Composition II—ENC 1102
Letters & Humanities Division

Course Syllabus

**COURSE TITLE**  
English college composition II

**COURSE NUMBER**  
ENC 1102

**PREREQUISITES**  
English composition I

**CREDIT HOURS**  
3.0

**CONTACT HOURS**  
45

**CLASS MEETING TIMES**  
Tuesday/Thursday 5:30-9:10 C234

**CLASS METHOD**  
Technology Enhanced Instructional Method

This course is designed to meet face-to-face and online. A student may access the online portion of the course: [http://online.fkcc.edu](http://online.fkcc.edu). If the student has difficulty in logging in to the course or the student does not see the course listed, contact the Office of Distance Learning helpline at 305-809-3177 or e-mail to [D2lhelp@fkcc.edu](mailto:D2lhelp@fkcc.edu) for assistance.

**Announcements**-Weekly Announcements from the instructor will be posted on the announcements page. To access click on "Announcements" under Course Tools.

**INSTRUCTOR**  
Hilary Parmentier  
Hilary.parmentier@fkcc.edu  
Office # C 224  
Phone: (305) 809-3130

**OFFICE HOURS**  
Monday-Thursday 2:00-3:00 and 4:00-5:30  
Or by appointment

**COURSE DESCRIPTION**  
Expository writing based upon the close reading and study of selected examples from essays, fiction, poetry, and drama. The course emphasizes oral and written analytical interpretations, which include recognition of the traditional techniques, forms, and rhetorical devices used by writers of fiction and non-fiction. The course also serves as an introduction to literature and analytical writing. The course includes a 6,000 word-writing requirement.
Gordon Rule Writing Requirement (if applicable): This course satisfies the Gordon Rule writing requirement. A grade of “C” or higher must be attained.

**COURSE OBJECTIVES**

Upon completion of the course, the student will be able to demonstrate knowledge of:
- Identify major genres of literature
- Identify traditional techniques and rhetorical devices in writing that may include fiction, poetry, drama, and non-fiction.
- Use critical reading and writing to analyze literature, infer meanings, and identify messages that are explicit and implicit.
- Identify audience and purpose.
- Develop and apply an effective thesis statement.
- Develop and organize main ideas.
- Support main ideas using relevant detail and appropriate evidence.
- Compose sentences that are clear and concise.
- Connect and cohere ideas and information in writing.
- Read, recognize, analyze and write in a variety of expository/rhetorical patterns and a variety of forms.
- Use inquiry and argument in writing.
- Create and develop written products using appropriate technologies.
- Demonstrate use of technology for research and communication.
- Analyze, respond to and evaluate diverse perspectives
- Use conventions of grammar and punctuation effectively
- Research, cite, document and evaluate source material

**REQUIRED MATERIALS:**

- **Literature for Life**
  
Pearson
  
  X.J. Kennedy and Dana Gioia
  
  0205745148/0205741797

**REQUIRED MATERIALS:**

- **The Longman Pocket Writer's Companion, 3rd edition**
  
Pearson
  
  Chris M. Anson; Robert A. Schwegler; Marcia F. Muth
  
  0205741797

**ISBN**
**Communications:** The online format of this class puts a premium on communication. The prime responsibility for timely communications rests with you - the student. This course will utilize the following methods:

Occasionally, time-sensitive announcements will be posted in the Announcements section. The student should log on to D2L 3-4 times each week to check for time-sensitive messages. Before the student posts a question, look through the Discussion Board. That same question may have already been asked and answered.

**EMAIL:** Your email should not be used for personal items that are not appropriate to share with the entire class. This class uses the student’s FKCC e-mail account.

**What can the student expect from your instructor?**
The instructor will regularly log into D2L and check for messages. If the student has an urgent message for the instructor, do not post the same message both on a Discussion Forum and in an email. Doing both will waste the students time and will not result in the instructor getting the message any faster. If the instructor expects to be out of contact for more than a couple of days, they will inform the class via the Announcement section.

**Important Note:** If the instructor has not responded to a student email or voicemail message by the end of the day after the student left the message, the student should assume that the instructor did not receive it and leave another message.

**Reading Assignments and Homework**
- To succeed in this course, you must do all assigned readings and review class notes frequently.
- Homework is due within the first 10 minutes of the start of class on the due date. Students who must miss class on a due date can email the assignment by the start of class for full credit.
- Late homework is not accepted.

**Class Participation**
- Students earn points for each class they attend and participate in. Arriving late, leaving early, cell phone and non-class computer usage, as well as any other disruption of class will result in loss of points.
- Unexcused absences will result in a loss of participation points; excused absences (i.e., those with acceptable documentation of an emergency) will not result in point loss.
- Please note that the instructor may withdraw a student from a course for excessive absences (see FKCC Policies below). For our purposes, “excessive absences” is defined as 3 or more unexcused absences.

**Online Discussions**
The discussion function in D2L will only be utilized if a class meeting is cancelled otherwise we will hold in-class discussions. The online discussion component is defined as posting a minimum number of substantial, separate, and distinct messages to the various Discussion Forums. Students must post by the middle of the week (Wednesday) in order to give others enough time to respond before the end of the week (Sunday). Any postings after Sunday will not count toward your grade.

