REGULAR MEETING
April 28, 2008
Key West Campus
5:00 P.M.

PRESENT: Trustees: Goodman, Henderson, Bassett, Scales, Slate; Attorney DeVane; President Boyle; Provost Shaffer; VP: Toppino, Kehoe; Staff: Estenoz, McPherson, Snyder, Dinkel, C. Malsheimer, Tomak, Bunch, N. Gerrard, G. McKiernan, Gilchrist, P. Wise, S. Seaward, C. Davis, D. Pryor, S. Parker, D. Allish,
Guests: Kyle Teal, J. Guerra, Cliff Colman
The Meeting was called to order by Chairman Scales

APPROVAL OF THE AGENDA
Moved Henderson, seconded Bassett to approve the Agenda.
VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

APPROVAL OF THE MINUTES
Moved Slate, seconded Bassett to approve the minutes of March 24, 2008.
VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

PRESIDENT’S HIGHLIGHTS
Dr. Boyle asked Trustee Henderson to report on the Florida Keys Educational Foundation. Trustee Henderson reported that one of the Foundation members agreed to let the foundation use the money he donated to hire an Executive Director for the FKEF, so that the money will not have to come from the college’s budget.
Trustee Henderson sits on the PACKW and the FKEF Board. She emphasized that the College Board needs to set fundraising priorities. The Foundation hired a consultant who is helping them get up and running. The Foundation Board is expanding the membership to up to 10 members with a mandatory gift from potential donors.
- President Boyle gave her update to the Trustees, attached (Suppl. Min.)
- The Board asked about a Budget Workshop before the next Board Meeting
- Chairman Scales asked for enrollment headcount numbers for degree seeking students.
Andrew Hayes, Architect and Doug Pryor, Dir. Of Purchasing and Physical Plant, gave a presentation to the Board on the new Marine Technology Bldg.

CONSENT AGENDA
Moved Slate, seconded Bassett to approve the Consent Agenda in bulk, as per separate attachment (Suppl. Min. Book)
VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

PRESIDENT’S AGENDA
ATTORNEY REPORT
Attorney DeVane reported on the Tim Jones Administrative Hearing. Trustee Goodman’s role as Hearing Officer has been challenged with a Rite of Prohibition, and the 3rd DCA immediately asked to show cause. Depositions are set for June.

Faculty Council Report – The new Officers were introduced, EJ Miller-Laino, President and Penny Wise, Vice President. Ms. Miller-Laino gave the Board some background information on her credentials and stated she was honored to represent faculty this year. She will give monthly reports to the Board.

PERSONNEL ACTIONS
HUMAN RESOURCES
Moved Goodman, seconded Slate to approved the personnel actions as follows:
NEW EMPLOYEES
Julie Quarles - March 26, 2008, Interim Faculty, Marine Engineer., $36,060 annually.
Susan Seaward - April 9, 2008, Faculty, Nursing, $40,700 annually.

Part-time
Tara Bevard - March 28, 2008, Student model, $12.50, hourly, $75 total
Mathew Goncalves - March 28, 2008, Student model, $12.50, hourly, $75 total
James Gregory - March 28, 2008, Student model, $12.50, hourly, $75 total
Francisco Gutierrez - March 28, 2008, Student model, $12.50, hourly, $75 total
Antonio Parra - March 28, 2008, Student model, $12.50, hourly, $75 total
Kelly Ryan - March 28, 2008, Student model, $12.50, hourly, $75 total
Alison Tejeda - March 28, 2008, Student model, $12.50, hourly, $75 total
Thomas Mack - March 28, 2008, Student model, $12.50, hourly, $75 total
Noa Seigrist - March 21, 2008, Temporary, Library Specialist, $12.91 hourly
Natalie Duggan - March 17, 2008, Artist’s Model, $15.00, hourly, $60 total
STATUS CHANGES – Full-time
Tammy Batschelet - April 7, 2008, Internal Movement, from Grade 8, Career (Admin. Assist. Dive Office) to Grade 6, Career, (Human Resources Specialist) $16.10, hourly.

STATUS CHANGES – Part-time
Ellen Elfstrom - March 25, 2008, Temporary Admin. Assistant to the Provost while Assist. to the Provost was on extended leave. $15.84 hourly.

ADDITIONAL EMPLOYMENT
Harrell Thach - March 6, 2008, Diving Technical Advisor, $25.00 hourly, $75 total.
Required for training Army Corp and Diving Safety Inspector courses.
Laura Estez - February 16, 2008, Testing Supervisor, $16.00/hour - $48 total.
Doug Pryor - February 16, 2008, Testing Supervisor, $16.00/hour - $80 total.

TERMINATIONS
Chester Kalb - May 9, 2008, Faculty, Mathematics, Retirement
William Trantham - May 9, 2008, Faculty, Marine Biology, Retirement
William Smith - May 9, 2008, Faculty, Business, Retirement
Lynne Bentley-Kemp - May 9, 2008, Faculty, Photography, Non-Renewal of Contract
Samir Hijazi - June 30, 2008, Faculty, Computer Science, Resignation

ADJUNCT / PART TIME INSTRUCTORS
As per separate attachments, (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate
Director Dinkel provided the Board with a disc of the MGT Salary Study.

ADMINISTRATIVE & BUSINESS SERVICES
A. Moved Goodman, seconded Slate to approve the Financial Statements for March, 2008, as per separate attachment (Suppl. Min. Book).

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate
B. Dr. Kehoe and Dr. Boyle gave a Status Report on the Board on the Fund Reserve.

INSTRUCTIONAL AFFAIRS
A. Moved Bassett, seconded Slate to approve the Letter of Intent to Offer Bachelor of Science Degrees, as per separate attachment (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate
B. Moved Henderson, seconded Bassett to approve the Associate in Science Degree in Early Childhood, as per separate attachment (Suppl. Min. Book)

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate
C. Moved Henderson, seconded Bassett to approve the Certified Nursing Assistant Program, as per separate attachment (Suppl. Min. Book).

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate

GOOD OF THE ORDER
Moved Slate, seconded Henderson to Hold the June Board Meeting on May 27, 2008, at 5:00 p.m. in Key West.

VOTING YES: Henderson, Bassett, Goodman, Scales, Slate
- The Board will hold a Budget Workshop on Saturday, June 17, 2008, at 10:00 a.m., Debbie will verify with the Board for confirmation on the date tomorrow.

Graduation will be held on May 9, 2008, at 7:00 p.m. at the TWFAC.

The meeting adjourned.

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Edwin Scales
Chairman

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Jill Landesberg-Boyle, President
Executive Secretary