment is increasing due to the same reason for the increase in SSH – economic conditions have promoted students to seek training for another career and those students are interested in completing the program as soon as possible so that they can go to work. Additionally, the increase is attributed to local social services agencies providing funding for employees to seek professional development courses through the certified addictions program.
14. List the duplicated enrollment for courses that comprise your program according to Center:

<table>
<thead>
<tr>
<th>Human Services</th>
<th>Key West</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2007RY</td>
<td>268</td>
<td>268</td>
</tr>
<tr>
<td>2008RY</td>
<td>331</td>
<td>331</td>
</tr>
<tr>
<td>2009RY</td>
<td>269</td>
<td>269</td>
</tr>
<tr>
<td>2010RY</td>
<td>343</td>
<td>343</td>
</tr>
<tr>
<td>2011RY</td>
<td>402</td>
<td>402</td>
</tr>
</tbody>
</table>

Please use this space for discussion regarding the above list:
The entire program is taught in Key West. Because this program is taught on the weekends, students from Marathon and Coral Shores drive down for their education. Weekend courses allow for employees from local service agencies to also participate in the courses as well.

15. Please list the FTE trends for courses in this program:

<table>
<thead>
<tr>
<th>FTE</th>
<th>Human Services</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>2007RY</td>
<td>12.7</td>
</tr>
<tr>
<td>2008RY</td>
<td>14.6</td>
</tr>
<tr>
<td>2009RY</td>
<td>13.8</td>
</tr>
<tr>
<td>2010RY</td>
<td>16.5</td>
</tr>
<tr>
<td>2011RY</td>
<td>21.9</td>
</tr>
</tbody>
</table>

Please use this space for discussion regarding the above list:
With enrollment growth comes an increase in FTE for the program.

16. List the number of enrollees and graduates in this program.

<table>
<thead>
<tr>
<th>Enrollees</th>
<th>Graduates</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007RY</td>
<td>20</td>
</tr>
<tr>
<td>2008RY</td>
<td>22</td>
</tr>
<tr>
<td>2009RY</td>
<td>22</td>
</tr>
<tr>
<td>2010RY</td>
<td>24</td>
</tr>
<tr>
<td>2011RY</td>
<td>15</td>
</tr>
<tr>
<td>2007RY</td>
<td>3</td>
</tr>
<tr>
<td>2008RY</td>
<td>1</td>
</tr>
<tr>
<td>2009RY</td>
<td>2</td>
</tr>
<tr>
<td>2010RY</td>
<td>0</td>
</tr>
<tr>
<td>2011RY</td>
<td>1</td>
</tr>
</tbody>
</table>

Please use this space for discussion regarding the above chart:
The program had one graduate this past RY. As noted above, graduation will not be embedded within the curriculum of the higher level program course offerings. This is also a goal in the 11-12 unit plan for the program.

17. What is the instructional cost of the program? The cost per FTE? Please note that this report is based on fiscal year.

Data not yet available.
18. The Addiction Studies Certificate program is:

☑ Strong, should be retained

☐ Moderate, should be retained with modifications for improvement (specify below and include in your 2011 to 2012 Unit Plan)

☐ Weak, should be retained on one-year probation, pending specific modifications (specify below and include in your 2011 to 2012 Unit Plan)

☐ Weak, should be canceled

19. Discuss any reasoning for retaining, modifying, or canceling a program(s). For example, if the program is operating on a moderate basis and it is believed that increasing or reducing the number of faculty would serve to strengthen it, please include that information here:

Currently interviewing the Director of Aids Help Client Services to expand HIV course to include "real world" experiences and challenges faced by HIV populations.

Approval Information:

Program Reviewer:
Name: [Handwritten]
Title: [Handwritten]
Sign: [Handwritten]
Date: 1/22/11

Recommendation of Academic Director/Déan
Cancel: [Handwritten]
Retain: ✔
Retain for one year pending modifications: [Handwritten]
Sign & Date: [Handwritten]

Recommendation of Curriculum Committee
Cancel: [Handwritten]
Retain: [Handwritten]
Retain for one year pending modifications: [Handwritten]
Sign & Date: [Handwritten]

Curriculum Committee Comments:
See Minutes for Committee's recommendations

Recommendation of Provost
Cancel: [Handwritten]
Retain: [Handwritten]
Retain for one year pending modifications: [Handwritten]
Sign & Date: [Handwritten]

Recommendation of President
Cancel: [Handwritten]
Retain: [Handwritten]
Retain for one year pending modifications: [Handwritten]
Sign & Date: [Handwritten]