Division of Fine Arts  
Department of Photography  
Course Syllabus

COURSE TITLE  
Digital Camera Work

COURSE NUMBER  
CRN 10097 PGY 1800C

PREREQUISITES  
None

CREDIT HOURS  
3.0

CONTACT HOURS  
45 hours online

CLASS MEETING TIMES  
100% online / no specific meeting times

CLASS METHOD  
Online classroom course  
This course is designed as an online course and therefore there are no on-campus meeting dates required. A student may access the course on the first day of class at: http://online.fkcc.edu. If the student has difficulty in logging in to the course or the student does not see the course listed, contact the Office of Distance Learning helpline at 305-809-3177 or e-mail to D2lhelp@fkcc.edu for assistance.

Synchronous Office Hours - Check the Announcement section of the course for synchronous office hour times.

Announcements - Weekly Announcements from the instructor will be posted on the announcements page. To access click on "Announcements" under Course Tools.

INSTRUCTOR  
Shannon Perkins  
Shannon.martinperkins@fkcc.edu  
Cell # 424-281-0216 (Google voice)

OFFICE HOURS  
Instructor is available 3-4pm Monday and Wednesday via cell phone or text. Students may also send text, voice mail or email at any time, for reply within 48 hours.

COURSE DESCRIPTION  
A basic introduction to the principles underlying both digital and traditional photography. This course is formulated to develop aesthetic, technical and conceptual skills with the digital camera. Access to a digital camera is required.
**COURSE OBJECTIVES**

Upon completion of the course, the student will be able to demonstrate knowledge—via quizzes, activities and projects:

1. Understand and utilize composition techniques
2. Utilize different sources of lighting, and understand their effects
3. Understand and utilize the elements of art and principles of design as they relate to photography
4. Learn how to use photographs as a form of expression
5. Understand various styles of art as they relate to photography
6. Understand and utilize techniques for photographing a variety of subject matter
7. Compile a portfolio of artistic photographs

**REQUARED MATERIALS**

Digital Camera (or smart phone) with USB cord, computer access, digital storage

**PROPOSED COURSE SCHEDULE**

Please note: the course schedule is subject to change to meet the needs of the course and its students. If you miss a class it is YOUR responsibility to stay current.
<table>
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| Week 1    | **Module 1:** Introduction  
Asst1: Post a photo you have taken. Infer personality of previous post  
Disc1: introduce self  
Due Date: end of module |
| Week 2    | **Module 2:** Composition  
Act: rule of thirds, 9 zone, point of interest, crop, orientation  
Asst2: rule of thirds, 9 zone, poi  
Disc2: assessing photos  
Due Date: end of module |
| Week 3    | **Module 3:** Lighting  
Discussion/ critique  
A 1 ¾ light source (6 lighting/discuss each)  
A 2 lighting 3 times per day, discuss  
Act: locate poorly lit photo / emotionally lit/ discuss  
Due Date: end of module |
| Week 4    | **Module 4:** Elements of Art  
Principles of Design  
disc: critique  
Act: elements and principles  
Asst elements and principles  
Due Date: end of module |
| Week 5    | **Module 5:** Expressionism  
disc critique  
Act locate a mood photo, discuss  
Asst create 4 works that show emotion and discuss  
Due Date: end of module |
| Week 6    | **Module 6:** Illustartive  
Kids with Props  
disc critique + expression  
A locate and describe illustrative photos  
A create illustrative photos  
Due Date: end of module |
| Week 7    | **Module 7:** Midterm Project and essay  
midterm project and essay  
Due Date: end of module |
| Week 8    | **Module 8:** Shutter Speed and Aperture  
Optional and extra credit:  
worksheet  
quiz  
Project: shallow depth of field  
Project: blur  
Due Date: end of module |
| Week 9    | **Module 9:** Abstract  
Point of View  
disc critique + illustrative  
A locate and describe abstract photos  
A create an abstract photo  
Due Date: end of module |
| Week 10   | **Module 10:** Still life, Animals and Landscapes  
Animal project  
Still life project  
Landscape project  
Due Date: end of module |
To succeed in this course, you should do all assigned textbook readings. Homework, activities and projects should be turned in by the due date listed online. Late homework is accepted for a late grade. Resubmissions (for projects only) are accepted for full credit re-grade, once per project, if the first submission was on time.

**Exam Policy**

- Each exam will be given online.
- Makeup exams *may be* offered to students with emergencies, but only if they can provide acceptable documentation of the emergency (e.g., hospital admits slip, etc.). The instructor reserves the right to change the format of any makeup exams (e.g., to essay questions).
- The final exam cannot be made up for any reason.

**Communications:** The online format of this class puts a premium on communications. The prime responsibility for timely communications rests with you - the student. This course will utilize the
following methods: cell phone text, fkcc email, discussion board questions for instructor, news section of home page

**DISCUSSION FORUMS**: Most weeks under the discussion tab, there will be a question to which the students are to post a response during the week. The student must click on the “respond” button immediately after the question. The student is to make appropriate comments; for minimum credit (D) the student is to respond to at least two other student’s response that week. The student should also check to see who has responded to their comments and respond to this person if it is appropriate to do so. These responses are also to be thought revealing – they are more than “I agree” or “I disagree.” The student is expected to provide quality insight citing and documenting references, in order to demonstrate an understanding of the weekly topic and provide original thought in the posts. Cutting and pasting from the text, websites, or providing a response with limited substance will receive a significantly reduced grade. As with all activities in this class, quality counts and the postings need to add value to the discussion.

