CREDIT-BY INSTITUTIONAL EXAMINATION

A student may challenge the content of certain college and vocational credit courses and earn credit upon successful completion of an institutional exam. A student may not apply for course credit through an FKCC institutional exam if a CLEP or DANTES examination is available. Students should be aware that FKCC institutional exams may not be offered for certain courses due to the nature of the course content.

To be eligible to take an institutional exam, the student must:

- be currently enrolled in a credit course other than that being challenged or have completed prior credit course work at FKCC
- not have taken an institutional exam for the course at any previous time
- not previously have taken the course at FKCC or through transfer credit
- obtain permission from the appropriate instructor and pay a predetermined institutional exam fee at the Business Office

A student who successfully completes an institutional exam with a score of 80% or higher (75% or higher for the NLNexam) will be awarded credit for the course. Students may not attempt Credit by Institutional Exam more than once in the same course.

Credit earned through an institutional exam cannot be used to satisfy FKCC’s residency requirement. For additional information contact the Office of Community Education, Workforce and Testing at Key West Campus or the Center Directors at the Middle or Upper Keys Centers.