PRESENT: Trustees: Stoky, O’Bannon (via phone), Maxwell, Madok, Spottswood; President Gueverra, Provost Snyder, VP Mauk, Dean MacWilliams, VP Wood

EXCUSED: Schmitt

Staff: Ernst-Leonard, Leonard, McPherson, K. Malsheimer, Garcia, Cherry

GUEST: Judge Edwin A. Scales III, Aaron Castillo, Andre Whyms, Athea Sutton, Cedric Alexis Moore, Ruth Holland.

SWEARING IN OF NEW TRUSTEES

Judge Scales Swore-in the College’s two new trustees, Michelle Maxwell and Kevin Madok.

ELECTION OF VICE CHAIR

President Gueverra called for nominations for Vice-Chair, Trustee Spottswood nominated Anne O’Bannon for Vice-Chair, no other nominations were made, nominations closed. Anne O’Bannon was elected Vice Chair by acclamation.

APPROVAL OF THE AGENDA

Moved Maxwell, seconded Spottswood to approve the agenda with the addition of the Capital Budget, under Financial Services, Item #C.

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky

APPROVAL OF THE MINUTES

Moved O’Bannon, seconded Spottswood to approve the minutes of October 27, 2014, as presented.

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky

CONSENT AGENDA

Moved Spottswood, seconded Madok to approve the Consent Agenda in bulk, as per separate attachment (Suppl. Min. Book).

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky

STUDENT FOCUS

A. Student Focus – Project Access Students, Aaron Castillo, Andre Whyms, Athea Sutton, Cedric Alexis Moore reported to the Board as per separate attachment (Suppl. Min. Book)

B. President’s Report – President Gueverra reported to the Board on:

- President Gueverra attended the SACSCOC Annual Meeting, where he attended a session on the new rule by the US DOE. We must report any on-line students who are from other states to the state where they are from.
- The new Board members attended a Board Orientation 2 weeks ago.
- He met with the Chair for the FKCCF to talk about re-structuring the forbearance agreement.
- The college is looking into hiring a lobbyist firm to help with legislative priorities this year. The two main priorities will be Baccalaureate Programs and Expanding the Residence Hall capacity.
- President Gueverra asked for permission and indulgence in order to expand and maintain access, he would like the Board to agree for the college to continue to explore the possibility of getting a stand-alone facility in the Upper Keys. The board agreed verbally, no vote was taken.
- President Gueverra asked that Trustee Madok replace Trustee Schmitt on the FKCCF Housing Board. Chair Stoky appointed Trustee Madok to the FKCCF Housing Board.
- President Gueverra reviewed this year’s accomplishments:
  - SACSCOC Re-Confirmed
  - Keys Choral Concert
  - FKCC received Title III Grant
  - FKCC Hosted Council of Business Affairs
  - FKCC Employees received quasi raise
  - The Aquaponics garden was set up
  - FKCC Fund Balance is healthy
  - Progress on Residence Hall, the College will see a return
  - Community Day Sponsor for the 1st. time
  - Cultural Assistant from Spain

C. Moved Maxwell, seconded Spottswood at approve the Touch-Net Contract as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky

TOUCH NET CONTRACT
ATTORNEY – No report.

FINANCIAL SERVICES
A. VP Maik updated the Board on Finance and the on-going construction projects, as per separate attachment (Suppl. Min. Book).
B. Moved O’Bannon, seconded Spottswood to approve the Financials for October and November 2014, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky

HUMAN RESOURCES
A. Moved. Spottswood, seconded O’Bannon to approve the Personnel actions as follows:

NEW EMPLOYEES
Full-Time
Rodriguez, Chad - 11.19.2014, Maintenance Worker, $11.03/hr.
Part-Time
Kenyon, Heather - 10.27.2014, Student Account Representative, $12.15/hr.

