I. Course Information

Course Prefix/Number/Course: ARH 1050 1  
Credit Hours/Contact Hours: 3 Credit hours – 2.5 Hours of lecture per week per 15 week term  
Prerequisites for the course: None

II. Course Method

This course is designed to meet face to face in the assigned location twice a week – Mondays and Wednesdays from 11:00 - 12:15 PM for 15 weeks.  
Methods of instruction will include lectures and discussions on presented images of art and architecture from ancient times until 1400 AD. Close examinations of these artworks will be explored through the assigned textbook and information provided by the professor.

III. Instructor Information

Instructor: Ryan J. Morgan  
Email: Rmorgan333@yahoo.com  
Office Hours: TBA  
Phone: TBA

IV. Description

History of Art: Ancient – 1400 is a survey of the history and principles of primarily Western Art through illustrated lectures with specific emphasis on the relation of styles to cultural context.

V. College-level Competencies

Florida Keys Community College graduates who complete the core curriculum possess the knowledge, skills and values associated with college-educated individuals. Our graduates demonstrate mastery of competencies integrated within the academic disciplines, such as the ability to effectively communicate, seek creative solutions to problems, exhibit cultural awareness, and command basic technological skills.

1. Communication: Comprehend and articulate effectively – written and oral communication
2. Critical thinking: Demonstrate mastery of problem-solving skills in the discipline
3. Diversity: Interpret and evaluate societal and ethical issues, problems and values
4. Technology: Utilize technology effectively

VI. Course Calendar

1. The Course Calendar lists the learning activities and assessment measures that comprise this course on a modular basis. These activities and assessments are directly related to learning
outcomes that support the overall course objectives. There are a total of 400 points that can be achieved during this 15-week course with three exams each worth 100 points and one visual analysis paper also worth 100 points. Students are able to gauge their performance according to this grading scale throughout the duration of the course. The “Student Assessment” column lists all of the assignments required by this course and their due dates. I strongly recommend you print this out and refer to it often.

2. **Students are responsible for following the course calendar.** Consult your calendar before you start a new chapter or section. (Note: Some sections may not be covered in the same order as in the text). If you ever have a question that begins with “When is ___”, the answer is probably already published in this Course Calendar. Looking here first will probably get you a quick answer to your question.

<table>
<thead>
<tr>
<th>Competency</th>
<th>Module/Week</th>
<th>Learning Outcomes</th>
<th>Learning Activities</th>
<th>Student Assessments</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,2,4</td>
<td>Module/Week 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>
| **Module 1** | **Objective:** | Course introduction and syllabus review. Discussion of art “before history” up to development across the continents of Europe and Africa | 1. Gain a general introduction into the study of art in a historical perspective  
2. Identify the evolution of visual art with that of humans, cultures and specific civilizations | 1: Exam 1  
Due Date: 9/21/11 | 100 |
| 1,2,3,4    | Module/Week 2 |                   |                     |                     |        |
| **Objective:** |             |                  |                     |                     |        |
| Begin looking at art of the Greeks and their neighboring cultures, moving into Hellenistic and Roman art and finally arts of south and east Asia | 1. Knowledge the development of the visual arts in Greece from Archaic to classical times, the Roman and Hellenistic empires, and finally Eastern Asia.  
2. Understanding of the proper use and application of such terms as **idealization, naturalism, and stylized** to certain art forms | 1: Exam 2  
Due Date: 10/24/11 | 100 |
Objective:
A conclusion to the art during the periods of this course, from Early Christian and Byzantine times, through Islamic art and finally Medieval Christendom

| 1,2,3,4 | Module/Week 3 | Objective: A continuous look at the evolution of the visual arts as related to the evolution of the world and its religions, cultures and politics from early Christianity to gothic times | 1. Read chapters 7, 8, and 9 2. Engage in discussions and presentations along with attending weekly class time lectures | 1: Visual Analysis Paper  
Due Date: 11/30/11  
2. Exam 3  
Due Date: 12/7/11 | 200 |

VII. Materials


Publisher: Prentice Hall

ISBN- 978-0-20-566535-8

VIII. Grading Scale

The following grade scale will apply to this class:

A: 90 % or above  
B: 80 - 90 %  
C: 70 - 80 %  
D: 60 - 70 %  
F: below 60 %
IX. Class Policies

**Communications:** All class communications should be conducted during class times or instructor office hours.

**Make-Up Exams**

Make-up exams will be given only if a student has a written excuse from a medical or college authority for missing the regularly scheduled examination. All unexcused examination absences will be counted as a zero grade. The instructor reserves the right to administer make-up exams in the form of a written paper (fifteen pages for each exam). Late papers will not be evaluated and will be counted as a zero grade.