**For the purposes of this class, a substantial online posting must:**
1. Provide a good explanation of a concept or concepts related to the material discussed in the forum, or give a good example of how a concept can be applied, or provide an insightful response to a previous post.
2. Be factually correct. The post should help your classmates, and yourself, learn the material.
3. **Be at least 150 words in length.** Messages that do not meet this length requirement will earn only a small amount of partial credit.
4. Have acceptable spelling and grammar. Although this is not a writing class, this is College. Students should get into the habit of writing complete sentences that are grammatically correct. Take advantage of the spell check feature in D2L.

5. Do your own work. Do not plagiarize from any source (internet, textbook, etc) as the body of your post. Study the concept, and then express it in the student’s own words. Make certain to cite and document references.

Other key points:
1. Only messages that meet all of the requirements of a substantial post listed above will earn full credit for participation.
2. It is acceptable (and encouraged!) for more than one student to respond to the same message. The best way to be sure you understand a topic is to try to explain it to someone else.
3. Please use the discussion forums to ask all of the questions you have about the class material. The instructor wants students to ask a lot of questions, and these questions will contribute to the class participation grade.
4. Off-topic messages will not count toward the participation grade.
5. If the final average is on the borderline between two letter grades, active participation (posting several messages to each forum, on average) will work to the student’s advantage as the instructor decides which of the two letter grades the student has earned.
6. Messages must have content that contributes to the discussion. Messages that contain a few words and merely say “I agree with you” or something similar will not earn any credit.
7. These participation points are the easiest part of the grade to earn, and also the easiest to forget to do. Don’t forget!
8. Copying and pasting from any source, even if the student cites the source, is not acceptable. The student should study the source document and paraphrase what they learned when typing a message.

Academic Honesty & Plagiarism

1. Students are expected to respect and uphold the standards of honesty in submitting written work. Even though I will use Turnitin to check the originality of your work, I realize that there are ways to “use” the written work of others that Turnitin cannot catch. A brief definition of plagiarism is the presentation of another person’s work as if it were one’s one. At times, a student may unintentionally plagiarize even when he/she thinks that a paper reflects proper citation. Since working with citations can be a complicated task, I will go over all forms of plagiarism (intended and unintended) and how to avoid it. Plagiarism is a very serious violation of academic integrity. In essence, it is fraud.

2. Collaboration and discussion is encouraged in all course aspects other than actually completing the assigned work (quizzes, exams, homework, projects, etc). Indeed, collaboration often leads to increased understanding of the material being covered. If you have questions about an assignment, I encourage you to speak up and ask questions about it.

3. Plagiarism is a form of fraud and will not be tolerated. You are expected to do your own work. Copying text or images from any source and claiming it as your own is considered plagiarism. Submitting copied text as most or all of your answer on a homework or project is also a form of dishonesty, even if you cite the source. I want to read YOUR words, not someone else’s words. Using quoted text to support your answer will not usually be necessary in this class.

4. It is also considered plagiarism if a student uses the same assignment for more than one class without permission from both instructors. If both instructors agree, then the student must edit and revise the work accordingly.

5. If I suspect plagiarism, I will speak with you and determine further action. Appropriate action could involve the following one or more of the following options: redoing the assignment, writing a paper on plagiarism, no grade/credit for the assignment, a grade of F for the course, and/or reporting the case to the Office of Dean of Student Affairs for disciplinary action. It is the student’s responsibility to review the College’s policy on Academic Honesty (see pages 81-86 regarding academic dishonesty).
Copyright Notice

The materials and content provided in this course is intended only for registered Florida Keys Community College students who have paid their tuition and fees to attend this course. Materials that are affected include, but are not limited to, text, still images, audio recordings, video recordings, simulations, animations, diagrams, charts, and graphs. Every effort has been made to insure these materials are not disseminated to anyone beyond those who have legally registered for this course. Download, revision, or distribution of course material with anyone other than registered classmates and the instructor is strictly prohibited.

Withdrawal Policy

1. Students may withdraw without academic penalty from this course by the set calendar date for Summer Term A. This will result in a grade of 'W' for the course and will not count against the student's GPA.

2. Students who abandon the course or do not withdraw themselves by the published deadline are subject to receiving a grade of F.

3. An instructor may withdraw a student from courses for excessive absences and/or non-attendance up to the 70% point in the semester.

Special Needs

If you have any special needs or requirements pertaining to this course, please discuss them with the instructor early in the term. If you have special needs as addressed by the Americans with Disabilities Act (ADA) and need assistance, please notify the Office for Students with Disabilities at 305-809-3292 via email at: Suzy.park@fkcc.edu or the course instructor immediately. Reasonable efforts will be made to accommodate your special needs.

Academic Etiquette

A positive learning experience depends upon respect among all members of this classroom community. Disregard or disrespect for the learning process, the group or toward any individual will result in removal from the class and may result in you being dropped from the course. Respectful discourse in discussion and email areas is expected, and inappropriate or offensive postings will not be tolerated.