In addition, most questions about class policies and subject matter should be posted in the discussion forum to allow the entire class to benefit from the question and the answer. There will often be important information published to the class via the Announcements section, such as changes in due dates, exam information, etc. **The student is responsible for all information published here.**

Occasionally, time-sensitive announcements will be posted in the Announcements section. The student should log on to D2L 3-4 times each week to check for time-sensitive messages. Before the student posts a question, look through the Discussion Board. That same question may have already been asked and answered.

**EMAIL**: The email utility within D2L should not be used for personal items that are not appropriate to share with the entire class. This e-mail uses the student’s FKCC e-mail account.

**What can the student expect from your instructor?**
The instructor will log into D2L and check for messages at least once per school day. If the student has an urgent message for the instructor, do not post the same message both on a Discussion Forum and in an email. Doing both will waste the students time and will not result in the instructor getting the message any faster. If the instructor expects to be out of contact for more than a couple of days, they will inform the class via the Announcement section.

**Important Note**: If the instructor has not responded to a student email or voicemail message by the end of the day after the student left the message, the student should assume that the instructor did not receive it and leave another message.

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**Logging Off From D2L**

In order to better serve our faculty and students, all D2L users should click the “Logout “link when completing online course work. By logging off instead of just closing the internet browser window, D2L server space is freed and system performance is optimized.

**Class Participation**
Class participation is a combination of discussions and online assignments. The online discussion component is defined as posting a minimum number of substantial, separate, and distinct messages to the various Discussion Forums. These discussion board messages must be posted before the deadlines in the Course Calendar to count toward the student’s participation grade.

**For the purposes of this class, a substantial online posting must:**

1. Provide a good explanation of a concept or concepts related to the material discussed in the forum, or give a good example of how a concept can be applied, or provide an insightful response to a previous post.
2. Be factually correct. The post should help your classmates, and yourself, learn the material.
3. **Be at least 100 words in length.** Messages that do not meet this length requirement will earn only a small amount of partial credit.
4. Have acceptable spelling and grammar. Although this is not a writing class, this is College. Students should get into the habit of writing complete sentences that are grammatically correct. Take advantage of the spell check feature in D2L.
5. Do your own work. Do not plagiarize from any source (internet, textbook, etc) as the body of your post. Study the concept, and then express it in the student’s own words. Make certain to cite and document references.

Other key points:

1. **Only messages that meet all of the requirements of a substantial post** listed above will earn full credit for participation.
2. It is acceptable (and encouraged!) for more than one student to respond to the same message. The best way to be sure you understand a topic is to try to explain it to someone else.
3. Please use the discussion forums to ask all of the questions you have about the class material. The instructor wants students to ask a lot of questions, and these questions will contribute to the class participation grade.
4. Off-topic messages will not count toward the participation grade.
5. **If the final average is on the borderline between two letter grades, active participation (posting several messages to each forum, on average) will work to the student’s advantage as the instructor decides which of the two letter grades the student has earned.**
6. Messages must have content that contributes to the discussion. Messages that contain a few words and merely say “I agree with you” or something similar will not earn any credit.
7. These participation points are the easiest part of the grade to earn, and also the easiest to forget to do. Don't forget!
8. Copying and pasting from any source, even if the student cites the source, is not acceptable. The student should study the source document and paraphrase what they learned when typing a message.

**To earn 100% on the discussion portion of the class participation grade, the student must do the following by the dates published in the Course Calendar:**

1. Post your initial response to the prompt early in the week.
2. Reply to three other classmates during the week.
3. Reply to anyone who commented on your post during the end of the week.

4. All comments, posts and replies should be thought-provoking and demonstrate your understanding of the information provided in the module.

5. Scoring rubrics are aligned with most discussion board assignments.

Academic Honesty & Plagiarism

- Students are expected to respect and uphold the standards of honesty in submitting written work to instructors. Though occurring in many forms, plagiarism in essence involves the presentation of another person’s work as if it were the work of the presenter.
- Any cheating or plagiarism will result in disciplinary action to be determined by the instructor based on the severity and nature of the offense. It is the student’s responsibility to review the College’s policy on Academic Honesty.

Special Needs

If you have any special needs or requirements pertaining to this course, please discuss them with the instructor early in the term. If you have special needs as addressed by the Americans with Disabilities Act (ADA) and need assistance, please notify the Office for Students with Disabilities at 305-809-3269 or via email at: suzy.park@fkcc.edu or through the course instructor immediately. Reasonable efforts will be made to accommodate your special needs.

Copyright Notice

The materials and content provided in this course is intended only for registered Florida Keys Community College students who have paid their tuition and fees to attend this course. Materials that are affected include, but are not limited to, text, still images, audio recordings, video recordings, simulations, animations, diagrams, charts, and graphs. Every effort has been made to insure these materials are not disseminated to anyone beyond those who have legally registered for this course. Download, revision, or distribution of course material with anyon e other than registered classmates and the instructor is strictly prohibited.

Students are expected to familiarize themselves with FKCC Policies, which can be found in the current Student Handbook.

Class Contract

The Class Contract assignment is my method of ensuring you know what you should expect from me, and what I expect from you. By returning the Class Contract to me, you are acknowledging that you:

a. Understand the policies detailed in this Syllabus.
b. Understand the expectations and due dates listed in the Course Calendar and Assessment Measures.
c. Understand that you will be held accountable to the standards published in this document.
d. The Class Contract must be submitted via the drop box by the date published in the Course Calendar and Assessment Measures.

By signing my name I acknowledge the above.

Print Name: ___________________________ Date: ______________

Signature: ____________________________________________

SPECIAL NOTE TO PHOTOGRAPHY STUDENTS: PLEASE PRINT AND SIGN THIS PAGE. PRINT AND PHOTOGRAPH IT. THE POINT IS TO SEE IF YOU CAN UPLOAD A PHOTO PROPERLY. THANK YOU!