**Class Participation**

Class participation is expected from every student in the forms of attendance to each lecture as well as active discussion during class time. The intent of this course is not merely to serve as an informational channel, but also an active understanding and application of the principles discussed in each lecture. This means that the student must convey his/her understanding of the material verbally either when called upon or voluntarily.

**Withdrawal Policy**

1. Students may withdraw without academic penalty from any course by the established deadline published in the College’s calendar. This will result in a grade of "W" for the course and will not count against the student's GPA.

2. Students will be permitted a maximum of two withdrawals per course. Upon the third attempt, the student WILL NOT be permitted to withdraw in accordance with State of Florida regulations and will receive an earned grade for that course.

3. It is the responsibility of the student wishing to withdraw from the course to do so by the date published in the College Academic Calendar.

4. Students who abandon the course or do not withdraw themselves by the published deadline are subject to receiving a grade of F.

**Exams and Quizzes**

1. I recommend the following general process for studying each chapter:
   1. Read each chapter once to get an idea of its contents.
   2. Read the chapter carefully, ensuring you understand each concept.
3. Use the study guide sheet that will be handed out before each examination. You should be able to provide a detailed explanation for each item listed.

2. Exams will consist of slide identification (this means title, artist, date), at least two significant details about the image shown, definitions and examples of given terminology throughout each section, and a possible “unknown” slide discussion in which you will be shown an image that was not discussed in class or the book and asked to write about it using the knowledge you have gained thus far.

**Extra Credit Work**

1. In general, I do not permit students to complete extra credit assignments to improve their grade. To earn the grade you desire, work hard all semester.

**Academic Honesty & Plagiarism**

1. Students are expected to respect and uphold the standards of honesty in submitting written work to instructors. Though occurring in many forms, plagiarism in essence involves the presentation of another person’s work as if it were the work of the presenter. Any cheating or plagiarism will result in disciplinary action to be determined by the instructor based on the severity and nature of the offense. It is the student’s responsibility to review the College’s policy on Academic Honesty.

2. Collaboration and discussion is encouraged in all course aspects other than actually completing the assigned work (quizzes, exams, homework, projects, etc). Indeed, collaboration often leads to increased understanding of the material being covered. If you have questions about an assignment, I encourage you to speak up and ask questions about it.

3. It should, but will not, go without saying that plagiarism is a form of fraud and will not be tolerated. You are expected to do your own work. Copying text or images from any source and claiming it as your own is considered plagiarism. Submitting copied text as most or all of your answer on a homework or project is also a form of dishonesty, even if you cite the source. I want to read YOUR words, not someone else’s words. Using quoted text to support your answer will not usually be necessary in this class.

4. If I catch you in any form of academic dishonesty, you will receive a grade of zero for that assignment. If I catch you a second time, you will earn a failing grade for this class and be reported to the College.

**Attendance Policy**

Attendance is mandatory; no more than two unexcused absences are permitted. Three or more absences will result in an automatic reduction of your final grade by one full letter grade. Absences in excess of three will result in further grade reductions and possible course failure. Excused absences are granted only for serious health conditions, family emergencies or legal requirements. A signed and dated note from a doctor, court system, or other legal authority is required for an excused absence.

Students who anticipate being absent from class due to religious observance should inform the instructor as soon as possible.
Class will begin promptly at 11:00 AM, at which time attendance will be taken. If a break is taken during class time, attendance will be taken again after the break time is up.

**Delays in Getting the Textbook**

Having regular access to the textbook is a requirement for this class. Whenever possible students should have the text in hand before the first day of class each semester, but there will be times that students are unable to get the text until after the class begins. If you are in this situation, follow the guidelines below. These guidelines are intended to be general enough to apply to all classes you take, and they may not all apply to this class. Not having the text is not an acceptable excuse for doing no work at all in this class.

1. The FKCC library has reserve copies of the textbook available for student use. These textbook copies cannot be removed from the library.
2. Look at the publisher’s web site for the text. Most publisher text sites have student resources that can help you, and many of these are available even if you do not have the text. As a minimum, the web sites usually have a Table of Contents, which can also help you get an idea what topics we will cover.
3. Please let me know if you don’t have the text by the end of the first week of class. I will not be sympathetic if you wait until after the first week of the semester to tell me you don’t have the text.

The above guidelines will probably not be enough to replace the text entirely, but they will allow you to learn enough to participate in the discussion forums each week. This participation is critical to your grade and also for attendance purposes.

**Sources of Technical Assistance**

If you are having any technical difficulties (e.g., logging in, accessing the discussion board, etc.) please contact the Office of Distance Learning helpline at 305-809-3177 Monday—Friday 8:00AM to 4:00PM or email your question to FKCC.helpdesk@online.fkcc.edu.