I expect all students to approach the subject matter and fellow students in a respectful, humanistic manner. Since writing and the assigned readings reflect all aspects of life, class discussions might touch on sensitive topics. I expect students to respond carefully to the comments of others.

Students are expected to familiarize themselves with FKCC Policies, which can be found in the current Student Handbook.
PROPOSED COURSE SCHEDULE

Please note: The course schedule is subject to change to meet the needs of the course and its students. If you miss a class, it is YOUR responsibility to stay current.

Week 1 (May 13/15)
Tuesday:
- Introduction and syllabus
- Begin discussing Ch. 2 “Reading a Story”
- Read Ch. 1 of Jaws
- Begin discussing suspense elements
- Read and annotate “The Tell-Tale Heart” pg. 39
- Go over the hand out for Essay 1 assignment on suspense analysis
- Discuss elements of suspense (chart)
- Go to the ISLE for D2L training and practice

Homework
- Send an email to the instructor from your FKCC email
- Login to D2L and familiarize yourself with the new layout of the site
- Contact distance learning if you have any questions about logging into the site
- Read and take notes on Ch. 2 “Reading a Story” pg. 17-33

Thursday: No formal class today—work online
- Read and take notes on Ch. 7 “Writing about Literature” pg. 147
- Read and annotate the story, “Occurrence at Owl Creek Bridge” pg. 1312
- Outline Essay 1
- Construct a draft of Essay 1

Homework
- Finish the draft of Essay 1 and be ready to edit (upload draft to the dropbox before class on Tuesday)

Week 2 (May 20/22)
Tuesday:
- Edit and revise Essay 1
- Submit it to Smart Thinking website
- Begin discussing the next unit on Poetry and Ch. 3
- Hand out Essay 2 Assignment

Homework
- Complete draft of Essay 1 and submit it to the D2L dropbox before the next class
- Read and take notes on Ch. 3

Thursday:
- Discuss Ch. 3 and poetry reading
- Read and analyze sample poems
• Choose a poem to analyze for Essay 2
• Take notes and outline Essay 2
  • Homework
    o Read Ch. 8 “Writing About Poetry” pg. 169
    o Draft Essay 2

Week 3 (May 27/29)

Tuesday:
• Edit and revise Essay 2
• Submit to Smarthinking
• Discuss the next unit on Drama
• Read sample plays
  • Handout Essay 3 assignment on drama analysis
  • Begin reading the sample plays for analysis

• Homework
  o Submit Essay 2 to the dropbox before the next class
  o Read and take notes on Ch. 4

Thursday:
• Discuss Ch. 4
• Discuss how to analyze a play
• Begin outlining your ideas for Essay 3
• Read and discuss more plays

• Homework
  • Read pages 99-105 about analyzing a play
  • Complete draft of Essay 3

Week 4 (June 3/5)

Tuesday:
• Edit and revise Essay 3
• Submit to Smarthinking
• Begin discussing the Professional writing unit
  • Homework
    • Submit Essay 3 to the dropbox before the next class
    • Complete outline and begin draft of Essay 4

Thursday:
• Discuss draft of Essay 4-film analysis
• Watch a sample film and take notes
• Hand out final project information
  • Homework
    • Complete draft of Essay 4
    • Choose a topic for your final project and work on it next week.
Week 5 (June 10/12) **No formal class this week—work online**

**Tuesday:**
- Submit essay 4 to Smarthinking
- Email if you have questions

  - **Homework**
    - Submit Essay 3 to the dropbox by Thursday
    - Decide your final project topic

**Thursday:**
- Work on final projects
- Email if you have questions
- Post and respond to the discussion board about your progress this week

  - **Homework**
    - Submit letter of request to the dropbox
    - Work on your final projects

Week 6 (July 17/19)

**Tuesday:**
- Complete final projects
- Edit and revise final projects

  - **Homework**
    - Submit final project to the dropbox

**Thursday: Final class**
- Present final projects in class

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**STUDENT EVALUATION AND COURSE POLICIES**

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<thead>
<tr>
<th>STUDENT GRADE DETERMINATION</th>
<th>FKCC GRADING SCALE</th>
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</thead>
<tbody>
<tr>
<td>150 pts Participation (reading, class discussions, practice assignments and attendance)</td>
<td>90% or above</td>
</tr>
<tr>
<td>400 pts 4 essays (100 pts each)</td>
<td>80%-89%</td>
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<tr>
<td>100 pts Final presentation</td>
<td>70%-79%</td>
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<tr>
<td>650 pts Total</td>
<td>60%-69%</td>
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<td></td>
<td>Below 60%</td>
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Class Contract

The Class Contract assignment is my method of ensuring you know what you should expect from me, and what I expect from you. By returning the Class Contract to me, you are acknowledging that you:

a. Understand the policies detailed in this Syllabus.
b. Understand the expectations and due dates listed in the Course Calendar and Assessment Measures.
c. Understand that you will be held accountable to the standards published in this document.
d. The Class Contract must be submitted via the dropbox by the date published in the Course Calendar and Assessment Measures.

By signing my name I acknowledge the above.

Print Name: ______________________________ Date: ______________

Signature: ___________________________________________