ADDITIONAL EMPLOYMENT
Yanks, Michael - 10.24.2014, Lab Assistant, Marine Engineering, $13.90/hr.
Frost, Alison - 10.27.2014, Swimming Skills Coordinator-Temp, $11.91/hr.
Preziosi, Mark - 11.01.2014, Lab Assistant II, Biology/Chemistry, $13.90/hr.
Balmes, Steven - 11.01.2014, Lab Assistant-SSC, $15.00/hr.
Cazares, Mike - 11.01.2014, Adjunct, Credit, MS/HT, $505/credit hr.
Prescott, James - 11.01.2014, Adjunct, Credit, MS/HT, $505/credit hr.
Prescott, James - 11.16.2014, Adjunct, Credit, MS/HT, $505/credit hr.
Lasley, Nancy - 11.17.2014, Developmental Math Tutor, $15.00/hr.
Hartley, Karen - 11.19.2014, Project ACCESS Mentor, $8.00/hr.
West, Philip - 12.01.2014, SSC Math Tutor, $15.00/hr.
Prescott, James - 12.01.2014, Adjunct, Credit, MS/HT, $505/credit hr.
Yakubowski, Timothy - 12.11.2014, Lab Assistant, Marine Science/13.90/hr.
DeChant, John - 01.09.2015, Lab Tech Advisor-Dive, $17.50/hr.
Yanceh, Amy - 01.10.2015, Diving Technical Advisor, $17.50/hr.
Bingham, Matthew - 01.12.2015, Diving Technical Advisor, $17.50/hr.
Kemple, Darrel - 01.13.2015, Diving Technical Advisor, $17.50/hr.
Seeley, David - 01.16.2015, Diving Technical Advisor, $17.50/hr.
Murphy, Eria - 01.18.2015, Diving Technical Advisor, $17.50/hr.
Post, Jesse - 01.18.2015, Diving Technical Advisor, $17.50/hr.
DeMore, Chelsea - 01.25.2015, Lab Tech Advisor-Dive, $17.50/hr.
Rice, Lucia - 01.31.2015, Lab Tech Advisor-Dive, $17.50/hr.
Kolbe, Daniel - 02.26.2015, Diving Technical Advisor, $17.50/hr.

TERMINATIONS
Perdomo, Alexis - 11.12.2014, Manager, Human Resources, $40,000/annualized Adjunct Instructors, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky

INSTRUCTIONAL SERVICES
A. Provost Snyder gave the Provost Report to the Board on Instructional Services, as per separate attachment (Suppl. Min. Book)
B. Moved O’Bannon, seconded Maxwell to approve the College Catalog Addendum 2014-15, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky
C. Moved O’Bannon, seconded Spottswood to approve the Letter of Intent BAS Supervision and Management, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky
D. Moved O’Bannon, seconded Spottswood to approve the MCSD Collegiate High School Agreement, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky
E. Moved O’Bannon, seconded Spottswood to approve the Diving Business Technology Program Revision, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky
F. Moved Spottswood, seconded Madok to approve the Associate in Arts Program Revision, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky
G. Moved Spottswood, seconded Maxwell to approve the 2015-16 Marine Environmental Technology Program Revision, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky
F. Moved Spottswood, seconded Madok to approve the Associate in Arts Program Revision, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky

G. Moved Spottswood, seconded Maxwell to approve the 2015-16 Marine Environmental Technology Program Revision, as per separate attachment (Suppl. Min. Book)

VOTING YES: O’Bannon, Maxwell, Madok, Spottswood, Stoky

H. Provost Snyder reviewed with the Board the AS Hospitality and Tourism Mgt. Feasibility Study, as per separate attachment (Suppl. Min. Book)

STUDENT SERVICES
A. Dean MacWilliams gave the Report on Student Affairs, as per separate attachment (Suppl. Min. Book).

FKCC FOUNDATION REPORT
VP Frank Wood gave the FKCC Foundation report to the Board, as per separate attachment (Suppl. Min. Book)

FLORIDA KEYS COLLEGE CAMPUS FOUNDATION REPORT
A. Heather Garcia gave the FKCCF Foundation report to the Board, as per separate attachment (Suppl. Min. Book)

GOOD OF THE ORDER
The meeting will be held at the in the Middle Keys Center on January 26, 2015, at 2:00 p.m.

The meeting adjourned.

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Dr. Jonathan Gueverra                                         Robert Stoky
President                                                                 Chairman