**Special Needs**

If you have any special needs or requirements pertaining to this course, please discuss them with the instructor early in the term. If you have special needs as addressed by the Americans with Disabilities Act (ADA) and need assistance, please notify the Office for Students with Disabilities at 305-809-3292 via email at: karla.malsheimer@fkcc.edu or the course instructor immediately. Reasonable efforts will be made to accommodate your special needs.

**Community Decorum**

A positive learning experience depends upon respect among all members of this classroom community. Disregard or disrespect for the process, the group or toward any individual will result in removal from the class and may result in you being dropped from the course. Respectful discourse in discussion and email areas is expected and anonymous posting will not be tolerated.

**Sexual Predators**

Federal and State law requires a person designated as a “sexual predator or offender” to register with the Florida Department of Law Enforcement (FDLE). The FDLE then is required to notify the local law enforcement agency where the registrant resides, attends or is employed by an institution of higher
learning. Information regarding sexual predators or offenders attending or employed by an institution of higher learning may be obtained from the local law enforcement agency with jurisdiction for the particular campus, by calling the FDLE hotline (1-888-FL-PREDATOR) or (1-888-357-7332), or by visiting the FDLE website at www.fdle.state.fl.us/sexual_predators. If there are questions or concerns regarding personal safety, please contact the Campus Security Officer on your campus.

Copyright Notice

The materials and content provided in this course is intended only for registered Florida Keys Community College students who have paid their tuition and fees to attend this course. Materials that are affected include, but are not limited to, text, still images, audio recordings, video recordings, simulations, animations, diagrams, charts, and graphs. Every effort has been made to insure these materials are not disseminated to anyone beyond those who have legally registered for this course. Download, revision, or distribution of course material with anyone other than registered classmates and the instructor is strictly prohibited.
Class Contract

The Class Contract assignment is my method of ensuring you know what you should expect from me, and what I expect from you. By returning the Class Contract to me, you are acknowledging that you:

a. Understand the policies detailed in this Syllabus.
b. Understand the expectations and due dates listed in the Course Calendar and Assessment Measures.
c. Understand that you will be held accountable to the standards published in this document.
d. The Class Contract must be submitted via the dropbox by the date published in the Course Calendar and Assessment Measures.

By signing my name I acknowledge the above.

Print Name: ___________________________ Date: ______________

Signature: _______________________________
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<tr>
<td>1</td>
<td>Week 1: Jan 4th – 10th</td>
<td>1. Identify the functions of human resource management</td>
<td>1. Read and reference 2 website resources that provide information on the role of HR management</td>
<td>1: Class Oral Presentation – Present a 2 paragraph response regarding the purpose and role of HR <strong>Due Date: Jan. 5th</strong></td>
<td>5</td>
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<td>2. List recurring themes in human resource management</td>
<td>2. Read Chapter 1</td>
<td>2. Quiz <strong>Due Date: Jan 8th</strong></td>
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<tr>
<td>2</td>
<td>Week 2: Jan. 11th – 17th</td>
<td>1. Explain the importance of managing human resources</td>
<td>1. Read the 3 case studies on human resource management at example institutions</td>
<td>1: Essay – in a 1-page paper, reference one of the 3 case studies and analyze the effect that its resource management structure had on the institution <strong>Due Date: Jan. 13th</strong></td>
<td>5</td>
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<td>2. Define strategic human resource management</td>
<td>2. Read Chapter 2</td>
<td>2. Quiz <strong>Due Date: Jan. 15th</strong></td>
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<td>Week 3: Jan 18th – 24th</td>
<td>1. Describe labor demands and internal and external supplies</td>
<td>1. Read Chapters 3 &amp; 4</td>
<td>1: Quiz <strong>Due Date: Jan. 22nd</strong></td>
<td>10</td>
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<td>2. Identify the 4 major phases in the job analysis process</td>
<td>2. Students research potential topics for term paper</td>
<td>2. Students select topic for term paper and submit to instructor <strong>Due Date: Jan. 22nd</strong></td>
<td></td>
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<tr>
<td>1</td>
<td>Week 4: Jan 25th – 31st</td>
<td>1. Identify the internal and external issues in recruitment</td>
<td>1. Read Chapter 6</td>
<td>1: Class Oral Presentation – Present a 2 paragraph response regarding the steps involved in recruitment planning <strong>Due Date: Jan. 29th</strong></td>
<td>15</td>
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<td>2. Students receive notification of approval for term paper topic selection – term papers <strong>due on April 21st</strong></td>
<td>2. Students receive notification of approval for term paper topic selection – term papers <strong>due on April 21st</strong></td>
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<tr>
<td>2</td>
<td>Week 5: Feb 1st – 7th</td>
<td>1. Identify the various sources of information</td>
<td>1. Read case studies on selection processes</td>
<td>1: Essay – in a 1-page paper, reference one of the 3 case studies and</td>
<td>10</td>
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Notice you can assign any points you’d like!
<table>
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<tr>
<th>Week 6: Feb. 8&lt;sup&gt;th&lt;/sup&gt; – 14&lt;sup&gt;th&lt;/sup&gt;</th>
<th>utilized in making a selection</th>
<th>provide a critical analysis of the employee selection process <strong>Due Date: Feb. 3&lt;sup&gt;rd&lt;/sup&gt;</strong></th>
<th>5</th>
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<td>2. Describe the sequence of activities involved in the selection process</td>
<td>2. Quiz <strong>Due Date: Feb. 7&lt;sup&gt;th&lt;/sup&gt;</strong></td>
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</table>
| 3 | 1. Explain how recruitment and selection planning to can effect the operations and responsibilities of organizations | 1. Read assigned websites: [http://www.allbusiness.com/Management/416486-1.html](http://www.allbusiness.com/Management/416486-1.html)  
[http://www.questia.com/googleScholar.qst;jsessionid=JsQhSgOky91w](http://www.questia.com/googleScholar.qst;jsessionid=JsQhSgOky91w) | 15 |
| Week 7: Feb. 15<sup>th</sup> – 21<sup>st</sup> | 1. Explain equal employment opportunity  
2. Define discrimination  
3. Explain the processes for upholding EEO laws and regulations | 1. Use powerpoint to develop and present 3-5 slides on EEO processes **Due Date: Feb. 19<sup>th</sup>** | 15 |
| 4 | 1. Read Chapter 5  
2. Interview an HR person at a local business about EEO processes | **Notice how the types of assessments can vary – they can also encourage the utilization of technology!** | |
| Week 8 Feb. 22<sup>nd</sup> – 28<sup>th</sup> | **MID TERM EXAM** | 1: Review of chapters, readings and concepts **Due Date: Feb. 24<sup>th</sup>** | 0 |
|  | 1. Chapters 1-8  
2. All assigned readings, websites and case studies | 2. Submit outline for term paper | 15 |
|  | 3. MID TERM EXAM **Due Date: Feb. 26<sup>th</sup>** | 3. MID TERM EXAM **Due Date: Feb. 26<sup>th</sup>** | 30 |
| Week 9 Mar. 1<sup>st</sup> – 7<sup>th</sup> | 1. List the criteria for an effective performance assessment system | 1. Review the Mid Term Examination **Due Date: Mar. 3<sup>rd</sup>** | 0 |
|  | 1. Read Chapter 10  
2. Review website: [http://www.lni.wa.gov](http://www.lni.wa.gov) | 2. Term paper outlines returned to student | 0 |
<table>
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<tr>
<th>Week 10</th>
<th>Mar. 8th – 14th</th>
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<tbody>
<tr>
<td>1. Describe the regulatory environment of compensation systems</td>
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<td>2. Explain the issue of comparable worth</td>
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<tr>
<td>3. Identify employee satisfaction and motivation issues in compensation</td>
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<tr>
<th>Week 11</th>
<th>Mar. 15th – 21st</th>
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<tbody>
<tr>
<td>1. Read Chapter 11</td>
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<tr>
<th>Week 12</th>
<th>Mar. 22nd – 28th</th>
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<tbody>
<tr>
<td>1. Read Chapter 12</td>
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<tr>
<th>Week 13</th>
<th>Mar. 29th – Apr. 4th</th>
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<tbody>
<tr>
<td>1. Read Chapter 14</td>
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<tr>
<td>2. Review <a href="http://www.osha.gov">www.osha.gov</a></td>
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</tbody>
</table>

3. Class Discussion on the development of effective performance assessment system – see attached rubric for grading expectations **Due Date: Mar. 5**th

1. Quiz **Due Date: Mar. 12**th

1. Quiz **Due Date: Mar. 24**th

1. Submit rough draft of term paper **Due Date: Mar. 24**th

Websites are a great resource for supplemental reading!

**Due Date: Mar. 31**th
### VIII. Grading Scale (This is Standard Through Out the College)

The following grade scale will apply to this class:  

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>90 % or above</td>
<td>270 and higher = A</td>
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<tr>
<td>B</td>
<td>80 - 90 %</td>
<td>240 to 269 = B</td>
</tr>
<tr>
<td>C</td>
<td>70 - 80 %</td>
<td>210 to 239 = C</td>
</tr>
<tr>
<td>D</td>
<td>60 - 70 %</td>
<td>180 to 209 = D</td>
</tr>
<tr>
<td>F</td>
<td>below 60 %</td>
<td>179 and below = F</td>
</tr>
</tbody>
</table>

300 possible points: